# Benton County Commission January 03, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on January 3, 2017 at the Board Room. Attendance: Dale Jr Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 12/27/16, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Treasurer and County Clerk Reports**

The treasurer presented his weekly financial report; the county clerk submitted budget reports for the road districts and the capital improvement fund. Discussion was given to year-end fund balances for each department.

#### E-911

E-911 Director Susan Canfield met with the commission to discuss policies and procedures of that department.

#### Senior Citizens Services Board

Rodney Meyer submitted information to the commission on behalf of the Senior Citizens Services Board. He stated that Susan Kyle's term on this board is expiring and indicated that the board recommended her reappointment. District 2 Commissioner Jim Hansen made the motion to reappoint Susan Kyle to serve on the Senior Citizens Services Board, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 1/5/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:00 p.m.

**Signatures** 

# Benton County Commission January 05, 2017

#### Convene

District 2 Commissioner Jim Hansen called the meeting of the Benton County Commission to order at 9:00 a.m. on January 5, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Absent.

**Appointment of Acting Presiding Commissioner** 

County Clerk Susan Porterfield appointed District 2 Commissioner Jim Hansen as Acting Presiding Commissioner for today's meeting. Presiding Commissioner Michelle McLerran Kreisler was absent due to illness.

**Approval of Prior Minutes** 

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 1/3/16, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Absent).

**Budget Review** 

Commissioners reviewed the 2017 budget today. Treasurer Rick Renno and County Clerk Susan Porterfield were also present.

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 1/10/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Meeting adjourned at 1:30 p.m.

Signatures

Jim Hansen

Acting Presiding Commissioner

# Benton County Commission January 10, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on January 10, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 1/5/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission to discuss 2017 budget requests. Discussion was also given to structural conditions of the jail and possible solutions to those issues.

#### **Concerned Citzens**

Jack and Jo Spicer and Ed and Sheryl Schofield met with the commission to discuss budgetary concerns and ways to build public information and awareness of county issues.

#### **Deputy Matthew Corpening**

Benton County Sherif's Deputy Matthew Corpening met with the commission to present information on SecureView, a computer software package that would enable deputies to obtain information from cell phones. Deputy Corpening will obtain further information pertaining to cost and other supplies to present to the commission at a later time.

#### Steve Daleske

Steve Daleske met with the commission to discuss the FLAP grant, and final revenue and expenses associated with the project. The City of Warsaw was a subrecipient of this grant.

#### Final Budget Hearing

The final hearing for the 2017 budget was held. Presiding Commissioner Michelle McLerran Kreisler made the motion to approve the 2017 budget as presented, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Treasurer and County Clerk Reports

The treasurer and county clerk met with the commission to discuss 2017 budget items; the county clerk submitted bills for approval and payment.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 1/12/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran

Kreisler (Yes). Meeting adjourned at 3:32 p.m.

Signatures

# **Benton County Commission January 12, 2017**

#### Convene

District 2 Commissioner Jim Hansen called the meeting of the Benton County Commission to order at 9:00 a.m. on January 12, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Absent.

#### **Appointment of Acting Presiding Commissioner**

County Clerk Susan Porterfield appointed District 2 Commissioner Jim Hansen as Acting Presiding Commissioner for today's meeting. Presiding Commissioner Michelle McLerran Kreisler was not in attendance at the board room meeting in order to attend meetings with other county entities in preparation of the upcoming inclement weather.

#### Approval of Prior Minutes

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 1/10/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Absent).

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission to discuss the 2017 budget. Michele Bruns, sheriff's administrative assistant, and Treasurer Rick Renno were also present.

#### **Presiding Commissioner Now Present**

Presiding Commissioner Michelle McLerran Kreisler is now present at today's meeting.

#### **Inclement Weather**

Presiding Commissioner Michelle McLerran Kreisler gave an update on emergency procedures that are being put into place to prepare for upcoming inclement weather. Meetings with the Benton County Health Department and other county entities, as well as telephone conference calls with SEMA and FEMA, have been conducted, and continued throughout the afternoon. It was determined that the courthouse should be closed on Friday, January 13, 2017, to insure safety and well-being of employees.

#### Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 1/17/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:27 p.m.

# **Benton County Commission January 17, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on January 17, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 1/12/17. District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Representative Warren Love

Representative Warren Love met with commissioners. Topics of discussion included decline of sales tax collections throughout the state, and legislation currently under advisement that would allow counties to collect sales tax on internet purchases. This is an existing tax that is not currently implemented in most cases. Representative Love also presented information concerning an Agri-Ready County Designation. This is a voluntary program of Missouri Farmers Care, and recognizes counties that actively support Missouri agricultural enterprise.

#### **Donna Swift**

Donna Swift met with the commission to request increased public awareness of emergency situations and preparedness.

#### Road Vacation - Promised Land North

Attorney Jim Kjar met with the commission concerning a petition for vacation of certain land located within the boundaries of Sugar Creek Blvd., in Promised Land North, a subdivision in Benton County.

#### Motion/Vote - Road Vacation - Promised Land

District 1 Commissioner Dale Jr. Estes made a motion to vacate that part of a platted but undeveloped roadway sometimes known as Sugar Creek Blvd., in Promise Land North Subdivision. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). This roadway is described as The Eastern most corner of N23 and the Southern most corner of N8 and all of the road lying West and North of that point, located within the confines of the boundaries of Promise Land North, a subdivision in Benton County, Missouri.

#### **County Clerk Report**

The county clerk submitted bills for approval and payment.

#### **Brady Building**

Associate commissioners met with Duane Dunkin at the Brady Building Annex to discuss possible renovations to that facility.

January 17, 2017

#### **Deputy Matthew Corpening**

Benton County Sheriff's Deputy Matthew Corpening met with the commission to present information and pricing on SecureView, a computer software package that would enable deputies to obtain information from cell phones. This is a follow-up report from the meeting held on January 10th.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 1/19/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:52 p.m.

**Signatures** 

### **January 19, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on January 19, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Emergency Preparedness**

Commissioners were in attendance at a debriefing to discuss with other county agencies, the weather conditions/ice storm that occurred within the county on January 13, 2017 through January 15, 2017. This meeting was held at 9 a.m. at the Benton County Health Department.

#### Commissioners to Courthouse Office

District 1 Commissioner Dale Jr. Estes and District 2 Commissioner Jim Hansen were in attendance at the Board Room in the Courthouse following the emergency preparedness debriefing. Presiding Commissioner Michelle McLerran Kreisler was not present due to her attendance at the Kaysinger Basin Regional Planning Commission/Transportation Advisory Committee meetings.

#### **Appointment of Acting Presiding Commissioner**

County Clerk Susan Porterfield appointed District 2 Commissioner Jim Hansen as Acting Presiding Commissioner for today's meeting.

#### **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to accept prior minutes dated 1/17/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Absent).

#### Harper Road Bridge

A telephone conference call was conducted with FEMA representative Don Carter, to discuss the Harper Road bridge project requirements.

#### **Treasurer Report**

Treasurer Rick Renno gave his weekly financial report. He also reported that sales tax revenues have been received, noting that receipts are up compared to last year. Mr. Renno also reported on information he has received on a prescription drug monitoring program for opiad medication. The program is designed to allow doctors, pharmacies and insurance companies to track the opiad drugs that are currently being filled by prescription to insure that one person cannot fill numerous opiad prescriptions. Further discussion will continue with commissioners and a representative from the health department.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 1/24/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Meeting adjourned at 1:30 p.m.

January 19, 2017

Signatures

### January 24, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on January 24, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 1/19/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### E-911

E-911 Director Susan Canfield and Project Manager Mark Grenoble met with the commission to discuss policies and procedures for that department.

#### Carter Kinkead

Carter Kinkead met with the commission to discuss Benton County history, and to update the commission on upcoming events that will be held on behalf of the Benton County Museum.

#### **County Clerk Report**

The county clerk submitted bills for approval and payment.

#### Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid for Road District 2 from Warsaw Oil Company for red diesel at a cost of \$1.94 per gallon. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from MFA Oil Company at a price of \$2.007 per gallon. The county accepted the low bid price.

#### **Deputy Matthew Corpening**

Benton County Sheriff's Deputy Matthew Corpening met with the commission and presented a quote from Susteen, Inc., in the amount of \$6,995 for mobile phone forensic software and computer support; this system would allow deputies to obtain information from cell phones.

#### Motion/Vote - Mobile Phone Forensics

District 2 Commissioner Jim Hansen made a motion to accept the bid from Susteen, Inc., for the Benton County Sheriff's Department in the amount of \$6,995, for mobile phone forensic software. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

# Kaysinger Basin Regional Planning Commission & Transportation Advisory Committee

Presiding Commissioner Michelle McLerran Kreisler reported that she attended the Kaysinger Basin Regional Planning Commission and the Transportation Advisory Committee meetings that were held in Clinton on January 19th. An update was given on a MoDOT Traveler Information Map app that is available for mobile phones.

Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 1/26/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:12 p.m.

Signatures

### **January 26, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on January 26, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 1/24/17. Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Missouri's Highway Safety Program

An application was presented to commissioners for continued participation in Missouri's Highway Safety Program. This is a traffic enforcement grant program funded through MoDOT for DWI enforcement. District 2 Commissioner Jim Hansen made the motion to continue with this program, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes). The sheriff's department will conduct the traffic safety control.

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 9:30 to discuss R.S.Mo.610.021 Hiring, firing, disciplining or promoting a particular employee. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Reconvene From Executive Session**

Presiding Commissioner Michelle McLerran Kreisler made a motion to close Executive Session and reconvene at 9:51 in Open Session. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Motion/Vote - National Association of Counties (NACo)

District 2 Commissioner Jim Hansen made a motion to renew annual membership in NACo. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Motion/Vote - Missouri Association of Counties (MAC)

District 2 Commissioner Jim Hansen made a motion to renew annual membership in Missouri Association of Counties (MAC). Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Prescription Drug Monitoring Program**

County Treasurer Rick Renno met with the commission to give an overview of a prescription drug monitoring program for opioid medication. Benton County Health Department representatives Tammy Heimsoth, Tammy Lawler, Erica Crawford, and Linda Viebrock were also present. This program was presented at the recent

Missouri Association of Counties meeting, and is a closed program that allows doctors and pharmacists to track individuals that attempt to "shop" opioid prescriptions for unnecessary refills for the purpose of resale or abuse.

#### Treasurer's Report

The treasurer gave his weekly financial report. He noted that Collector Donna Hart has reimbursed the cities for all commissions that she had collected that was referenced in the 2016 audit in the amount of \$565.00.

#### Formation of Jail Committee

The commission discussed the formation of a jail committee. This committee would review the data analysis as presented from Missouri University Extension and other sources to establish a criteria for future jail plans.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 1/31/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:30 a.m.

Signatures

### **January 31, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on January 31, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 1/26/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Approval of Prior Executive Session Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior executive session minutes dated 1/26/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 9:40 to discuss R.S.Mo.610.021 Individually identifiable personnel records. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Reconvene From Executive Session**

District 2 Commissioner Jim Hansen made a motion to close Executive Session and reconvene at 9:45 in Open Session. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Julia Maring

Julia Maring spoke with the commission, requesting specifications concerning septic systems within the county. She also requested additional allowances for law enforcement services. Commissioners explained general revenue expenditures and budgetary constraints.

#### **Emergency Management**

Commissioners met with a panel to review emergency management director applications. This panel consisted of Marie Payne-Bowman, Linda Viebrock, Nathan Burton, and Jeff Canfield, sharing their knowledge of emergency preparedness in the selection of applicants.

#### **Chief Deputy Jeff Canfield**

Benton County Chief Deputy Jeff Canfield met with the commission to discuss upgrades to current AVR equipment; this equipment was purchased several years ago.

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission to discuss additional budget requests and salary adjustments pertaining to interoffice promotions; the commissioners expressed their concerns with the additional requests which would significantly impact the 2017 budget. Further discussion will be held at a later time.

#### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### E-911

E-911 Director Susan Canfield met with the commission, notifying them of recent lightning damage at the 911 building. Repair costs have been received, and a report will be submitted to the insurance company.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 2/2/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:53 p.m.

Signatures

## February 02, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on February 2, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

**Approval of Prior Minutes** 

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 1/31/17, District 1 Commissioner Dalae Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

**Approval of Prior Executive Session Minutes** 

District 2 Commissioner Jim Hansen made the motion to approve prior executive session minutes dated 1/31/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

Marco Technology

Mark Brandt, a representative from Marco Technology, spoke with the commission, giving an overview of his technology company, and the services that they provide.

#### Maureen Burke

Maureen Burke, area coordinator with Missouri State Emergency Management Agency, met with the commission to discuss emergency management guidelines, and updates that could be necessary to the county emergency operations plan.

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 2/7/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:00 p.m.

Signatures

### February 07, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on February 7, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 2/2/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Treasurer and County Clerk Reports**

The treasurer presented his weekly financial report, noting that sales tax is up. The county clerk presented budget reports for each department; bills were submitted for approval and payment.

#### Financial Statement Publication Bid

The bid opening was held for the county financial statement as required by law. One bid was received from the Benton County Enterprise in the amount of \$598. District 2 Commissioner Jim Hansen made the motion to accept this bid, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes). The county clerk will contact the Enterprise concerning this publication.

#### Harper Road Bridge

Discussion was given to the Harper Road Bridge project. MoDOT representative Darin Hamelink, Kaysinger Basin Regional Planning Commission representative Cyndee Schmidt, and FEMA representative Don Carter were also present.

#### **MU Extension Council**

MU Extension Council Livestock Specialist Gene Schmitz met with the commission to present the annual report of the Benton County MU Extension Council. He also presented guidelines for certification and licensing for applying pesticides.

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 13:30 to discuss R.S.Mo.610.021 Hiring, firing, disciplining or promoting a particular employee. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Reconvene From Executive Session**

District 1 Commissioner Dale Jr. Estes made a motion to close Executive Session and reconvene at 13:30 in Open Session. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Motion/Vote - SADA Systems, Inc.

Presiding Commissioner Michelle McLerran Kreisler made a motion to accept the quote from SADA Systems, Inc., for annual maintenance of computer online exchange and Office 365 user licenses for the courthouse in the amount of \$5,317.20. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Motion/Vote - HCS Computer Solutions, LLC

District 2 Commissioner Jim Hansen made a motion to enter a service level agreement with HCS Computer Solutions, LLC, for annual courthouse computer maintenance, at a total cost of \$13,545. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 2/14/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures

#### February 14, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on February 14, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 2/7/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Approval of Prior Executive Session Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior executive session minutes dated 2/7/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Mark Richerson

Mark Richerson met with the commission and accepted the position of Emergency Management Director.

#### Kaysinger Basin Regional Planning Commission

Commissioners met with representatives from Kaysinger Basin Regional Planning Commission. It was noted that a second county representative needs to be appointed to serve on the full council of the Quad Lakes Solid Waste Management District. Those in attendance were Kristi Kelley, QLSWMD Planner, Cassie Sanders, Administrative Assistant, and Elizabeth Van Winkle, Executive Director. District 2 Commissioner Jim Hansen currently serves as one of the two county representatives on the Kaysinger Basin Regional Planning Commission full council.

#### E-911

E-911 Director Susan Canfield met with the commission to give a brief report on the recent lightning damage sustained to 911 equipment; a company will be contacted to determine if the building is properly grounded.

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission to discuss 2017 budget requests and interoffice pay increases. It was noted by the commission that these requests were not calculated into the allocated budget when it was initially set. The requests were approved with the stipulation that budget guidelines be followed.

#### Irv Jensen

Irv Jensen met with the commission to present information on a tourism project sponsored by Kaysinger Basin Regional Planning Commission, to be held on Thursday in Osceola. He also discussed the possibility of developing a county-wide transportation plan, and how guidelines for a plan of this nature could impact the county.

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid for Road District #1 from Zollicker Oil Company for red diesel at cost of \$1.939 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bids were received from Warsaw Oil Company at a cost of \$1.94 per gallon, and from MFA Oil Company at a cost of \$2.007 per gallon. The county accepted the low bid price.

#### Motion/Vote - Board Assignments 2017

Presiding Commissioner Michelle McLerran Kreisler made a motion to appoint the following board assignments for 2017: West Central Community Action Agency, Jim Hansen, North District Commissioner; University Extension Council, Dale Jr. Estes, South District Commissioner; Workforce Development Board, Michelle McLerran Kreisler, Presiding Commissioner; Quad Lakes Solid Waste District Full Council, Jim Hansen, North District Commissioner, and Dale Jr. Estes, South District Commissioner; Transportation Advisory Council, Michelle McLerran Kreisler, Presiding Commissioner; and Kaysinger Basin Regional Planning Commission, Michelle McLerran Kreisler, Presiding Commissioner. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 2/16/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:05 p.m.

Signatures

### NOTICE OF OPEN MEETING February 17, 2017

Notice is hereby given that the Benton County Commission will conduct a meeting at 9:00 a.m., Tuesday, February 21, 2017 at the Benton County Courthouse.

The meeting site is handicapped accessible.

Tentative agenda of this meeting includes:

- 1. Reading and approval of minutes.
- 2. Consider purchase request.
- 3. Presentation of bills
- 4. Meet with elected officials and/or county departments
- 5. Old Business
  - a. Discuss road conditions

b.

c.

6. New Business

<u>AM</u>	<u>PM</u>
9:00	1:00
9:30 Gary Strack, SKW	1:30
10:00	2:00
10:30	2:30
11:00	3:00
11:30	

- 7. Consider motion to close the meeting as authorized by Section 610.021 RSMO for discussion of: A. Litigation, 610.021.1 B. Real Estate transactions, 610.021.2
- C. Personnel matters, 610.021.3 D. Discussion of protected information.
- 8. Misc.
  - a. The Courthouse will be closed on Monday, February 20, 2017, for President's Day.

b.

c.

- 9. And any other business as may come before the Commission.
- 10. Adjourn

February 16, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on February 16, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 2/14/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### U.S. Bank

U.S. Bank representatives Rhonda Monteer and Lacy Prater met with the commission to introduce themselves, and to explain their company's lending practices for government agencies.

#### Harper Road Bridge

Correspondence requested by SEMA in conjunction with the Harper Road Bridge project was completed and returned to that agency. Commissioners discussed the site preparation and bidding processes for the project.

#### **Emergency Management**

Emergency Management Director Mark Richerson met with the commission, outlining potential grants to be obtained for emergency management purposes.

#### Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 2/21/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:00 p.m.

Signatures

### NOTICE OF OPEN MEETING February 22, 2017

Notice is hereby given that the Benton County Commission will conduct a meeting at 9:00 a.m., Thursday, February 23, 2017 at the Benton County Courthouse.

The meeting site is handicapped accessible.

1	entat	ive	agenda	ot	this	meeting	incl	lud	les:
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- 1. Reading and approval of minutes.
- 2. Consider purchase request.
- 3. Presentation of bills
- 4. Meet with elected officials and/or county departments
- 5. Old Business
  - a. Discuss road conditions

b.

c.

6. New Business

<u>AM</u>	<u>PM</u>
9:00 9:30 quarterly inspection – county facilities 10:00 10:30 11:00	1:00 1:30 2:00 2:30 3:00
11:30	

- 7. Consider motion to close the meeting as authorized by Section 610.021 RSMO for discussion of: A. Litigation, 610.021.1 B. Real Estate transactions, 610.021.2 C. Personnel matters, 610.021.3 D. Discussion of protected information.
- 8. Misc.

a.

b.

c.

- 9. And any other business as may come before the Commission.
- 10. Adjourn

## February 21, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on February 21, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 2/16/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Shafer, Kline & Warren, Inc.

Shafer, Kline & Warren, Inc. representative Gary Strack met with the commission to present contract information on the Fort Lyon bridge project, and explained procedures to follow in conjunction with BRO projects and MoDOT specifications.

#### Treasurer and County Clerk Reports

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### Jail Committee

Commissioners contacted potential members to serve on the new jail committee.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 2/23/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:00 p.m.

Signatures

Michelle McLerran Kreisler

Presiding Commissioner

### NOTICE OF OPEN MEETING February 23, 2017

Notice is hereby given that the Benton County Commission will conduct a meeting at 9:00 a.m., Tuesday, February 28, 2017 at the Benton County Courthouse. The meeting site is handicapped accessible.

Tentative agenda of this meeting includes:

- 1. Reading and approval of minutes.
- 2. Consider purchase request.
- 3. Presentation of bills
- 4. Meet with elected officials and/or county departments
- 5. Old Business
  - a. Discuss road conditions
  - b.
  - c.
- 6. New Business

<u>AM</u>	<u>PM</u>
9:00 9:30 update on prescription drug monitoring program 10:00 10:30 11:00 11:30	1:00 1:30 2:00 2:30 3:00

- 7. Consider motion to close the meeting as authorized by Section 610.021 RSMO for discussion of: A. Litigation, 610.021.1 B. Real Estate transactions, 610.021.2
- C. Personnel matters, 610.021.3 D. Discussion of protected information.
- 8. Misc.
  - a.
  - b.
  - c.
- 9. And any other business as may come before the Commission.
- 10. Adjourn

# **Benton County Commission February 23, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on February 23, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 2/21/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Inspection of County Facilities**

Commissioners conducted the quarterly inspection of county facilities as required by statute. Discussion was given to the condition of each site.

#### **Larry Nutt**

Larry Nutt spoke with the commission concerning the conditions on Nutt Road.

#### **Custodian Applications**

Commissioners reviewed applications for the position of courthouse custodian.

#### Lumpe Avenue

District 2 Commissioner Jim Hansen reported that he received a telephone call yesterday concerning trash and damage to a ditch located on Lumpe Avenue. It was determined that the debris was the result of a single-vehicle accident. Law enforcement officials contacted the owner of the vheicle pertaining to resulting damage of the county roadway.

#### Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 2/28/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:35 a.m.

Signatures

#### NOTICE OF OPEN MEETING March 1, 2017

Notice is hereby given that the Benton County Commission will conduct a meeting at 9:00 a.m., Thursday, March 2, 2017 at the Benton County Courthouse.

The meeting site is handicapped accessible.

Т	entative	agenda	$\alpha f$	this	meeting	inc	hid	es
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- 1. Reading and approval of minutes.
- 2. Consider purchase request.
- 3. Presentation of bills
- 4. Meet with elected officials and/or county departments
- 5. Old Business
  - a. Discuss road conditions
  - b. -
  - c.
- 6. New Business

<u>AM</u>	<u>PM</u>
9:00	1:00
9:30	1:30
10:00	2:00
10:30	2:30
11:00	3:00
11:30	

- 7. Consider motion to close the meeting as authorized by Section 610.021 RSMO for discussion of: A. Litigation, 610.021.1 B. Real Estate transactions, 610.021.2 C. Personnel matters, 610.021.3 D. Discussion of protected information.
- 8. Misc.
  - a.
  - b.
  - c.
- 9. And any other business as may come before the Commission.
- 10. Adjourn

## **February 28, 2017**

#### Convene

District 1 Commissioner Dale Jr. Estes called the meeting of the Benton County Commission to order at 9:00 a.m. on February 28, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Absent.

Appointment of Acting Presiding Commissioner

County Clerk Susan Porterfield appointed District 1 Commissioner Dale Jr. Estes as Acting Presiding Commissioner of today's meeting. Presiding Commissioner Michelle McLerran Kreisler was absent from today's meeting to attend a senate hearing in Jefferson City in support of Senate Bill 413, which would increase the amount currently being reimbursed to counties for inmates housed in county jails who are awaiting sentencing on State charges.

**Approval of Prior Minutes** 

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 2/23/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Absent).

**Benton County Health Department** 

Representatives from the Benton County Health Department, being Linda Viebrock, Tammy Lawler, and Erin Crawford, spoke with the commission and presented updated information on wastewater treatment systems. They also discussed implementation of the prescription drug monitoring program, noting that most local medical providers are in favor of this program. Further discussion will be held by commissioners at the Thursday meeting.

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission for discussion of the 2017 budget.

#### **Emergency Management Director**

Emergency Management Director Mark Richerson met with the commission to give an update on emergency preparedness and upcoming training programs.

#### **County Clerk Report**

The county clerk submitted bills for approval and payment.

Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 3/2/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Meeting adjourned at 2 p.m.

Signatures Dole of Ester

February 28, 2017

Dale Jr. Estes Acting Presiding Commissioner

March 02, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 2, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

**Approval of Prior Minutes** 

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 2/28/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

Harper Road

Dean McMillin and Bob Scott met with the commission for an update on the Harper Road bridge project. District 1 Commissioner Dale Jr. Estes reported that bids are being sought for the removal of the existing culverts and discussed procedures to be followed with this project in conjunction with FEMA and Corp of Engineers guidelines.

**Treasurer Report** 

The treasurer gave his weekly financial report.

**Prescription Drug Monitoring Program** 

District 2 Commissioner Jim Hansen presented the ordinance for the Prescription Drug Monitoring Program that was discussed on Tuesday, February 28th. This ordinance will be signed by commissioners at the next meeting, pending recommendations of the county's legal counsel.

Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 3/7/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:45 a.m.

Signatures

### March 07, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 7, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 3/2/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Viebrock Construction

Viebrock Construction representative Charlie Thomas met with the commission to express his intention to bid on the Harper Road bridge project. He will be in further contact with District 1 Commissioner Dale Jr. Estes concerning this project.

#### **County Clerk Report**

The county clerk presented monthly budget reports for each department; bills were submitted for approval and payment.

#### **Emergency Management**

Emergency Management Director Mark Richerson met with the commission to discuss emergency preparedness. It was noted that sirens were tested in Warsaw today in conjunction with the Missouri state-wide tornado drill.

#### Prescription Drug Monitoring Program

Commissioners discussed the Prescription Drug Monitoring Program that was presented to them by the Benton County Health Department. The county's legal counsel was contacted for an opinion. It was determined that there is currently some legislative discussion pertaining to this topic; further review will be conducted before any final decision is made.

#### Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid from Warsaw Oil Company for Road District #2 for red diesel fuel at a cost of \$1.95 per gallon. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). The only other bid received was from MFA Oil Company at a cost of \$2.025 per gallon. The county accepted the low bid price.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 3/9/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:18 p.m.

March 07, 2017

Signatures

# Benton County Commission March 09, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 9, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 3/7/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Viebrock Construction

Viebrock Construction representative Charlie Thomas met with the commission and presented a quote for a culvert that could be used on the Harper Road Bridge project. Mr. Thomas noted that this culvert and other parts as presented in the quote meets all MoDOT specifications as required for this project.

#### Treasurer's Report

The treasurer met with the commission to present his weekly financial report. He noted that sales and use tax revenues have been received, and these amounts are lower than what was expected.

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission and presented a proposal to raise jail boarding fees. He noted that currently the county charges \$35 per day to house prisoners; most neighboring counties charge \$40 per day. Further discussion will be held before a final decision is reached.

#### Diana Marmino

Diana Marmino met with the commission to discuss the development of a county website/social media communication that would potentially promote interaction between county officials and citizens, and generate awareness of upcoming events and issues that could affect the community.

#### Wastewater Ordinance

Commissioners discussed the wastewater treatment system ordinance that was presented by the Benton County Health Department. Further contact will be made with the health department for clarification of procedures associated with the enactment of this ordinance.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 3/14/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:35 p.m.

#### **Signatures**

# Benton County Commission March 14, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 14, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

Presiding Commissioner Michelle McLerran Kreisler made the motion to approve prior minutes dated 3/9/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Wastewater Ordinance Hearing

The commission conducted a hearing concerning updates to the wastewater treatment system ordinance that was submitted by the Benton County Health Department. It was noted that the health advisory board has reviewed the procedures as outlined in the ordinance, and has made recommendations concerning fees charged for this service.

#### Motion/Vote - Wastewater Treatment Systems Ordinance

Presiding Commissioner Michelle McLerran Kreisler made a motion to approve the ordinance and fee changes associated with implementation and inspections of wastewater treatment systems, as certified by the Benton County Health Department. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Any questions pertaining to this ordinance and wastewater treatment systems should be directed to the Benton County Health Department.

#### Bid Opening - Culvert on Harper Road Bridge

The bid opening was held for removal of the culvert located at the Harper Road Bridge. Bids were requested by District 1 Commissioner Dale Jr. Estes. One bid was received for this project.

#### Motion/Vote - Culvert Removal/Harper Road Bridge

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Do-Rite Construction in the amount of \$50,000, for removal of the existing culvert located at the Harper Road Bridge. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### County Clerk Report

The county clerk submitted bills for approval and payment.

#### **Quad-Lakes Solid Waste Management District**

It was necessary for commissioners to adjourn early today due to the quarterly meeting of the Quad-Lakes Solid Waste Management District held in Clinton, Missouri. District 1 Commissioner Dale Jr. Estes and District 2 Commissioner Jim Hansen represent Benton County as members of this board.

March 14, 2017

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 3/16/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures

## Benton County Commission March 16, 2017

## Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 16, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 3/14/17. Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **National Incident Management Services**

Commissioners convened at the Benton County 911 Center today, in order to participate in National Incident Management Services (NIMS) training. This training is a required course for county commissioners.

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 3/21/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:30 a.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

March 16, 2017

## Benton County Commission March 21, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 21, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 3/16/17. Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Diana Marmino

Diana Marmino was present at today's meeting. Diana has been hired by commissioners, on a part-time basis, to act as communications and data analysis coordinator.

## Jim Kjar

Jim Kjar met with the commission to give information on a new organization, Benton County Robotics. This group would serve the three major school districts in the county and would promote learning and awareness in the field of robotics. Mr. Kjar inquired about availability of space in a county facility for this program.

## **County Clerk Report**

The county clerk submitted bills for approval and payment.

## Motion/Vote - Quad-Lakes Solid Wase Management

District 2 Commissioner Jim Hansen made a motion to approve membership renewal with Quad-Lakes Solid Waste Management District for fiscal year 2018. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Annual cost of membership is \$1,387.00.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 3/23/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures

Michelle McLerran Kreisler Presiding Commissioner

March 21, 2017

## **Benton County Commission**

March 23, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 23, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 3/21/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## Prescription Drug Monitoring Program

Presiding Commissioner Michelle McLerran Kreisler read an ordinance concerning a Prescription Drug Monitoring Program that will allow pharmacists and doctors to track individuals that attempt to purchase opioid prescriptions for unnecessary refills for the purpose of resale or abuse.

## **Motion/Vote - Prescription Drug Monitoring Program**

District 2 Commissioner Jim Hansen made a motion to adopt the ordinance as presented for the Prescription Drug Monitoring Program. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Sheriff Eric Knox, County Clerk Susan Porterfield, and Benton County Health Department representatives Linda Viebrock and Tammy Heimsoth were also present.

## **Presiding Commissioner Has Left Meeting**

Presiding Commissioner Michelle McLerran Kreisler then left the meeting to attend an award ceremony held at Lincoln High School, honoring two of its athletes.

## **Appointment of Acting Presiding Commissioner**

County Clerk Susan Porterfield appointed District 2 Commissioner Jim Hansen as Acting Presiding Commissioner.

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to approve the bid from Zollicker Oil Company for Road District #1 for red diesel fuel at a cost of \$1.837 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bids were received from Warsaw Oil Company at a cost of \$1.84 per gallon, and from MFA Oil Company at a cost of \$1.875 per gallon. The county accepted the low bid price.

#### Diana Marmino

Diana Marmino was present at today's meeting.

## **Presiding Commissioner is Now Present**

March 23, 2017

Presiding Commissioner Michelle McLerran Kreisler is again present at this meeting.

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 3/28/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:56 a.m.

Signatures

## **Benton County Commission**

## March 28, 2017

## Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 28, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 3/23/17. Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## Diana Marmino

Diana Marmino was present at the morning session of today's meeting.

#### Robert Vedders

Robert Vedders spoke with the commission on behalf of the Benton County Sewer District. He indicated that a seat on the board of directors of the District will become available on April 1, and the Benton County Commission should appoint someone for this board seat. He submitted his recommendation for this vacant board seat and indicated that he will communicate further with the commission in this matter. Any recommendation is contingent on continuation of this district.

## **Brushy Chapel Avenue**

Mr. and Mrs. Mike Nelson spoke with the commission concerning dusty conditions on Brushy Chapel Avenue. District 2 Commissioner Jim Hansen responded with information on companies that provide dust control products, and will contact the Nelsons with further information.

#### Treasurer's Report

The county treasurer gave his weekly financial report.

#### Michelle Crabtree

Michelle Crabtree spoke with the commission concerning county right-of-way guidelines.

#### Missouri Farmers Care

Carley Esser, Outreach Coordinator with Missouri Farmers Care, spoke with the commission concerning this program. This program is an effort by Missouri's farming and agriculture communities to support Missouri agriculture by establishing an environment and county policies conducive to agricultural business success. Benton County Farm Bureau and Cattleman's Association representative Mark Chamberlin, and Benton County Health Department representative Barry Pabst were also present.

#### Motion/Vote - Missouri Farmers Care

District 2 Commissioner Jim Hansen made a motion to seek Missouri County Ready designation to support

agriculture in Benton County. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

## **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission to discuss the budget and expenses.

Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 3/30/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:40 p.m.

**Signatures** 

## **Benton County Commission**

March 30, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on March 30, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## Approval of Prior Minutes

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 3/28/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **Commissioners to Warsaw City Office**

Commissioners left the building at 9:30 a.m. to go to the Warsaw City Office to meet with city officials and Sheriff Eric Knox. The purpose of this meeting was to attend a preliminary jail proposal presented by Sheriff Knox.

## **Commissioners Return to Courthouse**

Commissioners returned to the courthouse office at approximately 11:30 a.m.

#### Cost of Prisoner Board

A telephone conference call was conducted with Judge Michael Hendrickson for clarification of costs incurred for prisoner board and reimbursement options for these costs. This was a follow-up discussion based on information previously received from Sheriff Eric Knox. It was noted by commissioners that reimbursement received should cover costs incurred for prisoner board.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 4/6/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:09 p.m.

Signatures

UKreisler Michelle McLerran Kreisler

Presiding Commissioner

## Benton County Commission April 06, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on April 6, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 3/30/17. District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Diana Marmino

Diana Marmino was present at today's meeting.

## Roberta Watkins and Angelia Watkins Hernandez

Roberta Watkins and Angelia Watkins Hernandez met with the commission to discuss property located at 226 East Washington Street in Warsaw. They asked that the county reconsider purchasing this property, as they would like to offer it for sale. The county had expressed an interest in purchasing this property in 2016 for the possible site of a jail facility. Commissioners indicated that they are no longer interested in purchasing this property but were appreciative of the Watkins' giving them this option.

## Purchase of Brushcutter

Commissioners discussed the purchase of a brushcutter for Road District #2, using MoDOT bid specifications. Distict 2 Commissioner Jim Hansen will contact S&H Farm Supply in Rogersville, Missouri, to inquire about a Schulte 10' flexwing brushcutter.

#### George Hall and Kathy Sullins

George Hall and Kathy Sullins met with the commission to discuss the Benton County Sewer District, noting that the Board of Directors of this entity will have a vacancy on the Board effective April 1st, and it is the County Commission's responsibility to appoint someone to fill this vacancy. Mr. Hall further stated that he has received information that this District will be dissolved by a Federal judge ruling effective April 10, 2017. No action was taken by commissioners at this time.

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission to discuss setting a time to meet with Warsaw City Council members, to present the proposal of a new jail site.

## U.S. Bank

U.S. Bank representative Rhonda Monteer was contacted via telephone to discuss finance options for the purchase of a culvert for the Harper Road Bridge project.

April 06, 2017

## **County Clerk Report**

The county clerk presented monthly budget reports for each department; bills were submitted for approval and payment.

## **County Government Day**

Students from Cole Camp R-1 School District were present today to participate in County Government Day. They were able to visit county offices, the sheriff's office, and the 9-1-1 facility, to learn about various tasks performed in each department.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 4/11/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:03 p.m.

Signatures

## NOTICE OF OPEN MEETING April 12, 2017

Notice is hereby given that the Benton County Commission will conduct a meeting at 9:00 a.m., Thursday, April 13, 2017 at the Benton County Courthouse.

The meeting site is handicapped accessible.

Tentative agenda	of this	meeting	includ	les.
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- 1. Reading and approval of minutes.
- 2. Consider purchase request.
- 3. Presentation of bills
- 4. Meet with elected officials and/or county departments
- 5. Old Business
  - a. Discuss road conditions

b.

c.

6. New Business

<u>AM</u>	<u>PM</u>
9:00	1:00
9:30	1:30
10:00	2:00
10:30 Emer Mgmt/St Fire Marshall	2:30
11:00	3:00
11:30	

- 7. Consider motion to close the meeting as authorized by Section 610.021 RSMO for discussion of: A. Litigation, 610.021.1 B. Real Estate transactions, 610.021.2
- C. Personnel matters, 610.021.3 D. Discussion of protected information.
- 8. Misc.

a.

b.

c.

- 9. And any other business as may come before the Commission.
- 10. Adjourn

# **Benton County Commission April 11, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on April 11, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 4/6/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## Diana Marmino

Diana Marmino was present at the morning session of today's meeting.

## Irv Jensen

Irv Jensen met with the commission and introduced Lynette Stokes, the new assistant director of Benton County Tourism and Recreation. An update was given on economic development within the county; the Rail-to-Trail project was also discussed.

#### Viebrock Construction

Viebrock Construction representative Charlie Thomas met with the commission to discuss products and services offered by his company and noted that he would like the opportunity to bid on the culverts needed for the Harper Bridge project. District 1 Commissioner Dale Jr. Estes stated that the advertisement for bids will be in the local paper for the next two weeks.

#### Ted Seek

Ted Seek spoke with the commission concerning the Benton County Sewer District and expressed his interest in remaining on the board of directors.

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 11:00 to discuss R.S.Mo.610.021 Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Reconvene From Executive Session**

District 1 Commissioner Dale Jr. Estes made a motion to close Executive Session and reconvene at 12:30 in Open Session. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

## Motion/Vote - Purchase Rotary Cutter

April 11, 2017

District 2 Commissioner Jim Hansen made a motion to purchase a Schulte XH1000, 10'-cut rotary cutter, from S&H Farm Supply for Road District #2. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). This purchase was made utilizing state bid specifications.

## **Treasurer and County Clerk Reports**

The treasurer gave the financial report; the county clerk submitted bills for approval and payment.

Adjournment -

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 4/13/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:25 p.m.

Signatures

# **Benton County Commission April 13, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on April 13, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 4/11/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **Approval of Prior Executive Session Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior executive session minutes dated 4/11/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **Benton County Sewer District #1**

A telephone conference call was conducted with Benton County Sewer District #1 treasurer Rodney Meyer, to verify his letter of recommendation that was received by the commission.

## Motion/Vote - Benton County Sewer District #1

District 1 Commissioner Dale Jr. Estes made a motion to appoint Ted Seek to fill one vacancy that exists on the board of directors of Benton County Sewer District #1. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Emergency Mangement Director**

Emergency Management Director Mark Richerson met with the commission. State Fire Marshall Greg Carroll was also in attendance. Discussion was given to the area in the south and southwestern portions of the county that are not covered by a fire protection district.

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 4/18/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:15 p.m.

Signatures

Lichard Michelle McLerran Kreisler
Presiding Commissioner

## NOTICE OF OPEN MEETING April 18, 2017

Notice is hereby given that the Benton County Commission will conduct a meeting at 9:00 a.m., Thursday, April 20, 2017 at the Benton County Courthouse.

The meeting site is handicapped accessible.

Tentative agenda of this meeting includes:

1. INCAULIE AND ADDITION OF HIMITIES	1.	Reading	and approv	val of minute
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- 2. Consider purchase request.
- 3. Presentation of bills
- 4. Meet with elected officials and/or county departments
- 5. Old Business
  - a. Discuss road conditions
  - b.
  - c.
- 6. New Business

<u>AM</u>	<u>PM</u>
9:00	1:00
9:30	1:30
10:00	2:00
10:30	2:30
11:00	3:00
11:30	

- 7. Consider motion to close the meeting as authorized by Section 610.021 RSMO for discussion of: A. Litigation, 610.021.1 B. Real Estate transactions, 610.021.2 C. Personnel matters, 610.021.3 D. Discussion of protected information.
- 8. Misc.
  - a.
  - b.
  - c.
- 9. And any other business as may come before the Commission.
- 10. Adjourn

## Benton County Commission April 18, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on April 18, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 4/13/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Darrell and Debbie Smith

Darrell and Debbie Smith met with the commission to discuss a road that adjoins their property. They indicate that this is a dead end public road, but the county does not maintain it. This road sustains damage due to traffic. District 2 Commissioner Jim Hansen mentioned that, while it is a public road, it is not a county road. He will obtain further information pertaining to the vacation process and be in contact with Mr. and Mrs. Smith concerning this matter.

## Jail Planning Committee

Mark Richerson met with the commission on behalf of the Jail Planning Committee to discuss the first committee meeting that was held on Wednesday, April 12th. He intends to obtain the Needs Assessment Survey that was completed last year and will share this information with other committee members.

#### **Benton County Sewer District**

George Hall met with the commission to inform and discuss termination of the Benton County Sewer District. He also presented copies of a court order that will terminate the receivership of the Benton County Sewer District. Robert Vedders was also present.

#### Diana Marmino

Diana Marmino was present for the morning session of today's meeting.

#### Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid for #2 red diesel from Warsaw Oil Company for Road District #2 at a cost of \$2.01 per gallon. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from MFA Oil Company at a cost of \$2.0885. The county accepted the low bid price.

## **County Clerk Report**

The county clerk submitted bills for approval and payment.

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 4/20/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:15 p.m.

Signatures

# **Benton County Commission April 20, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on April 20, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 4/18/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## Diana Marmino

Diana Marmino was present for today's meeting.

## Pommosa Road

Joe Harvey met with the commission to discuss conditions on Pommosa Road, and inquired about resurfacing that county road.

## **Brushy Chapel Avenue**

District 2 Commissioner Jim Hansen contacted County Surveyor Jesse Wininger concerning an issue on Brushy Chapel Avenue.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 4/25/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures

Michelle McLerran Kreisler Presiding Commissioner

April 20, 2017

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# **Benton County Commission April 25, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on April 25, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 4/20/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Diana Marmino

Diana Marmino was present for today's meeting.

## Road Vacation - Lakeview Heights 3rd Addition

Attorney Jim Kjar met with the commission concerning a petition for vacation of certain land located in Lakeview Heights 3rd Addition, a subdivision in Benton County.

## Motion/Vote - Road Vacation - Lakeview Heights 3rd Addition

District 2 Commissioner Jim Hansen made a motion to vacate a portion of a platted road located in the Resurvey Lakeview Heights 3rd Addition. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). This area is described as That portion of Oakwood Road that lies west of a line between the Southeast corner of Lot 37 and the Northwest corner of Lot 89, and Bayview Road, and that portion of Hillside Drive that lies north of a line between the Southwest corner of Lot 104 and the Southeast corner of Lot 107, and the Alley that lies west of Lot 30 and 31 and between Lots 20 and 21, and the Alley that lies between 12 and 13, and the Alley that lies between Lots 5, 6, and 113, and the Alley that lies between Lots 1 and 3; all in Resurvey Lakeview Heights 3rd Addition, a subdivision in Benton County.

#### Bid Opening - Culvert on Harper Road Bridge Project

The bid opening was held for the culvert on the Harper Road Bridge Project. Viebrock Construction representative Charlie Thomas was also present.

#### Motion/Vote - Culvert - Harper Road Bridge Project

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Viebrock Construction for Road District #1 for the culvert to be used on the Harper Road Bridge project. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). The total bid for the culvert is \$41,986.93, with an add-on alternate of \$1,500 for lifting lugs. The only bid received was from Viebrock Construction.

#### U. S. Bank

U.S. Bank representative Rhonda Monteer met with the commission to present finance information for the

culvert purchase in conjunction with the Harper Road Bridge Project.

## Motion/Vote - U.S. Bank

District 1 Commissioner Dale Jr. Estes made a motion to sign the contract with U.S. Bank approving financing for the purchase of the culvert that will be used in the Harper Road Bridge project. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

## **County Clerk Report**

The county clerk submitted bills for approval and payment.

## Mary Jorgensen

Mary Jorgensen met with the commission, and spoke in support of a new jail facility.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 4/27/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12 p.m.

Signatures

Michelle McLerran Kreisler

Presiding Commissioner

## Benton County Commission April 27, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on April 27, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Jim Hansen made the motion to approve prior minutes dated 4/25/17. Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Diana Marmino

Diana Marmino was present at today's meeting.

## Treasurer's Report

The treasurer gave his weekly financial report, noting that revenues are slightly increased compared to last year at this time.

#### Mark Richerson

Mark Richerson met with the commission on behalf of Emergency Management to present a copy of the LEPC grant. Mr. Richerson also reported for the Jail Planning Committee, and indicated that a meeting of that committee will be held tonight at 6 p.m.

#### Motion/Vote - Vehicle Sealed Bids

District 2 Commissioner Jim Hansen made a motion to accept sealed bids on the following surplus vehicles: 2003 Dodge Durango, 2003 Dodge Ram pickup, 2007 Ford F-150 pickup, 2008 Chevrolet Trailblazer, and a 2010 Dodge Grand Caravan. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 5/2/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12 p.m.

**Signatures** 

Michelle McLerran Kreisle Presiding Commissioner

April 27, 2017

## NOTICE OF OPEN MEETING May 2, 2017

Notice is hereby given that the Benton County Commission will conduct a meeting at 9:00 a.m., Thursday, May 4, 2017 at the Benton County Courthouse.

The meeting site is handicapped accessible.

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Tentative	acenda	of this	meeting	incliide	<u>عرب</u>
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- 1. Reading and approval of minutes.
- 2. Consider purchase request.
- 3. Presentation of bills
- 4. Meet with elected officials and/or county departments
- 5. Old Business
  - a. Discuss road conditions
  - b.
  - c.
- 6. New Business

<u>AM</u>	<u>PM</u>
9:00 9:30 10:00 Quarterly County Officials Meeting 10:30 11:00 11:30	1:00 1:30 2:00 2:30 3:00
11.50	

- 7. Consider motion to close the meeting as authorized by Section 610.021 RSMO for discussion of: A. Litigation, 610.021.1 B. Real Estate transactions, 610.021.2
- C. Personnel matters, 610.021.3 D. Discussion of protected information.
- 8. Misc.
  - a.
  - b.
  - c.
- 9. And any other business as may come before the Commission.
- 10. Adjourn

# **Benton County Commission May 02, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on May 2, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 4/27/17. Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## Diana Marmino

Diana Marmino was present at today's meeting.

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid for Road District #1 for red diesel fuel from Zollicker Oil Company at a cost of \$1.885 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Warsaw Oil Company at a cost of \$1.92 per gallon. The county accepted the low bid price.

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Zollicker Oil Company for Road District #1 for unleaded gasoline at a cost of \$1.765 per gallon. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Warsaw Oil Company at a cost of \$1.82 per gallon. The county accepted the low bid price.

## **Benton County Sewer District**

Bob Stockton met with the commission, inquiring about board members of the Benton County Sewer District.

#### Old Oar House Road

Benny Archambault met with the commission to discuss the condition of Old Oar House Road.

#### **Chase Crawford**

A telephone conference call was conducted with Hickory County East District Commissioner Chase Crawford, to discuss the prescription drug monitoring program and the ordinance that was recently adopted by Benton County.

#### Treasurer and County Clerk Report

The treasurer presented his weekly financial report. The county clerk presented monthly budget reports for each department; bills were submitted for approval and payment.

May 02, 2017

## **Equipment Expenses**

District 2 Commissioner Jim Hansen discussed the need to replace a loader owned by the North District. He noted that due to repairs needed, coupled with its age and accumulated hours, the cost to repair might not be feasible, and it is imperative at this time of year that the road crew have working equipment. Commissioner Hansen will utilize resources through Missouri State bid information for possible purchase of another loader. The sale of the current loader and other excess equipment owned by the district will help offset most of the purchase price.

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 5/4/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures

Michelle McLerran Kreisler

Presiding Commissioner

# **Benton County Commission May 04, 2017**

## Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on May 4, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 5/2/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **Quarterly County Officials Meeting**

The 1st quarter county officials meeting was held with officials and department heads. Those in attendance with commissioners were Collector Donna Hart, Assessor Rodger Reedy, Chief Deputy Jeff Canfield, Coroner Weston Miller, 911 Admiistrator Susan Canfield, Recorder Beverly Burnett, Prosecuting Attorney Karen Woodley, Public Administrator Lori Dunkin, Treasurer Rick Renno, and Clerk Susan Porterfield. County budget and financial information was discussed; an update was given by each office holder concerning information pertaining to their department.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 5/9/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signotures

Michelle McLerran Kreisler Presiding Commissioner

May 04, 2017

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## Benton County Commission May 09, 2017

## Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on May 9, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 5/4/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **Goldberg Group Architects**

Lawrence Goldberg, president of Goldberg Group Architects (GGA), met with the commission to introduce his company and the services that it provides, and to request consideration in the county's future projects.

#### Diana Marmino

Diana Marmino was present at today's meeting.

#### Mark Richerson

Mark Richerson met with the commission to give an update on the the jail planning committee meeting, and presented the agenda for the upcoming meeting.

## **Treasurer and County Clerk Reports**

The treasurer presented his weekly financial report; the county clerk submitted bills for approval and payment.

#### Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 5/11/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:30 a.m.

Signatures

'Michelle McLerran Kreisler Presidina Commissioner

May 09, 2017

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# **Benton County Commission May 11, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:30 a.m. on May 11, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Absent: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 5/9/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Absent), and Michelle McLerran Kreisler (Yes).

#### Diana Marmino

Diana Marmino was present at today's meeting.

## Treasurer Report

The treasurer gave his weekly financial report, noting that sales tax revenues have been received. Sales tax revenues are slightly up; however, use tax revenues are down.

## **Deputy Andrew Ehlers**

Benton County Sheriff's Deputy Andrew Ehlers spoke with the commission concerning acquisition of a new K-9 dog. Cassie Sanders from Kaysinger Basin Regional Planning Commission was also present. Ms. Sanders indicated that a USDA grant is not currently available for this type of purchase, but other grant opportunities are being sought. Further discussion will be held when all commissioners are present.

#### Mark Richerson

Mark Richerson met with the commission to review the agenda for the upcoming jail committee meeting.

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 5/16/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Absent), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:48 a.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

May 11, 2017

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# **Benton County Commission**

## May 16, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on May 16, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

Presiding Commissioner Michelle McLerran Kreisler made the motion to approve prior minutes dated 5/11/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## Diana Marmino

Diana Marmino was present at today's meeting.

#### **Deputy Andrew Ehlers**

Benton County Sheriff's Deputy Andrew Ehlers and Kaysinger Basin Regional Planning Commission representative Cassie Sanders met with the commission for follow-up discussion concerning the purchase of a K-9 dog.

## Motion/Vote - K-9 Dog

District 1 Commissioner Dale Jr. Estes made a motion to purchase a K-9 dog for the Benton County Sheriff's Department, to aid in drug detection. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Purchase price is \$7,500, which includes handler training and certification. This is an addition to the sheriff's budget in order to sustain drug eradication efforts in Benton County.

## **Mark Richerson**

Mark Richerson met with the commission to discuss the meeting of the Jail Planning Committee that was held on Thursday, May 11th. He also spoke on behalf of Emergency Management to discuss flood plain management.

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 10:20 a.m. to discuss R.S.Mo.610.021 Records that are protected from disclosure by other laws. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Reconvene From Executive Session

District 1 Commissioner Dale Jr. Estes made a motion to close Executive Session and reconvene at 10:50 in Open Session. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

May 16, 2017

## Treasurer Report

The treasurer gave his weekly financial report.

## **County Clerk Report**

The county clerk submitted bills for approval and payment.

## Road District 1 Report

District 1 Commissioner Dale Jr. Estes reported that transmission and differential repairs have become necessary to a Caterpillar 140H Motorgrader. Approximate cost of repairs will be \$41,000.00.

## Road District 2 Report

District 2 Commissioner Jim Hansen updated the commissioners on a bridge on Wilshusen Road which is experiencing damage due to ongoing and recent heavy rains. The east stream bank is eroding and has begun washing out the easterly approach. The county road crew will be working to repair the current damage to the bridge. Commissioner Hansen has been in contact with the landowner, Department of Conservation, Benton County Soil and Water office and US Army Corps of Engineers. He will continue conversations with those entities as the project progresses.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 5/18/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:06 p.m.

Signatures

# **Benton County Commission May 18, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on May 18, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 5/16/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## Diana Marmino

Diana Marmino was present at today's meeting until approximately 10:30 a.m..

#### Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid from Warsaw Oil Company for Road District #2 for red diesel at a cost of \$1.89 per gallon. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from MFA Oil Company at a cost of \$1.9656 per gallon. The county accepted the low bid price.

## **Motion/Vote - Surplus Equipment**

District 2 Commissioner Jim Hansen made a motion to advertise on PurpleWave.com, to sell surplus equipment for Road District #2. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Equipment to be sold is a Caterpillar 140H Motorgrader, a Case 821B loader, a Rhino ditch mower, and a manlift. Information will be available on PurpleWave.com beginning Friday, May 19; equipment will be sold on Thursday, June 8, 2017.

## State Emergency Management Agency (SEMA)

District 2 Commissioner Jim Hansen reported that he has received information from SEMA pertaining to the 2015 flood damage sustained in the county. It is expected that the remaining portion of disaster relief funds will be received within the next 10 days; however, this reimbursement will not include the Harper Road project.

## **Presiding Commissioner Now Absent**

Presiding Commissioner Michelle McLerran Kreisler left the meeting in order to attend the Kaysinger Basin Regional Planning Commission meeting and the Transportation Advisory Commission meeting that is held today in Clinton, Missouri.

## **Appointment of Acting Presiding Commissioner**

County Clerk Susan Porterfield appointed District 2 Commissioner Jim Hansen as Acting Presiding Commissioner for the remainder of today's meeting.

May 18, 2017

## **Sealed Bids - County Vehicles**

Benton County accepted sealed bids on the following vehicles: 2003 Dodge Durango, 2003 Dodge pickup, 2007 Ford pickup, 2008 Chevrolet Trailblazer, and a 2010 Dodge Caravan. All vehicles were sold on an "as is" basis. The bids were opened at 10 a.m. in the county commission room. All bids were opened and reviewed. Benton County Sheriff's Deputy Jeff Canfield was also present.

## Motion/Vote - 2003 Dodge Durango

District I Commissioner Dale Jr. Estes made a motion to accept the bid from Procom in the amount of \$800 for the 2003 Dodge Durango. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Other bids were received from Steve Johnson in the amount of \$300, and from 9th Street Auto Sales in the amount of \$300.

## Motion/Vote - 2003 Dodge Pickup

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Procom in the amount of \$1,800 for the 2003 Dodge pickup. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Other bids were received from Steve Johnson in the amount of \$300, and from 9th Street Auto Sales in the amount of \$750.

## Motion/Vote - 2007 Ford Pickup

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Procom in the amount of \$3,500 for the 2007 Ford pickup. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Other bids were received from Steve Johnson in the amount of \$500, Bayridge Motors in the amount of \$758, Connie Newkirk in the amount of \$1,050, and 9th Street Auto Sales in the amount of \$1,500.

#### Motion/Vote - 2008 Chevrolet Trailblazer

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Procom in the amount of \$2,500 for the 2008 Chevrolet Trailblazer. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Other bids were received from Steve Johnson in the amount of \$500, 9th Street Auto Sales in the amount of \$1,200, Bayridge Motors in the amount of \$1,268, and from Connie Newkirk in the amount of \$1,525.

## Motion/Vote - 2010 Dodge Caravan

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Connie Newkirk in the amount of \$2,950.01 for the 2010 Dodge Caravan. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Other bids were received from Steve Johnson in the amount of \$300, 9th Street Auto Sales in the amount of \$700, Bayridge Motors in the amount of \$1,268, and from Procom in the amount of \$2,200.

#### **MU Extension Office**

Gene Schmitz, livestock specialist with the University of Missouri Extension Office, met with the commission to present the 2016 annual report. He also submitted information on current programs that are available, and advised commissioners of a grant that the Extension Office will receive from Southwest Electric Cooperative to aid in funding children's programs in the future.

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 5/23/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Meeting adjourned at 12 p.m.

Signatures

## **Benton County Commission**

May 23, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on May 23, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 5/18/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **Approval of Prior Executive Session Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior executive session minutes dated 5/16/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Diana Marmino

Diana Marmino was present at today's meeting.

## Road Vacation - Oak Hollow Subdivision

Attorney Jeremiah Mosley met with the commission concerning a petition for vacation of certain land located within the boundaries of Oak Hollow Subdivision, a subdivision in Benton County. Land owner John Gillie was also present.

## Motion/Vote - Road Vacation - Oak Hollow Subdivision

District 1 Commissioner Dale Jr. Estes made a motion to vacate an unnamed access road approximmately 60' wide and 213' long between Lots 5 and 6 in Oak Hollow Subdivision, a subdivision in Benton County, Missouri. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

## **Electronics Recycling**

District 2 Commissioner Jim Hansen reported that there will be an electronics recycling pickup in Lincoln on Saturday, June 10th from 8 a.m. to 12 p.m., at Lincoln School located at 101 West Lamine Street.

## Commissioners to Warsaw City Office

Commissioners attended a meeting with Warsaw City officials at the Warsaw Community Building to discuss the location of a jail facility in the Warsaw Industrial Park. A city council meeting will be held tonight for further discussion by city officials.

#### **District 1 Commissioner Absent**

District 1 Commissioner Dale Jr. Estes is now absent from the meeting in order to attend a pre-scheduled

doctor's appointment.

## Bid Opening - Cold Mix Asphalt

The bid opening was held for cold mix asphalt. Bids were received from Leo O'Laughlin, Inc., and from Vance Bros., Inc. District 1 Commissioner Dale Jr. Estes was contacted via telephone for this discussion.

## Motion/Vote - Cold Mix Asphalt

District 2 Commissioner Jim Hansen made a motion to accept the bid from Vance Bros., Inc., for cold mix asphalt for Road Districts 1 and 2, in the amount of \$48 per ton. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Leo O'Laughlin, Inc. in the amount of \$53.75 per ton.

## **County Clerk Report**

The county clerk submitted bills for approval and payment. It was also noted that the final reimbursement has been received from FEMA for flood damages sustained in 2015; this reimbursement does not include any funding for the Harper Road Bridge project.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 5/25/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Absent), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures

# **Benton County Commission May 25, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:05 a.m. on May 25, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 5/23/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Diana Marmino

Diana Marmino was present at today's meeting. She presented information to the commission detailing her meeting with Kaysinger Basin Regional Planning Commission held on May 23. Topics of discussion included Partnership with MoDOT, updated hazard mitigation plans, grant writing services, opportunities with MACOG, economic development, mapping services, and other training and educational opportunities.

## Mark Richerson

Mark Richerson spoke with the commission on behalf of Emergency Management, stating that he has attended flood plain training. Discussion was given to flood insurance plans in the Lincoln and Cole Camp areas. Mr. Richerson also spoke with the commission on behalf of the jail committee, noting that there will be a meeting tonight. The Goldberg Group representative, Larry Goldberg, will be attending the meeting to present information on a jail facility. Mr. Richerson also indicated that he and the committee are exploring existing buildings and land options to present to the commission.

#### Treasurer's Report

The treasurer gave his weekly financial report.

#### Adjournment

Presiding Commissioner Michelle McLerran Kreisler Ordered that the commission adjourn until 5/30/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:03 p.m.

Signatureș

Michelle McLerran Kreisler Presiding Commissioner

May 25, 2017

# **Benton County Commission May 30, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on May 30, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### Diana Marmino

Diana Marmino was present at the morning session of today's meeting.

#### E-911

E-911 Assistant Director Mark Grenoble met with the commission and Assessor Rodger Reedy to discuss implementation of the 911 addressing system in conjunction with assessment procedures. Further information will be gathered before a final decision is reached.

#### Coroner

Benton County Coroner Weston Miller met with the commission to discuss the appointment of a deputy coroner. Statute states that the coroner may have a deputy, and training is necessary to discharge these duties, and to assist the coroner in inquests and investigations, or to be available in his absence to carry out the duties of the office. Mr. Miller had previously discussed this issue with commissioners during the 2017 budget process, highlighting that no one is available in his absence to carry out his duties. District 1 Commissioner Dale Jr. Estes made the motion to appoint Diana Marmino to the position of deputy coroner, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes). This position will be filled on a part-time, as-needed basis for the remainder of 2017; further discussion will be given for the 2018 budget process.

## **Public Administrator**

Benton County Public Administrator Lori Dunkin met with the commission to request the purchase of the SEM software program used by public administrators throughout the State. Cost of this software is \$2,800. This request is made in compliance with audit recommendations; Ms. Dunkin also indicated that additional clerical compensation will be requested for the 2018 budget cycle, also in compliance with audit recommendations.

## **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

## **Bid Opening - Prisoner Meals**

The bid opening was held for the food service contract for prisoner meals. One bid was received for this service.

## Motion/Vote - Prisoner Meals

District 2 Commissioner Jim Hansen made a motion to accept the bid from Joiner's Donuts, LLC, for the food service contract for prisoner meals at a cost of \$4.50 per meal. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Joiner's Donuts, LLC, was the only bid received for this service.

## Motion/Vote - Equipment Purchase

District 2 Commissioner Jim Hansen made a motion to purchase a 2017 John Deere 544K wheel loader from Martin Equipment for Road District #2. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Purchase price is in the amount of \$138,800.00. MoDOT bid specification RFB 3-160512TV was utilized for this purchase.

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 6/1/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:54 p.m.

Signatures

# Benton County Commission June 01, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:30 a.m. on June 1, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Absent: Michelle McLerran Kreisler, Present.

**Approval of Prior Minutes** 

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 5/25/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Absent), and Michelle McLerran Kreisler (Yes). Presiding Commissioner Michelle McLerran Kreisler made the motion to approve prior minutes dated 5/30/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Absent), and Michelle McLerran Kreisler (Yes).

#### Diana Marmino

Diana Marmino was present at today's meeting. She reported that she has contacted surrounded counties for information concerning employee salary schedules and personnel information, and is compiling a report of these findings.

#### Mark Richerson

Mark Richerson met with the commission to report on the planning meeting that was held last night for an active shooter exercise that will be held at Warsaw High School later this summer.

## Motion/Vote - Enter Executive Session

Presiding Commissioner Michelle McLerran Kreisler made the motion to enter executive session at 10 a.m., pursuant to RSMo 610.021, discussion of protected information. District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (absent), and Michelle McLerran Kreisler (Yes).

#### Motion/Vote - Reconvene in Open Session

District 1 Commissioner Dale Jr. Estes made the motion to close executive session and reconvene in open session at 10:35 a.m., Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (absent), and Michelle McLerran Kreisler (Yes).

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 6/6/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Absent), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:55 a.m.

Signatures

Michelle McLerran Kreisler

Presiding Commissioner

# **Benton County Commission June 06, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on June 6, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 6/1/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

### **Approval of Prior Executive Session Minutes**

Presiding Commissioner Michelle McLerran Kreisler made the motion to approve prior executive session minutes dated 6/1/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Shive-Hattery**

Shive-Hattery representative Steve Davis contacted the commission for a telephone conference call, requesting information concerning jail plans currently being conducted. Commissioners referred him to the jail committee for further information.

# **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report. The county clerk presented monthly budget reports for each department; bills were submitted for approval and payment.

# Motion/Vote - National Association of State Agencies for Surplus Property

District 1 Commissioner Dale Jr. Estes made a motion to renew membership in National Association of State Agencies for Surplus Property (NASASP). Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). The annual memership charge is \$39.

#### Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 6/13/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:03 p.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

# **Benton County Commission June 13, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:15 a.m. on June 13, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 6/6/17. District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission to discuss budget expenses pertaining to prisoner board and transport.

# Goldberg Group Architects, PC

Goldberg Group Architects representatives Lawrence Goldberg and Joseph Weber, met with the commission to discuss jail plans currently being conducted. Jail Planning Committee Chairman Mark Richerson was also present. This firm offers planning services for a new jail facility.

# Vernon County Clerk

Kaysinger Basin Regional Planning Commission representative Cassie Sanders introduced Vernon County Clerk Mike Buehler to the commission. Mr. Buehler shared his experiences with Goldberg Group Architects, who was the architect firm that was used by Vernon County on their jail facility built in 2008. Jail Planning Committee Chairman Mark Richerson was also present.

# Mark Richerson

Mark Richerson met with the commission to discuss a training meeting that he attended in conjunction with flood plain management.

#### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid for Road District #1 from Zollicker Oil Company for red diesel fuel at a cost of \$1.695 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Warsaw Oil Company at a cost of \$1.99 per gallon. The county accepted the low bid price.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 6/15/2017. Jim Hansen

seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 1:53 p.m.

Signatures

Michelle McLerran Kreisler
Presiding Commissioner

# **Benton County Commission June 15, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on June 15, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 6/13/17. District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# Treasurer's Report

The treasurer spoke with the commission to give a report of sales tax revenues. These revenues are down compared to this time last year. The treasurer noted that he has spoken with other county treasurers throughout the state, and this decrease in revenues seems to be the trend state-wide.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 6/20/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:39 a.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

# **Benton County Commission June 20, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on June 20, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 6/15/17. District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Mark Richerson

Mark Richerson met with the commission to discuss the Jail Planning Committee meeting that was held on Thursday, June 15, in Cole Camp. It is the recommendation of the Committee that a consulting firm be hired for professional advice in further proceedings for a jail facility. A Request For Qualifications advertisement will be placed in county newspapers, requesting companies to bid for this work. There is no set date for the next meeting of the Jail Planning Committee at this time.

#### **ECCHIC**

Employers Concerned with Controlling Health Insurance Costs representative Brent Barnhill met with the commission to give an update on services offered by his company. The county clerk will compile an employee census report to submit to Mr. Barnhill that outlines current insurance information.

### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### **Henry County Prisoner Board Proposal**

A telephone conference call was conducted with the Henry County Commission to discuss the proposal that has been received from the Henry County Sheriff's Office. This proposal would increase the amount paid to Henry County for prisoner board from \$35 per inmate per day to \$40 per inmate per day.

# Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 6/27/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:06 p.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

June 20, 2017

# **Benton County Commission**

June 27, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on June 27, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 6/20/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### E-911

E-911 Director Susan Canfield met with the commission and presented a report outlining calls that the 911 Center receives, noting that they handle an average of 71 calls daily. Discussion was also given to an incident that occurred Memorial weekend, involving Cole Camp Ambulance District and Lakeview Heights First Responders.

#### Motion/Vote - Enter Executive Session

District 1 Commissioner Dale Jr. Estes made a motion to enter Executive Session to close the meeting at 9:40 a.m., as authorized by Section 610.021 RSMo. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Reconvene From Executive Session**

District 2 Commissioner Jim Hansen made a motion to close Executive Session and reconvene at 10:11 a.m. in Open Session. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### HMN Architects, Inc.

HMN Architects, Inc. representatives Shawn Harding and Adam Kuehl met with the commission to introduce their company and the services they provide. Sheriff Eric Knox was also present.

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission at their request, to discuss relocation of deputies' offices.

#### Commissioners Left Courthouse Building

Commissioners then left their office in the Courthouse to view office space located in the Hawthorn Bank building adjacent to the Courthouse. This space could be available for lease/rent soon.

#### Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid for red diesel fuel for Road District #2 from MFA Oil Company at a cost of \$1.7494 per gallon. Dale Jr. Estes seconded the motion. The motion passed

June 27, 2017

by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received fron Warsaw Oil Company at a cost of \$1.75 per gallon. The county accepted the low bid price.

#### West Central Commissioners' Association

Presiding Commissioner Michelle McLerran Kreisler reported that she attended the quarterly meeting of the West Central Commissioners' Association held in Camdenton on Thursday, June 22nd.

## Poor Boy Road

Tim McShane and Judy Kramer met with the commissioner to discuss the condition of Poor Boy Road.

# **County Clerk Report**

The county clerk submitted bills for approval and payment.

# **County Collector**

The county collector met with the commission to discuss the need to replace office computer equipment. Existing equipment was purchased in 2011; normal life of this equipment is 5 years. Replacement cost will be shared by the collector and the assessor.

# Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 6/29/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:34 p.m.

Signatures

Michelle McKerran Kreisler Presiding Commissioner

# **Benton County Commission**

June 29, 2017

#### Convene

District 2 Commissioner Jim Hansen called the meeting of the Benton County Commission to order at 9:00 a.m. on June 29, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Absent.

# **Appointment of Acting Presiding Commissioner**

County Clerk Susan Porterfield appointed District 2 Commissioner Jim Hansen as Acting Presiding Commissioner for today's meeting.

#### **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 6/27/17. District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), and Jim Hansen (Yes).

#### Approval of Prior Executive Session Minutes

District 1 Commissioner Dale Jr. Estes made the motion to approve prior executive session minutes dated 6/27/17. District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), and Jim Hansen (Yes).

#### **Commissioners Left Courthouse Building**

Commissioners left their office in the Courthouse to view office space located in the Hawthorn Bank building adjacent to the Courthouse. Representatives from Hawthorn Bank, the sheriff's office, prosecuting attorney's office, and HCS Computer Solutions were also present. The County is interested in leasing office space from Hawthorn Bank in this location.

#### **Kaysinger Basin Regional Planning Commission**

Commissioners signed a letter of support in conjunction with Kaysinger Basin Regional Planning Commission, in support of the Stronger Economies Together (SET) Plan. Through this program, goals and objectives are implemented to regionally enhance tourism growth.

#### **Kaysinger Basin Regional Planning Commission**

Commissioners signed a letter of support for Kaysinger Basin Regional Planning Commission's application to the National Park Service's Rivers, Trails and Conservation Assistance Program. This program would coordinate a plan in an effort to create and link trails systems, lakes, and parks in the region.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 7/6/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Meeting adjourned at 12:18 p.m.

June 29, 2017

Signatures

Jim Hansen, Acting Presiding Commissioner

# **Benton County Commission**

July 06, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on July 6, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 6/29/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **Budget Amendment**

The county clerk submitted information for the county budget amendment. The treasurer and sheriff were also present. This amendment was necessary due to unexpected expenses incurred through June 30, 2017. District 2 Commissioner Jim Hansen made the motion to approve the budget amendment as presented, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Juvenile Division

Juvenile Division representative Debbie Gibberson met with the commission to discuss the relocation of Juvenile Division offices that are currently located in the Brady Annex Building.

#### **SpyGlass Inspection Services**

SpyGlass Inspection Services representative Steve Wessler introduced himself to the commission. Mr. Wessler is the inspector that will conduct the air-quality inspection of the sheriff's office.

#### Mark Richerson

Mark Richerson met with the commission on behalf of the Jail Planning Committee. Mr. Richerson noted that, at this time, the next meeting has not been scheduled. Deadline for RFQ submission has been set for July 13, and a meeting will be held to discuss this information.

#### Eric Kullman

Eric Kullman met with District 2 Commissioner Jim Hansen to discuss upcoming repairs and possible reconstruction needed to the veteran's memorial walkway. A follow-up discussion will be conducted to determine the extent of these repairs.

#### **Board of Equalization**

The Benton County Board of Equalization will convene on Monday, July 17, 2017.

# Motion/Vote - Board of Equalization

District 2 Commissioner Jim Hansen made a motion to appoint Michael Schnakenberg to serve as a

representative on the Board of Equalization. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). There is still one representative position to be filled on this Board.

#### **Hawthorn Bank**

Hawthorn Bank representative, Chuck Allcorn, met with commissioners to discuss terms of a lease with Hawthorn Bank. This lease would encompass a portion of the first floor, and the second floor. Lease/rental options are available for either a 3 or 5 year period. Rental of this facility would enable deputies to relocate from the second floor of the existing jail facility to the second floor of the Hawthorn Bank building.

Some renovations are necessary to the first floor of the Hawthorn Bank building; commissioners discussed options for the best use of this area upon completion of renovations.

### Motion/Vote - Hawthorn Bank

District 2 Commissioner Jim Hansen made a motion to enter into a 5-year lease agreement with Hawthorn Bank, to commence on July 11, 2017, to be used as office space for Benton County. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Monthly rental for this facility will be \$850 per month.

### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 7/11/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:50 p.m.

Signatures

Michelle McLerran Kreisler

Presiding Commissioner

# **Benton County Commission July 11, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on July 11, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

### Approval of Prior Minutes

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 7/6/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# Motion/Vote - Board of Equalization

District 2 Commissioner Jim Hansen made a motion to appoint Paul Shinn to serve as a representative on the Board of Equalization. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). The Board of Equalization will convene on July 17, 2017.

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Warsaw Oil Company for Road District #1 for red diesel fuel at a cost of \$1.73 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Zollicker Oil Company at a cost of \$1.765. The county accepted the low bid price.

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Warsaw Oil Company for Road District #1 for unleaded gasoline at a cost of \$1.73 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Zollicker Oil Company at a cost of \$1.765. The county accepted the low bid price.

### Motion/Vote - Boonslick Regional Library

District 2 Commissioner Jim Hansen made a motion to reappoint Erin MacLean to serve as Boonslick Regional Library Trustee, for a 4-year term, that runs from July 1, 2017 to June 30, 2021. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Lane's Quality Service

Rob Lane, representative of Lane's Quality Service, met with the commission to discuss a ventilation system for the jail. The ventilation system is a preventative measure to address air quality issues. A bid was presented for this system; approximate cost is \$2,500, which does not include removal/replacement of window guards. Mr. Lane was instructed by the commission to proceed with this project.

# **Telephone System**

Chief Deputy Jeff Canfield and HCS representative Henry Starcher met with the commission to discuss options for telephone service that will be necessary when deputies relocate to the Hawthorn Bank building.

# **Benton County Museum**

Benton County Museum representative Rick Bibb met with the commission to invite elected officials and county employees to tour the Benton County Museum. Museum affiliates are offering this service to allow the opportunity to see first-hand the history of the area, and to aid in promotion of this facility. Date and time information will be decided later.

# Henry County Prisoner Board

A telephone conference call was held with Henry County Commissioner Jim Stone, to discuss prisoner board costs in Henry County. A meeting will be conducted at a later date with the Henry County Commission.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 7/18/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:20 p.m.

Signatures

Michelle McLerran Kreisle Presiding Commissioner

# Benton County Commission July 17, 2017

#### Convene

District 2 Commissioner Jim Hansen called the meeting of the Benton County Commission to order at 1:15 p.m. on July 17, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Absent.

**Appointment of Acting Presiding Commissioner** 

Benton County Clerk Susan Porterfield appointed District 2 Commissioner Jim Hansen as Acting Presiding Commissioner for today's meeting.

**Board of Equalization** 

The 2017 Board of Equalization convened at 1:15 p.m. Those in attendance were: Dale Jr. Estes and Jim Hansen, Commissioners; County Clerk Susan Porterfield; County Assessor Rodger Reedy; and Michael Schnakenberg and Paul Shinn, Appointed Members.

Appointed members Michael Schnakenberg and Paul Shinn were sworn in as members of the Board of Equalization. No appeals were heard. Dale Jr. Estes made the motion to adjourn the Board of Equalization hearing, Michael Schnakenberg seconded the motion. For: 5, Against: 0.

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 7/18/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Meeting adjourned at 1:30 p.m.

**Signatures** 

Jim Hansen

Acting Presiding Commissioner

# **Benton County Commission July 18, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on July 18, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 7/11/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes). District 1 Commissioner Dale Jr. Estes made the motion to approve minutes of the Board of Equalization meeting held on 7/17/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Telephone System**

Commissioners discussed the need for telephones at the Hawthorn Bank location that sheriff's deputies will use for office space. An cost estimate has been received from HCS Computer Solutions, to enable the county to utilize a system that is no longer in use at the 9-1-1 Dispatch Center; use of this equipment would save approximately \$1,500. However, commissioners are mindful that a working system must be in place before staff can work in this facility. Discussion will continue in this matter before a final decision is reached.

Presiding Commissioner Absent/Appointment of Acting Presiding Commissioner Presiding Commissioner Michelle McLerran Kreisler made the motion to appoint District 2 Commissioner Jim Hansen as Acting Presiding Commissioner, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes). Mrs. Kreisler excused herself from the meeting at 9:40 a.m. in order to attend the Workforce Development board meeting held in Sedalia. As County presiding commissioner, she is required to serve on this board.

#### Visitors

Jack and Jo Spicer, Kathy Sullins, Ed and Cynthia Schofield, and Richard Bacon met with commissioners to express concerns for county budget and law enforcement issues. All expressed the need to work together to find the best solutions to further growth and productivity within the County.

#### Treasurer's Report

The treasurer gave his weekly financial report, noting that sales/use tax revenues have been received.

#### **Presiding Commissioner Now Present**

Presiding Commissioner Michelle McLerran Kreisler was present for the afternoon session of today's meeting.

#### Workforce Development

Presiding Commissioner Michelle McLerran Kreisler gave a brief summary of the meeting that she attended this morning. Missouri Workforce Development is designed to help job seekers and workers access employment,

July 18, 2017

education, training and support services needed to succeed in the labor market, and match employers with the skilled workers need to compete in the global economy. State funds for the summer youth worker program have recently been made available for youth interested in learning work skills through employment with a local business.

### Architect RFO's

Discussion was given to a meeting date with Jail Planning Committee members, to review Requests For Qualifications that have been received from architecture firms. This meeting will be held on August 3, 2017, at 6 p.m. Jail Planning Committee Chairman Mark Richerson will be contacted to determine the location of this meeting.

# **County Clerk Report**

The county clerk submitted bills for approval and payment.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 7/20/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:49 p.m.

**Signatures** 

Michelle McLerran Kreisle Presiding Commissioner

# Benton County Commission July 20, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on July 20, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

### **Approval of Prior Minutes**

District I Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 7/18/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Coroner

Coroner Weston Miller met with the commission to discuss inquest expenses incurred by his office. Treasurer Rick Renno was also present.

# Motion/Vote - Conflict of Interest Ordinance

District 2 Commissioner Jim Hansen made a motion to to re-adopt the Conflict of Interest Ordinance for Benton County. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). This ordinance remains the same as originally adopted in 2000, and will be filed with the Missouri Ethics Commission (MEC), as required by law.

#### Presiding Commissioner Absent/Appointment of Acting Presiding Commissioner

Presiding Commissioner Michelle McLerran Kreisler made the motion to appoint District 2 Commissioner Jim Hansen as Acting Presiding Commissioner for the remainder of today's meeting. District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes). Mrs. Kreisler excused herself from the meeting at 9:45 a.m. in order to attend the Transportation Advisory Committee meeting held in Clinton.

#### **Chief Deputy Jeff Canfield**

Chief Deputy Jeff Canfield met with the commission to discuss the progress of relocation of deputies to the Hawthorn Bank building, noting that some internet connections are still necessary.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 7/25/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Meeting adjourned at 10:55 a.m.

Signatures

Jim Hansen

Acting Presiding Commissioner

Dob Esto

# Benton County Commission July 25, 2017

#### Convene

District 1 Commissioner Dale Jr. Estes called the meeting of the Benton County Commission to order at 9:00 a.m. on July 25, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Absent.

# **Appointment of Acting Presiding Commissioner**

County Clerk Susan Porterfield appointed District 1 Commissioner Dale Jr. Estes as Acting Presiding Commissioner for today's meeting. Presiding Commissioner Michelle McLerran Kreisler was absent for today's meeting due to vacation.

# **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 7/20/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes) and Jim Hansen (Yes).

### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report. He indicated that sales tax revenue is now being collected and deposited into the law enforcement sales tax fund. Discussion was given to prisoner board expenses, which is an expense pertaining to law enforcement, and should now be paid from that fund as was the intention for this fund at its inception. The county clerk submitted bills for approval and payment.

#### Chief Deputy Jeff Canfield

Chief Deputy Jeff Canfield met with the commission to discuss implementation of telephone and fax lines needed in the Hawthorn Bank building location. Further discussion was also given with HCS Computer Solutions, to move forward with necessary renovations for the relocation of sheriff's deputies to this location.

#### **Sheriff Eric Knox**

Sheriff Eric Knox met with the commission to discuss the air quality test results that have been received for the jail. It was noted that the air quality issue on the first floor of the building is manageable, the second floor has been vacated, and furnaces have been cleaned as recommended. It was determined that the jail should remain open, and necessary upkeep will continue. Chief Deputy Jeff Canfield was also present.

#### Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 8/1/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent). Meeting adjourned at 12:17 p.m.

**Signatures** 

Acting Presiding Commissioner

July 25, 2017

# Benton County Commission August 01, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on August 1, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 7/25/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report. The county clerk submitted monthy budget reports for each department; bills for presented for approval and payment.

#### **MU Extension**

MU Extension Community Development Specialist Michelle Kroll met with the commission and submitted a report that she has compiled concerning finance and job opportunities throughout the county in comparison to surrounding counties. She noted that over 55% of Benton County residents are over the age of 55, and most working-age residents travel to surrounding counties for job opportunities. Further data is being compiled to determine how great an impact tourism has on County sales tax revenues.

#### Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid for Road District #2 for #2 red diesel from Warsaw Oil Company at a cost of \$1.985 per gallon. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from MFA Oil Company at a cost of \$2.12045. The county accepted the low bid price.

#### **Commissioners Absent from Courthouse Office**

Commissioners then left the Courthouse to attend a meeting with Henry County commissioners, the Henry County sheriff and jail administrator at the Henry County Sheriff's Office/Jail.

# **Henry County**

Discussion was given to a recent proposal received from Henry County that would enable Benton County to house its prisoners in Henry County's facility for an annual fee. A tour of the jail facility was also conducted.

### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 8/8/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

August 01, 2017

Signatures

Michelle McLerran Kreisler Presiding Commissioner

# Benton County Commission August 08, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on August 8, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 8/1/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

### Road Vacation - Mockingbird Hill Subdivision

Attorney Jeremiah Mosley met with the commission concerning a petition to vacate a ten feet wide strip off of the northerly side of Lots 6 and 15, dedicated for a roadway to the community well in Mockingbird Hill Subdivision. Landowners Joyce Sims, Jenny Talley, William Talley, Rena Konopasek, Fred Johnson, and Chris Jones were also present. One landowner spoke to commissioners opposing this vacation, stating that this area is necessary to negotiate a corner; the landowner requesting the vacation indicated that maintenance of this area has been her sole responsibility. Commissioners will visit this property before a final decision is reached.

#### E-911

E-911 Director Susan Canfield, Project Manager Mark Grenoble, and Dispatcher Kim Eledge met with commissioners to discuss an incident that occurred at the board meeting held on August 2, 2017.

#### Congresswoman Vicky Hartzler

Rachel Gilroy, field representative with Congresswoman Vicky Hartzler, met with commissioners to obtain information pertaining to 2015 flood damage and reimbursement from FEMA that is still pending.

#### Procom

Procom representative, Jim McNaron, met with the commission to present information on a Federal Communications Commission license that was issued in 2014 that is no longer in use; he was instructed by commissioners to cancel this license agreement.

#### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### **County Recorder**

County Recorder Beverly Burnett met with the commission to inform them of the civil court summons that she has received. She indicated that a suit has been filed against her and the Circuit Clerk by 3 residents of the former Benton County Sewer District, siting that the liens that were filed on their property on behalf of the Benton County Sewer District was unlawful. Legal counsel was contacted for information; Mrs. Burnett will continue to correspond with the attorney in this matter.

August 08, 2017

#### Polk Street

A taxpayer met with commissioners to express concerns on the condition of Polk Street.

### Architect RFQ's

Commissioners discussed the special meeting of the Jail Planning Committee that was held on Thursday, August 3, 2017, at 6 p.m., at the Warsaw-Lincoln Ambulance building in Warsaw. The purpose of this meeting was to interview prospective architect firms for the construction of a new jail. Three firms submitted qualification information and were interviewed at that time. These firms were Goldberg Group, LLC; Shive-Hattery, Inc.; and HMN Architects. Various contacts were made by commissioners in open session today, in order to reach a decision. Discussion will continue in this matter.

#### **Commissioners Absent from Courthouse Office**

Commissioners then left the Courthouse office to view the proposed road vacation area in Mockingbird Hill Subdivision.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 8/10/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:25 p.m.

Signatures

Michelle McLerran Kreisk Presiding Commissioner

# **Benton County Commission August 10, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on August 10, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 8/8/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Warsaw Oil Company for Road District #1 for red diesel fuel at a cost of \$1.97 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Zollicker Oil Company at a cost of \$1.978 per gallon. The county accepted the low bid price.

# **Prosecuting Attorney**

Prosecuting Attorney Karen Woodley met with the commission to discuss renovations at the Hawthorn Bank building that will be necessary for her office to relocate to that facility.

#### **Budget Discussion**

Commissioners discussed certain funds and budget line items, with questions arising concerning officials' discretionary spending. The Missouri State Auditor's Office was called for some clarification, and information was received via email for reference. Commissioners will continue to monitor each department's expenses, to stay within budget guidelines.

#### Jail RFO's

Commissioners reviewed jail RFQ's that were received. Three firms submitted information, and interviews were conducted on Thursday, August 3, 2017. Contacts were made today with various entities who have utilized the services of these companies; further discussion will continue in this matter.

#### Sheriff

Sheriff Eric Knox met with the commission to discuss budget expenses. Commissioner Hansen expressed concerns with expenditures out of the Sheriff's Civil Fund for expenses related to interdepartmental rewards and public relations. While it is recognized that these expenses are from the sheriff's discretionary fund and that our deputies deserve our thanks and gratitude especially considering recent events, there is concern about these expenses. Documentation has been received from the State Auditor's Office concerning purchases of this nature sited in other counties, noting that this is not the best use of taxpayer dollars. Sheriff Knox stated that this money is not taxpayer dollars and indicated that he does not intend to change this practice and feels that he is well within the guidelines of the law. Commissioners will continue to monitor budget expenses in order to maintain a balanced budget. The sheriff plans to provide documentation that shows justification of these expenses.

August 10, 2017

# Road Vacation - Mockingbird Hill Subdivision

Discussion was given to the proposed vacation of a road located in Mockingbird Hill Subdivision. Further discussion will continue on Tuesday.

# **Road Conditions**

Commissioners discussed conditions of roads throughout the county, noting that several roads sustained damage due to heavy rainfall during the weekend.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 8/15/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:25 p.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

# **Benton County Commission August 15, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on August 15, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 8/8/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### Jeff Canfield

Chief Deputy Jeff Canfield met with the commission to discuss ongoing renovations at the Hawthorn Bank building.

# Mockingbird Hill Subdivision

Discussion was given to the request to vacate a 10' strip off of the northerly side of Lots 6 and 15, dedicated for a roadway to the community well in Mockingbird Hill Subdivision. Further advice has been sought from legal counsel, and discussion will continue in this matter.

#### Hawthorn Bank

Hawthorn Bank representative Chuck Allcorn met with the commission to discuss the progress of renovations at the Hawthorn Bank building. Deputies are in the process of moving equipment to the second floor of the facility.

#### Jail Architects

Commissioners continued to discuss qualifications for architect firms for a jail facility. Contact was made with other counties and agencies who have utilized the companies that have applied. Commissioners realize that this is a decision that cannot be made lightly and will reach a decision as soon as possible.

#### Missouri Farmers Care

Commissioners were presented a plaque on behalf of Missouri Farmers Care by its representative, Ashley McCarty, to designate Benton County as an active supporter of agricultural enterprise, and recognize farming and agriculture as an integral part of Benton County and its residents. Others in attendance were Stan Adler, Warsaw High School FFA instructor; Brad Crouch, Benton County Cattlemen Association; Marvin Dieckman, Missouri and Benton County Cattlemen Associations; Farm Bureau representatives Becky Tucker, Rodney Johnson, Kevin Ficken, and John Crawford; State Representative Warren D. Love; and Senator-Elect Sandy Crawford.

August 15, 2017

# Motion/Vote - Kaysinger Basin Regional Planning Commission

District 2 Commissioner Jim Hansen made a motion to renew membership in the Kaysinger Basin Regional Planning Commission for a period of one year. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Annual cost of membership is \$2,604.16.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 8/17/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3 p.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

# **Benton County Commission**

# August 17, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on August 17, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 8/15/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# Sky Village Road

Dale Harper met with the commission to discuss the condition of Sky Village Road,

# Henry County Prisoner Board Agreement

Commissioners discussed the agreement with Henry County for prisoner board, which will raise board costs from \$35 to \$40 per day per inmate. Commissioners have discussed this increase with Henry County commissioners, who indicated that costs to board prisoners continue to rise; therefore, this increase is passed on to others as well. Presiding Commissioner Michelle McLerran Kreisler signed the agreement as specified, and Sheriff Knox is also required to sign this agreement.

#### Jail Architects

Further contacts were made, reaching out to entities to obtain information on architectual firms for a jail facility. The commissioners are awaiting response from these contacts.

# Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 8/22/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:15 a.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

August 17, 2017

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# **Benton County Commission**

# August 22, 2017

### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on August 22, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 8/17/17. District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Benton County Tourism**

Benton County Tourism and Recreation Executive Director, Lynette Stokes, met with the commission to give an update on upcoming events and efforts to promote tourism throughout Benton County.

## Shafer, Kline & Warren

Shafer, Kline & Warren representative Gary Strack met with commissioners to discuss preliminary plans of bridge repair/replacement on Fort Lyon Avenue.

# **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### **Howe Company**

Howe Company representative Jon Dwiggins met with the commission to introduce his company and to present information on engineering services that they provide.

#### Jail Architects

Commissioners continued to make contact with agencies to obtain references for architectual firms for a jail facility.

#### **Mockingbird Hill Subdivision**

A telephone conference call was conducted with legal counsel to discuss a request for a road vacation in Mockingbird Hill Subdivision. Further communication will be received from the attorney as to whether the commission has any jurisdiction in this matter.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 8/24/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:52 p.m.

August 22, 2017

Signatures

Michelle McLerran Kreisler
Presiding Commissioner

# **Benton County Commission August 24, 2017**

### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on August 24, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

### **Approval of Prior Minutes**

District 2 Commissioner made the motion to approve prior minutes dated 8/22/17. Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Prosecuting Attorney**

Prosecuting Attorney Karen Woodley met with the commission to discuss ongoing renovations for her office at the Hawthorn Bank building.

#### Sheriff

Sheriff Eric Knox met with commissioners to again discuss expenses related to interdepartmental rewards. Sheriff Knox stated that he has investigated the audit reports as submitted to him from the commission, and feels that, due to differing court opinions on the issue and the risk of auditor interpretation, he will discontinue this practice. Discussion was also given to the current status of the jail project and the investigation of architect firms under consideration in that project.

#### Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 8/29/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:30 a.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

# **Benton County Commission**

# August 29, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on August 29, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

Distict 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 8/24/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid for Road District #1 from Zollicker Oil Company for unleaded gasoline at a cost of \$1.865 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Warsaw Oil Company at a cost of \$2.00 per gallon. The county accepted the low bid price.

# Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Zollicker Oil Company for Road District #1 for red diesel fuel at a cost of \$1.963 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received fron Warsaw Oil Company at a cost of \$2.00 per gallon. The county accepted the low bid price.

#### Motion/Vote - 2017 Tax Rate Hearing

District 2 Commissioner Jim Hansen made a motion to accept the proposed 2017 tax rates. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). The tax rates will be \$.1350 for General Revenue, and \$.2074 for Road and Bridge, per \$100 assessed valuation.

#### **Hawthorn Bank**

Hawthorn Bank representative Chuck Allcorn met with commissioners and indicated that renovations of office space will be completed by Thursday, September 1, 2017. Relocation of the prosecuting attorney's office to the Hawthorn Bank facility could begin after the Labor Day Holiday.

#### **Pitney Bowes**

Pitney Bowes representative Michael Reinagel met with commissioners to discuss postage equipment. The county clerk indicated that the equipment lease currently in place will expire at the end of this year. Mr. Reinagel presented information on features and costs of equipment. Further discussion will be held in this matter, to reach a final decision.

# **County Clerk Report**

The county clerk submitted bills for approval and payment.

# **Mockingbird Hill Subdivision**

A telephone conference call was conducted with legal counsel concerning the road vacation in Mockingbird Hill Subdivision. The attorney will contact commissioners when his findings are completed.

# Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid from Warsaw Oil Company for Road District #2 for red diesel fuel at a cost of \$1.98 per gallon. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). This was the only bid received.

#### **Jail Architects**

Commissioners made further contact with entities who have utilized the firms that submitted RFQs for a jail facility. A decision will be reached soon concerning this matter.

**Chief Deputy** 

Chief Deputy Jeff Canfield met with commission to discuss the need for additional electrical connections at the Hawthorn Bank facility. Contact will be made with an electrician for this work.

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 9/5/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:04 p.m.

Signatures

Michelle McLerran Kreisle Presiding Commissioner

Kusti

# **Benton County Commission**

# **September 05, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on September 5, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 8/29/17; Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Jail Architects**

Further discussion was given to architects for a jail project, with contact being made to entities who have utilized the firms interviewed. Telephone conference calls were conducted with Larry Goldberg, representative of Goldberg Group Architects, and with Shawn Harding, representative of HMN Architects, for clarification of some issues.

#### **Bob Berkhoff**

Bob Berkhoff met with the commission to discuss processes pertaining to building a new jail facility.

#### Treasurer and County Clerk Reports

The treasurer gave his weekly financial report. The county clerk presented monthly budget reports for each department, and submitted bills for approval and payment.

# Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 9/7/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:12 p.m.

Signatures

Ukreisle Michelle McLerran Kreisler

Presiding Commissioner

# Benton County Commission September 07, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on September 7, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

Approval of Prior Minutes

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 9/5/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

Franklin County

A telephone conference call was conducted with a commissioner from Franklin County, in response to an email received from that county pertaining to questions that have arisen in their current jail project.

# **MU Extension**

A telephone conference call was conducted with MU Extension Project Manager Pat Curry concerning studies conducted by MU Extension, pertaining to enhancement of community economic development in Benton County.

Great River Engineering

Great River Engineering representative Mike Beaty met with the commission to begin a preliminary assessment of the current sheriff's office facility to determine structural condition of this building.

#### Jail Architects

Discussion continued in an effort to hire an architecture firm for a jail facility. Commissioners made numerous telephone calls and email contacts in order to reach a decision.

#### Motion/Vote - Jail Architects

District 1 Commissioner Dale Jr. Estes made a motion to hire HMN Architects as the architect firm for a new jail facility. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other firms under consideration were Goldberg Group Architects and Shive-Hattery, Inc.

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 9/12/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:50 p.m.

**Signatures** 

residing Commissioner/Michelle McLerran Kreister

# **Benton County Commission September 12, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on September 12, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 9/7/17; District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Budget Amendment**

The county clerk presented information for the budget amendment. This amendment was necessary due to unexpected revenues and expenses in some departments. District 2 Commissioner Jim Hansen made the motion to approve the budget amendment as presented, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report, and submitted the semi-annual settlement report as required by law. The county clerk presented bills for approval and payment.

#### E-911 Director

E-911 Director Susan Canfield met with the commission to discuss the need to upgrade the 911 mapping system, and the EMD system. Ms. Canfield will implement bidding procedures to begin these processes.

# Sheriff

Sheriff Eric Knox met with the commission at their request. The purpose of this meeting was to apprise Sheriff Knox of the decision to hire HMN Architects as the architect for the new jail project. Commissioners stated that it is their hope that everyone can work toward a common goal for the good of Benton County and its citizens. Sheriff Knox expressed support of the commissioners' decision.

#### Mark Richerson

A telephone conference call was conducted to Jail Committee chairman Mark Richerson to apprise him of the decision to hire HMN Architects as the architect in the new jail project. The next meeting of the jail committee will be determined soon.

#### **HMN Architects**

A telephone conference call was conducted with HMN Architects representative Shawn Harding, to notify HMN that they have been hired by the commissioners as the architect for the new jail project. A meeting with this company will be held at a later date to begin discussion of this project.

# Hawthorn Bank Building

Commissioners visited the Hawthorn Bank building; renovations are continuing and moving along as scheduled.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 9/19/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:49 p.m.

Signatures

Michelle McLerran Kreisler

Presiding Commissioner

# Benton County Commission September 19, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on September 19, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 9/12/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# Transportation Advisory Commission/Kaysinger Basin Regional Planning Commission

Presiding Commissioner Michelle McLerran Kreisler reported that she attended the Transportation Advisory Commission and Kaysinger Basin Regional Planning Commission meetings held on Thursday, September 14, 2017, in Clinton.

#### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report. The county clerk submitted bills for approval and payment.

#### **Emergency Management**

Commissioners discussed purchase of a vehicle for the emergency management department, noting that the vehicle currently being used is needing several costly repairs. Bids will be sought for this purchase.

#### Universal Construction Company, Inc.

Steve Smith and Cynthia Smith, representatives of Universal Construction Company, Inc., met with the commission to introduce their company and its construction services, expressing interest in future county projects.

#### HMN Architects, Inc./Mark Richerson/Eric Knox

Commissioners met with Jail Committee Chairman Mark Richerson, Sheriff Eric Knox, and HMN Architects, Inc. representatives Adam Kuehl and Shawn Harding to discuss the next phase of building a jail facility. HMN Architects, Inc. has been hired as the architectural firm for this project. Topics of discussion included site selection processes, finance options and budget parameters. Next meeting of the Jail Committee will be Wednesday, September 27, 2017, at 7 p.m.; representatives from HMN will be present at that meeting.

#### District 2 Commissioner Absent

District 2 Commissioner Jim Hansen left the meeting at 2:30 p.m.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 9/26/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Absent), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:51 p.m.

Signatures

# Benton County Commission September 26, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on September 26, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 9/19/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Jail Project/Bonding Company

Discussion was given to a bonding company to be utilized in conjunction with the proposed jail project; Request for Qualification bids will be sought for this work.

#### E-911

E-911 Director Susan Canfield met with the commission to discuss operations and personnel issues.

# **Bid Opening - Audit Services**

The bid opening was held for audit services; no bids were received. Further discussion will be held in this matter.

#### Bid Opening - Hot Mix Asphalt

The bid opening was held for Hot Mix Asphalt on Old Highway 65 for Road District #2. Capital Paving and Construction submitted a bid for this work.

#### Motion/Vote - Bid Opening - Hot Mix Asphalt

District 2 Commissioner Jim Hansen made a motion to accept the bid from Capital Paving and Construction for Road District #2 for Hot Mix Asphalt on Old Highway 65 in the amount of \$287,542.50. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). This is the only bid received for this project.

#### Hawthorn Bank Building

Commissioners visited the Hawthorn Bank building to view office space that they are renting, to address concerns from office staff that will move to this facility.

#### **David Scott**

David Scott met with the commission to discuss access to his property adjacent to Barr Avenue.

#### **FEMA**

A telephone conference call was conducted by District 2 Commissioner Jim Hansen to FEMA representative Matt Boley, to discuss concerns of reimbursement for the Harper Road project which was recently completed.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 10/3/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:00 p.m.

Signatures

# Benton County Commission October 03, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on October 3, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 9/26/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Sheriff

Sheriff Eric Knox met with the commission to discuss the need for additional personnel in his department; the commission indicated that they are aware of this necessity and intend to look at this appropriation in next year's budget.

#### **County Clerk Report**

The county clerk submitted monthly budget reports for each department; bills were presented for approval and payment.

#### **Prosecuting Attorney**

Prosecuting Attorney's secretary Kim Brewster met with the commission to discuss computer network and connectivity issues due to the relocation of the prosecutor's office to the Hawthorn Bank building.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 10/5/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:10 p.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

October 03, 2017

# Benton County Commission October 05, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on October 5, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 10/3/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# Mark Richerson and Bob Berkhoff

Mark Richerson and Bob Berkhoff met with the commission to submit an administrative report and recommendations of the Jail Planning Committee. Chief Deputy Jeff Canfield was also present. A public meeting will be held at the Warsaw-Lincoln Ambulance District conference room on October 26, 2017 at 6 p.m., with commissioners, sheriff, architect firm, and members of the jail committee in order to determine coordination and future plans. Commissioners asked for the continued support of the Committee in order to promote community input on this project.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 10/10/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:443 a.m.

Signatures

# **Benton County Commission October 10, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on October 10, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 10/5/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid for Road District #1 for red diesel fuel from Zollicker Oil Company at a cost of \$2.109 per gallon. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Warsaw Oil Company at a price of \$2.395 per gallon. The county accepted the low bid price.

#### Bid Opening - Asphalt/Crushed Millings

The bid opening was held for Road District #1 for millings to be crushed, screened, and run through a Pugmill at 3.5% asphalt. One bid was received for this work from Vance Brothers.

#### Motion/Vote - Bid Opening - Asphalt/Crushed Millings

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Vance Brothers for Road District #1 for crushed millings/asphalt at a cost of \$89,687.50. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Bid Opening - 2018 Ford F-150 Pickup

The bid opening was held for a 2018 Ford F-150 pickup. One bid was received from Maples Ford.

#### Motion/Vote - Bid Opening - 2018 Ford F-150 Pickup

District 2 Commissioner Jim Hansen made a motion to accept the bid from Maples Ford for a 2018 Ford F-150 pickup at a cost of \$26,467.00. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

### **Courthouse Security**

Chief Deputy Jeff Canfield and Deputy Storm Walker met with the commission to discuss courthouse security measures.

#### L.J. Hart and Company

L.J. Hart and Company representatives Larry Hart and Courtney Wegman met with commissioners to discuss the

Request For Proposals for a bond underwriting company for the jail project, and indicated an interest in continuing to work with the county on this project. Commissioners stated that, in the interest of public awareness, they will continue with the meeting that has been scheduled for October 26, 2017, to meet with other bonding agencies who have also expressed an interest in this project.

#### John McEntee

A telephone conference call was conducted with legal counsel to discuss an occurrence at the John McEntee property. Mr. McEntee alleges damage to his property that he believes is the county's responsibility. Further contact will be made between the county's attorney and Mr. McEntee.

Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 10/12/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3 p.m.

Signatures

# Benton County Commission October 17, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on October 17, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

Approval of Prior Minutes

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 10/10/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

Martin Equipment Company

Martin Equipment Company representative Rowdy Cannon met with the commission to discuss purchase options for a road grader for Road District #1.

#### E-911

E-911 Director Susan Canfield met with the commission to discuss policies and procedures for her department.

**Quarterly County Officials Meeting** 

The 3rd quarter county officials meeting was held with officials and department heads. Those in attendance with commissioners were Collector Donna Hart, Assessor Rodger Reedy, Chief Deputy Jeff Canfield, 911 Director Susan Canfield, Recorder Beverly Burnett, Prosecuting Attorney's secretary Kim Brewster, Public Administrator Lori Dunkin, Treasurer Rick Renno, Clerk Susan Porterfield, and Emergency Management Director Mark Richerson. County budget and financial information was discussed; an update was given by each office holder concerning information pertaining to their department.

L.J. Hart Company

A telephone conference call was conducted with L.J. Hart Company representative Larry Hart concerning the upcoming meeting with commissioners, bond underwriters and the Jail Planning Committee.

**County Clerk Report** 

The county clerk presented property and liability insurance information for commissioner's review. She also reported that employee insurance rates have been received from Blue Cross of Kansas City; projected increase of rates is approximately 7.9% over last year. Bills were submitted for approval and payment.

October 17, 2017

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 10/24/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3 p.m.

**Signatures** 

# Benton County Commission October 24, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 on October 24, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner made the motion to approve prior minutes dated 10/17/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Mockingbird Hill Subdivision**

Commissioners discussed the petition to vacate a roadway well easement located in Mockingbird Hill Subdivision that was received from Joyce Sims and Joshua Magady in July. Legal counsel has been consulted several times concerning this issue. It has been determined that this roadway is not marked as such on the subdivision plat, and the commission has no power to vacate a roadway in this case. An order has been drafted for commission signatures stating that, because the commission has no jurisdiction of the subject matter of the petition, the petition is denied. District I Commissioner Dale Jr. Estes made the motion to sign the order denying the road vacation, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

# **Speed Limit Signs on County Roads**

District 2 Commissioner Jim Hansen stated that asphalt overlay on Old 65 Avenue is complete, and implementation of speed limit signs on this road has become necessary. Legal counsel was consulted to determine measures to be taken in order to post speed limit signs to insure safe conditions on county roads.

#### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report. The county clerk submitted bills for approval and payment.

#### Sheriff and Prosecuting Attorney

Sheriff Eric Knox and Prosecuting Attorney Karen Woodley met with the commission to discuss the door locks and heating/cooling issues at the Hawthorn Bank building. Ms. Woodley also reported that renovations continue to insure handicap accessibility.

#### Mark Richerson

Mark Richerson met with the commission to discuss possible LEPC fund expenditures.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 10/31/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:30 p.m.

October 24, 2017

Signatures

# Benton County Commission October 31, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on October 31, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 10/24/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Jail Planning Committee

The Jail Planning Committee met on Thursday, October 26, 2017 at 6 p.m. in the conference room of the Warsaw Ambulance District building. Commissioners were present to discuss the proposals presented by bond underwriting firms for the jail project. Information for this purpose was presented by the following companies: Piper Jaffrey, George K. Baum, and L.J. Hart and Company. There was also discussion at this meeting concerning the possibility of procuring a loan from the USDA for the jail construction process. A final decision will be reached in this matter at a later time.

#### Mark Richerson

Emergency Management Director Mark Richerson met with the commission to discuss updates to the emergency operation plan that is currently in place within the county.

#### Cassie Sanders

Kaysinger Basin Regional Planning Commission representative Cassie Sanders was contacted by telephone to discuss the possibility of USDA loans being utilized in conjunction with the jail project. Treasurer Rick Renno and Sheriff Eric Knox were also present. Ms. Sanders discussed various ideas and processes to be considered.

#### **FEMA**

A telephone conference call was conducted with FEMA representative Matt Boley to discuss the documentation necessary to fulfill the close-out process of the 2015 flood.

#### U.S. Bank

U.S. Bank representative Rhonda Monteer was contacted to discuss loan options to purchase equipment for Road District #1.

#### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report; the county clerk submitted bills for approval and payment.

#### Sheriff Eric Knox

At the Commission's request, Sheriff Eric Knox met with them to discuss the status of funding collected for

bullet proof vests for deputies. Sheriff Knox indicated that approximately \$13,000 has been raised through private donations and anticipating grant funding for the remaining balance, vests were ordered. Due to the inability to procure grant funding, and realizing the importance of this purchase, the commission will pay the remainder of this cost from the Law Enforcement Sales Tax Fund.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 11/2/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:41 p.m.

Signatures

# **November 02, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on November 2, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 10/31/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **HMN Architects**

A telephone conference call was conducted with HMN Architects representative Adam Kuehl, to discuss the next step in the jail process, including possible locations and site analysis studies.

#### **Equipment Purchase**

Discussion was given to the purchase of equipment for Road District #1, which is part of the close-out process as mandated by FEMA in conjunction with the Harper Road Bridge project.

#### **Motion/Vote - Equipment Purchase**

District 1 Commissioner Dale Jr. Estes made a motion to purchase a motor grader and loader for Road District #1, in order to fulfill FEMA close-out requirements in the 2015 floods. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Funding for this purchase will be obtained through U.S. Bank, and repayment will be made upon receipt of funds from FEMA.

#### Sheriff

Sheriff Eric Knox, Chief Deputy Jeff Canfield, and office volunteer Diana Marmino met with the commission to present information concerning a temporary jail facility that they recently visited in Greene County.

#### **Hawthorn Bank Building**

Commissioners left the Courthouse to go to the Hawthorn Bank building to address concerns regarding the heating and cooling system at that location. Commissioners attempted to contact a representative from the bank to address this concern and left a voicemail message; further contact will be made to address this situation.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 11/7/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12:10 p.m.

#### Signatures

November 02, 2017

# **November 07, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on November 7, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 11/2/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Kaysinger Basin Regional Planning Commission**

Presiding Commissioner Michelle McLerran Kreisler reported that she attended the annual Kaysinger Basin Regional Planning Commission dinner held in Nevada, MO, on October 25. Guest speaker was Missouri Farm Bureau representative Janie Dunning, who discussed new initiative by Governor Greitens to bring high-quality broadband internet access to every school in the state. Ms. Dunning stated that Farm Bureau recognizes that the availability of high speed internet is vital to the future of the state's rural communities, and will work with government, non-profit and private entities to ensure all Missourians have access to high-quality, competitively priced broadband.

#### **HMN Architects**

HMN Architects representative Adam Kuehl met with commissioners, Sheriff Eric Knox, and Captain Jeff Canfield to discuss plans for a new jail facility. Site selection, bed count, and preliminary project budget were some items discussed.

#### **Commissioners Absent from Courthouse Office**

Commissioners, Sheriff Knox, Deputy Canfield, and Mr. Kuehl then left the courthouse office in order to visit possible site locations for the jail facility.

### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report. The county clerk presented monthly budget reports for each department; bills were submitted for approval and payment.

#### Andrew Havranek

Andrew Havranek met with commissioners to introduce himself; he is a representative with KSPR News, associated with the Camdenton office offering service to Camden, Pulaski, Hickory and Benton Counties.

#### L.J. Hart Company

A telephone call was returned to Courtney at L.J. Hart Company to answer questions regarding a USDA loan for the jail project that was previously noted in the October 31 minutes.

November 07, 2017

Adjournment
District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 11/9/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:21 p.m.

Signatures

# November 09, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on November 9, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 11/7/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Sheriff

Sheriff Eric Knox met with the commission to discuss budget issues.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 11/14/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 10:00 a.m. in order for commissioners to attend the Kaysinger Basin and Quad Lakes Regional Planning Commission meetings held in Clinton.

Signatures

# **November 14, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on November 14, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 11/9/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Septagon Construction**

Nick Smith met with the commission on behalf of Septagon Construction to discuss construction procedures and phases necessary when building a jail facility.

#### Commissioners to Annex Building

Commissioners left the Courthouse office with custodian Pete Crabtree to go to the Brady Annex building, to view the storage area in that building. Decisions were made concerning disposal of some items, and clean-up of this area is being planned.

#### **Commissioners Return to Courthouse Office**

Commissioners then returned to the Courthouse office.

#### Sheriff

Sheriff Eric Knox and Captain Jeff Canfield met with commissioners to discuss 2018 budget considerations. The purchase of the bullet-proof vests was also discussed. Sheriff Knox requested that the county cover the amount that was to be contributed by the non-profit organization in addition to the \$5000 balance that was initially agreed upon, stating that the non-profit's funds, in the amount of approximately \$2,400, could be used instead for the purchase of computer software for grant funding. Further discussion will be given to this matter.

#### **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report, noting that sales and use tax revenues are down this month. The county clerk submitted bills for approval and payment.

#### **MU Extension Office**

Gene Schmitz, livestock specialist with MU Extension Office, met with the commission to share information concerning a staffing plan proposal that University of Missouri would like to implement in 2018. This plan would potentially allow specialists to share duties with three neighboring counties to consolidate counties into regions.

#### **Bond Underwriters**

Commissioners discussed the information received from bond underwriters for the jail project.

#### Motion/Vote - Bond Underwriters

District 2 Commissioner Jim Hansen made a motion to to hire L.J. Hart and Company as the bond underwriting firm in the jail project. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 13:50 to discuss R.S.Mo.610.021 Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Reconvene From Executive Session

District 2 Commissioner Jim Hansen made a motion to close Executive Session and reconvene at 14:15 in Open Session. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 11/28/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:35 p.m.

Signatures

Michelle McLerran Kreisler Presiding Commissioner

November 14, 2017

# November 16, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on November 16, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## Approval of Prior Minutes

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 11/14/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Approval of Prior Executive Session Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior executive session minutes dated 11/14/17. District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

## **Grant Funding**

Extensive discussion was given to conversations with Sheriff Knox on Tuesday concerning costs and payment options of bullet-proof vests for deputies. Commissioners had committed money toward this purchase due to the absence of grant funding. However, after some investigation, it was discovered that the application for the Local Law Enforcement Block Grant was approved in the amount of \$7,589.59, pending requested revisions. Per the Sheriff's Office, as of November 14, 2017, donations raised for the purchase of vests total approximately \$13,000. With these estimated amounts, funds should now be available for this expenditure.

# **Deputy Storm Walker**

Deputy Storm Walker met with the commission to report that the Local Law Enforcement Block Grant has been approved, pending revisions, in the amount of \$7,589.59. Grant funds should be available after January 1, 2018. Discussion was also given to Courthouse security issues and renovations that might be necessary.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 11/28/2017. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11:15 a.m.

Signatures

# **November 28, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on November 28, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 11/16/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid for Road District #1 from Zollicker Oil Company for unleaded gasoline at a cost of \$1.975 per gallon. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Warsaw Oil Company at a price of \$2.01 per gallon. The county accepted the low bid price.

#### Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid for Road District #2 from MFA Oil Company for #2 red diesel at a cost of \$2.262 per gallon. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received fron Warsaw Oil Company at a price of \$2.27 per gallon. The county accepted the low bid price.

#### 2017 Salary Commission

The 2017 Salary Commission met in the commission room pursuant to RSMo 50.333.1.

#### County Clerk Report

The county clerk submitted bills for approval and payment.

#### Martin Equipment Company

Rowdy Cannon with Martin Equipment Company met with the commission to discuss the recent equipment purchase by Road District #1.

#### **Budget Preparation**

Commissioners began the 2018 budget hearings with elected officials today. The commission will review all budget requests as they are submitted.

#### County Clerk Budget

County Clerk Susan Porterfield met with the commission and submitted her 2018 budget requests; this includes budgets for the county clerk, local election authority, HAVA Fund, and election services fund.

November 28, 2017

# **Treasurer Budget**

County Treasurer Rick Renno submited his 2018 budget request to the commission.

# **Assessor Budget**

County Assessor Rodger Reedy presented his 2018 budget request to the commission. He also submitted his two-year Assessment Maintenance Plan as required by the Missouri State Tax Commission.

#### **Associate Commissioner Absent**

District I Commissioner Dale Jr. Estes was absent from the afternoon session of today's meeting, in order to attend a scheduled doctor's appointment.

# **Emergency Management Budget**

Emergency Management Director Mark Richerson submitted his 2018 budget request to the commission.

## Adjournment

District 2 Commissioner Jim Hansen Ordered that the commission adjourn until 11/30/2017. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Absent), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 2:35 p.m.

Signatures

# November 30, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on November 30, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 11/28/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### 2018 Budget Preparation

Budget preparation continued today as commissioners held meetings with officials and department heads concerning their 2018 budgets.

#### E-911 Budget

E-911 Director Susan Canfield met with commissioners to present her 2018 budget request.

#### **Bob Berkhoff**

Bob Berkhoff met with the commission to discuss conditions of Hastain Bridge.

#### Senior Citizens Service Tax Fund Board

Rodney Meyer, representative of the Senior Citizens Service Tax Fund Board, met with commissioners to discuss this county entity, and recommended the reappointment of Janice Swearngin and Dale Bacon to this Board. Mr. Meyer noted that there is a vacant seat on this Board due to the resignation of Shirley Robb.

## Motion/Vote - Senior Citizens Service Tax Fund Board

District 2 Commissioner Jim Hansen made a motion to reappoint board members Janice Swearngin and Dale Bacon to the Benton County Senior Citizens Service Tax Fund Board. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

# **Collector Budget**

Benton County Collecter Donna Hart met with commissioners to submit her 2018 budget request; this included the budget for the Collector's Tax Maintenance Fund.

#### Recorder Budget

Benton County Recorder Beverly Burnett met with the commission to submit her 2018 budget request; this included the budget for the Recorder User Fund.

November 30, 2017

#### Motion/Vote - Fuel Bid

District 1 Commissioner Dale Jr. Estes made a motion to accept the bid from Zollicker Oil Company for Road District #1 for red diesel fuel at a cost of \$2.17 per gallon. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received from Warsaw Oil Company at a cost of \$2.25 per gallon. The county accepted the low bid price.

#### Robert Jones

Robert Jones met with commissioners to discuss conditions of a road adjacent to Mockingbird Hill.

#### **HMN** Architects

HMN Architects representative Adam Kuehl met with the commission to present a drawing of a proposed jail facility.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 12/5/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures

# Benton County Commission December 05, 2017

#### Convene .

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on December 5, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 2 Commissioner made the motion to approve prior minutes dated 11/30/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Road Vacation - Irls Addition to McKenna Villa

Attorney Jim Kjar met with the commission concerning a petition for vacation of certain land located within the boundaries of Irls Addition to McKenna Villa, a subdivision in Benton County.

#### Motion/Vote - Road Vacation - Irls Addition to McKenna Villa

District 1 Commissioner Dale Jr. Estes made a motion to vacate a portion of a platted road located within the boundaries of the Plat of Irls Addition to McKenna Villa. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). This property is described a the 15' alleyway between Lot 7, Block 3 and Lots 1 and 4, Block 4, and the alleyway between Lot 4, Block 1 and Lot 1, Block 2, all in Irls Addition to McKenna Villa.

#### 2018 Budget Preparation

Preparation of the 2018 budget continued today as commissioners met with officials concerning their 2018 budget requests.

#### **Sheriff Budget**

Sheriff Eric Knox met with the commission to present his 2018 budget requests. Captain Jeff Canfield and secretary Michelle Bruns were also present. Budgets for Law Enforcement, Sheriff Civil, DARE, Deputy Sheriff Supplemental Salary, Sheriff Revolving, Inmate Prisoner Security, and Law Enforcement Sales Tax funds were also presented.

#### **Benton County Tourism**

Lynette Stokes, executive director of Benton County Tourism and Recreation, met with the commission to give an update on marketing efforts being implemented to promote tourism throughout the county, and to request continued support for this purpose.

#### Legal Counsel Telephone Conference Call

A telephone conference call was conducted with the county's legal advisor Travis Elliott, to discuss several topics, including RFQ processes for bond underwriters, payment and reimbursement options for BRO bridge projects, and monetary donation procedures. Mr. Elliott also indicated that he has had further discussion with John McEntee concerning his claim of property damage on Sky Village Avenue. Further discussion will be held

December 05, 2017

in these matters at a later date.

## Liberty National Life Insurance Company

Liberty National Life Insurance Company representatives Matt Beckett and Audrey Lowe met with the commission to discuss supplemental insurance benefits offered by this company.

# **Public Administrator Budget**

Public Administrator Lori Dunkin submitted her 2018 budget request to commissioners.

# **County Clerk Report**

The county clerk presented monthly budget reports for each department; bills for submitted for approval and payment.

## Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 12/7/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures

# December 07, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on December 7, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 12/5/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### 2018 Budget Preparation

Commissioners met with officials and department heads in preparation of the 2018 budget.

#### **Juvenile Division Budget**

Chief Juvenile Officer Debbie Giberson met with commissioners to present the 2018 budget request for the Juvenile Division.

## 30th Judicial Circuit Judge Budget

The county clerk submitted a copy of the 30th Judicial Circuit Judge budget request on behalf of Judge Michael Hendrickson; this also included the budget for the court reporter.

#### **Prosecuting Attorney Budget**

The county clerk submitted a copy of the prosecuting attorney's 2018 budget request on behalf of Prosecuting Attorney Karen Woodley; this included the prosecutor's training fund, bad check fund, and administrative handling fee fund.

#### Sheriff

Sheriff Eric Knox met with the commission to discuss preliminary plans for a new proposed jail facility. Also present were Captain Jeff Canfield, Lieutenant Dean Noll, and Jail Administrator Greg Wenberg.

#### Coroner Budget

Benton County Coroner Weston Miller met with the commission to submit his 2018 budget request.

#### Assessor

Assessor Rodger Reedy met with the commission to report that the Dodge pickup currently in use by his office is in need of repair, and indicated that price of repairs will be costly and greater than the value of the vehicle. It will be necessary to replace this vehicle at a later time.

#### **Hawthorn Bank**

Hawthorn Bank representative Chuck Allcorn was contacted concerning the heating and cooling of rented office space in that facility; he noted awareness of issues and indicated that repairs will be completed.

# Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 12/12/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 12 p.m.

**Signatures** 

# **December 12, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on December 12, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 1 Commissioner Dale Jr. Estes made the motion to approve prior minutes dated 12/7/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Treasurer and County Clerk Reports**

The treasurer gave his weekly financial report, noting that sales tax revenues are up. The county clerk submitted bills for approval and payment.

#### **Jail Facility**

A meeting was conducted to discuss the proposed jail facility. A blueprint was presented of the proposed building, and discussion was given to phases of the construction process. Those in attendance included HMN Architects representatives Adam Kuehl and Shawn Harding, LJ Hart Company representatives Larry Hart and Courtney Wegman, Jail committee representatives Mark Richerson, Kathy Bruner, Bob Berkhoff, Rod Brethower, and Jason Shackles, Sheriff Eric Knox, and Captain Jeff Canfield.

#### MU Extension Office Budget

Representatives from the MU Extension Office met with commissioners to present their 2018 budget request. Those in attendance were Livestock Specialist Gene Schmitz, Nutrition Specialist Tammy Culpepper, and Extension Council Chairman Rod Brethower.

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 14:00 to discuss R.S.Mo.610.021 Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Reconvene From Executive Session

District 2 Commissioner Jim Hansen made a motion to close Executive Session and reconvene at 14:20 in Open Session. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **LLEBG Grant**

Sheriff Knox reported to commissioners that the previously-awarded Local Law Enforcement Block Grant (LLEBG) has been delayed, pending litigation, and at this time, it is unclear when funds will be available. This grant funding was to be used for the purchase of bullet-proof vests for deputies. Review of budget expenditures

December 12, 2017

will be conducted to determine payment of this expense.

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 12/14/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:20 p.m.

Signatures

# **December 14, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on December 14, 2017 at the Board Room. Attendance: Dale Jr. Estes, Absent: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

**Approval of Prior Minutes** 

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 12/12/17. Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Absent), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

**Approval of Prior Executive Session Minutes** 

Presiding Commissioner Michelle McLerran Kreisler made the motion to approve prior executive session minutes dated 12/12/17, District 2 Commissioner Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Absent), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

Circuit Clerk/Associate Judge Budgets

Associate Judge Mark Pilley and Circuit Clerk Cheryl Schultz met with commissioners to present their 2018 budget requests. This included budgets for the Circuit Clerk Interest, Drug Court, Law Library, and Circuit Clerk Garnishment Fee Funds.

Adjournment

Presiding Commissioner Michelle McLerran Kreisler Ordered that the commission adjourn until 12/19/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Absent), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 11 a.m.

Signatures

# Benton County Commission December 19, 2017

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on December 19, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior mintues dated 12/14/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Mike Keith Insurance, Inc.

Mike Keith Insurance representative Paul Barbee met with commissioners to present the 2018 property and liability insurance information. This included the schedule of property and premium breakdown for each type of coverage.

# Motion/Vote - Mike Keith Insurance, Inc.

District 2 Commissioner Jim Hansen made a motion to accept the quote as presented for the county's annual property and liability insurance from Mike Keith Insurance, Inc., at a cost of \$146,101.00, to include terrorism insurance at an added annual cost of \$242.00, for a total renewal amount of \$146,343.00. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Homeland Security Grant**

Debbie Brackman, Homeland Security Planner for Missouri State Emergency Management, met with the commission to present grant information pertaining to the county's emergency management grant.

#### **Benton County Food Bank**

Cynthia Smith, Debbie Swerline, and Karen Gruhn met with the commission on behalf of the Benton County Food Bank. They presented information on programs that this entity provides and invited officials to volunteer at a food distribution program.

#### **Budget Preparation and Review**

Preparation and review of the 2018 budget continued today.

### Benton County Soil and Water Conservation District Budget

Representatives from the Benton County Soil and Water Conservation District met with the commission to present their 2018 budget request. Those in attendance included Joe Reser, Larry Nelson, Jamie Henderson, Bill Brouk, Dwayne Holmes, Diane Bradley-Reddem, Jim Freeburger, Tina Dulaban, and Chester Schlesselman.

# Treasurer's Report

The treasurer gave his weekly financial report.

Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 12/20/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 3:40 p.m.

Signatures

# **December 20, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on December 20, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

# **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 12/19/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### **Budget Review**

Commissioners met to review 2018 budget information that has been presented by officials and department heads.

#### Sheriff

Commissioners met with Sheriff Eric Knox to review his 2018 budget requests. Others in attendance were Capt. Jeff Canfield, Lt. Dean Noll, Michele Bruns, Diana Marmino, Richard Bacon, County Treasurer Rick Renno, and County Clerk Susan Porterfield.

#### **County Clerk Report**

The county clerk submitted bills for approval and payment.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 12/27/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 1 p.m.

Signatures

# **December 27, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 9:00 a.m. on December 27, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

#### **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 12/20/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Budget Amendment**

County Clerk Susan Porterfield presented the proposed final budget amendment for 2017. Discussion was given to expenses and revenues for each department. District 2 Commissioner Jim Hansen made the motion to approve the budget amendment as presented, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Budget Review

Commissioners continued to review 2018 budget information as presented by officials and department heads.

#### E-911 Budget Review

E-911 Director Susan Canfield met with commissioners for a review of her 2018 budget requests. Dispatcher Susan James was also in attendance.

#### **Coroner Budget Review**

Coroner Weston Miller met with the commission for review of his 2018 budget. He presented a detailed report of 2017 responses from his office and indicated that he felt the position created in 2017 by commissioners for a deputy coroner is no longer needed.

#### Motion/Vote - Deputy Coroner

District 2 Commissioner Jim Hansen made a motion to eliminate the position of deputy coroner. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Appointment of Acting Presiding Commissioner**

In afternoon session, Presiding Commissioner Michelle McLerran Kreisler was excused for a short time. County Clerk Susan Porterfield appointed District 2 Commissioner Jim Hansen as acting presiding commissioner for this time.

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 13:25 to discuss

R.S.Mo.610.021 Leasing, purchase or sale of real estate where public knowledge might adversely affect the amount paid in the transaction. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Absent).

## **Presiding Commissioner Now Present**

Presiding Commissioner Michelle McLerran Kreisler is now present at the meeting.

#### Reconvene From Executive Session

District 2 Commissioner Jim Hansen made a motion to close Executive Session and reconvene at 2:11 p.m. in Open Session. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

# **County Clerk Report**

The county clerk submitted bills for approval and payment.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 12/28/2017. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Meeting adjourned at 4 p.m.

Signatures

# **December 28, 2017**

#### Convene

Presiding Commissioner Michelle McLerran Kreisler called the meeting of the Benton County Commission to order at 10:00 on December 28, 2017 at the Board Room. Attendance: Dale Jr. Estes, Present: Jim Hansen, Present: Michelle McLerran Kreisler, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior minutes dated 12/27/17, District 1 Commissioner Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

# **Approval of Prior Executive Session Minutes**

District 2 Commissioner Jim Hansen made the motion to approve prior executive session minutes dated 12/27/17, Presiding Commissioner Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), and Michelle McLerran Kreisler (Yes).

#### Treasurer Report

The treasurer gave his weekly financial report.

# **Prosecuting Attorney**

Benton County Prosecuting Attorney Karen Woodley met with the commission to discuss conditions at the Hawthorn Bank office location. Kim Brewster was also present

#### **Executive Session**

District 2 Commissioner Jim Hansen made a motion to go into Executive Session at 1:00 to discuss R.S.Mo.610.021 Legal actions, causes of action or litigation. Michelle McLerran Kreisler seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### **Reconvene From Executive Session**

District I Commissioner Dale Jr. Estes made a motion to close Executive Session and reconvene at 1:30 in Open Session. Jim Hansen seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

#### Motion/Vote - Fuel Bid

District 2 Commissioner Jim Hansen made a motion to accept the bid for Road District #2 for red diesel fuel from Warsaw Oil Company at a cost of \$2.28 per gallon. Dale Jr. Estes seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes). Other bid was received fron MFA Oil Company at a cost of \$2.3929 per gallon. The county accepted the low bid price.

#### Adjournment

District 1 Commissioner Dale Jr. Estes Ordered that the commission adjourn until 1/2/2018. Jim Hansen

seconded the motion. The motion passed by vote: Dale Jr. Estes (Yes), Jim Hansen (Yes), Michelle McLerran Kreisler (Yes).

Signatures