

# Benton County Commission

## October 04, 2021

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 4, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 9/27/2021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Friends of the Sheriff**

The Friends of the Sheriff group was scheduled to meet with Commissioners at 9 a.m.; no one appeared for this meeting.

### **Road Vacation - Portion of Edwards Avenue**

Attorney Jim Kjar met with Commissioners to present a petition to vacate a portion of a road described as follows: That portion of Edwards Avenue in Section 1, Township 39, Range 21 and in Section 6, Township 39, Range 20 which lies 20 feet North of real property owned by Todd A. Downing lying in Section 7, Township 39, Range 20. Mr. Kjar stated that the road is now useless and repairing the road is an unreasonable burden upon the Benton County Road District. Commissioners noted that they have visited the proposed road vacation area prior to this meeting. Further discussion will be given to this matter pursuant to Missouri Statute, and Commissioners will hear this petition again on January 3, 2022 at 9:30 a.m.

### **Road Vacation - Alleyway in Lakeview Heights Sub**

Attorney Jim Kjar met with Commissioners to present a petition for the vacation of an alleyway in Lakeview Heights Subdivision described as follows: The 10' alleyway between Lots 278 and 279 of Lakeview Heights Subdivision. Commissioners noted that they have visited the proposed vacation site prior to this meeting. District 2 Commissioner Scott Harms made the motion to table this decision until October 25, 2021 at 9:30 a.m., so that further consideration can be given. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Road Vacation - Ozark North Shore**

Attorney Jim Kjar met with Commissioners to present a petition for vacation of a portion of a platted road in Ozark North Shore, described as follows: From the Northerly corner of Lot 13, Block 11 of Unit 1, Ozark North Shore to the southernmost corner of Lot 1, Block 12, Unit 1, Ozark North Shore to the Southwest Corner of Lot 5, Block 12, Unit 1, Ozark North Shore to 22 feet south of the Northeast corner of Lot 11, Block 13, Unit 1, Ozark North Shore, to the point of beginning. Others in attendance were Donnie Lee, Dawn Struble, Douglas Ray, and Annette Ray. Commissioners indicated that they have visited the proposed vacation area prior to this hearing. Opposition was expressed to the proposed road vacation. District 1 Commissioner Larry Berry made the motion to table this discussion until October 25, 2021 at 9:30 a.m., to allow for further investigation; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is now present.

## **Treasurer and County Clerk Reports**

The Treasurer gave his weekly financial report. The County Clerk presented budget reports for each department; bills were submitted for approval and payment.

## **Sheriff**

Sheriff Eric Knox and Captain Dean Noll met with Commissioners to discuss rates of pay for jailers in the Benton County Detention Center. Budget concerns for fiscal year 2022 were also discussed.

## **Collector Report**

Collector David Brodersen presented the tax distribution report for the month of September.

## **RCS**

Commissioners conducted a telephone conference call with RCS - Radio Communications Specialists - to discuss radio tower and equipment specifications that will be necessary in order to upgrade present communication equipment in the 911 Dispatch Center. E-911 Director Jessica Mayfield and Emergency Management Director Mark Richerson were also present.

## **Fuel Bid**

District 2 Commissioner Scott Harms made the motion to approve the bid for Road District #2 for diesel fuel from Warsaw Oil Company at a cost of \$2.695 per gallon. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from MFA Oil Company at a cost of \$3.02 per gallon; the county accepted the low bid price.

## **Jailer's Salary Schedule**

Commissioners discussed the new salary schedule that had been drafted for jailers and reviewed information that was presented by Sheriff Knox. According to the Sheriff, all personnel working within the detention area of the Benton County Jail are deemed jailers. At the Sheriff's request, all of these employees will be given an additional \$2.00 per hour to improve hiring and retention efforts. Jailers with added duties will be given additional hourly compensation. No additional funds are needed to provide the agreed-upon salary increases. These increases are effective October 3, 2021, and will be reflected at the October 22, 2021 pay.

## **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 10/12/2021. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 4 p.m.

## **Signatures**

  
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Steve Daleske, Presiding Commissioner

# Benton County Commission

## October 12, 2021

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 12, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 10/4/2021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Sheriff**

Sheriff Eric Knox met with Commissioners to review the new salary schedule for detention officers. Administrative Assistant Joy Burkhart was also present.

### **David Malecki**

David Malecki was also present at today's meeting.

### **Commissioners in Recess**

Commissioners have taken a short recess at 10:30 a.m.

### **Commissioners in Session**

Commissioners returned to session at 11 a.m.

### **Treasurer and County Clerk Reports**

The Treasurer gave his weekly financial report; the County Clerk submitted bills for approval and payment.

### **Advanced Correctional Healthcare, Inc.**

Commissioners discussed the contract for detainee medical treatment that has been received from Advanced Correctional Healthcare, Inc. District 2 Commissioner Scott Harms made the motion to sign the agreement as presented. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). This annual contract is in the amount of \$195,649.44. At the annual anniversary date of the agreement, the fee will be increased by the percentage of any increase in the most recently published Consumer Price Index.

### **Sac-Osage Cooperative**

Commissioners conducted a telephone conference call with Sac-Osage Cooperative representative Jim Davis to discuss options available for fiber optic cable in the southern portion of the County. Benton County Economic Development Director Jo Ann Lane was also present. Further contact will be made with other electric cooperatives in an attempt to gain information pertaining to county-wide plans for broadband/internet.

## **Benton County Health Department**

District 1 Commissioner Larry Berry made a motion to appoint Dana Lynde to fill an unexpired term on the Benton County Health Department Board of Trustees. Linda Viebrock, Administrator, informed the Commission that Mike Ringen has resigned from the Board effective October 1, 2021, as he is no longer a resident of the County. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 10/18/2021. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 3:20 p.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

## **October 18, 2021**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 18, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 10/12/2021. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki was present at today's meeting.

### **Lane's Quality Service**

Lane's Quality Service representative Rob Lane met with Commissioners to discuss the input of an air purification system at the E-911 Center.

### **Employee Supplemental Salary**

Commissioners discussed the criteria that will be necessary in order to give a supplemental salary using the American Rescue Plan Act funds, to compensate essential employees for working during the COVID-19 pandemic. Discussion will continue in this matter in order to reach a final decision. It is projected that this retention pay will be allocated in December, 2021.

### **Septagon**

Septagon representatives Nick Smith and Jeff Harrelson met with Commissioners to give a report of construction issues at the Benton County Detention Center.

### **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to give an update of economic development efforts within the County.

### **Treasurer**

Treasurer Rick Renno met with Commissioners to discuss the supplemental salary for employees, indicating that other officials are in favor of this supplement. Collector David Brodersen and Assessor Jim Hansen were also present.

### **Treasurer and County Clerk Reports**

The Treasurer gave his weekly financial report. The County Clerk submitted bills for approval and payment.

### **District Valuations**

County Clerk Susan Porterfield presented the new District valuation totals for 2021, as reported on Form 11A. This information has been submitted to the Missouri State Tax Commission as required by Statute; Districts will be notified of their updated assessed valuation.

### **Mike Keith Insurance, Inc.**

Mike Keith Insurance, Inc. representative Christian DeLozier met with Commissioners to discuss the County's property and liability insurance. The Schedule of Property for 2022 was presented for review.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 10/25/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:40 p.m.

### **Signatures**



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Steve Daleske, Presiding Commissioner

# Benton County Commission

October 25, 2021

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 25, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 10/18/2021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Mike Keith Insurance, Inc.

Mike Keith Insurance, Inc. representatives Jeanie Cunningham and Ronda White met with Commissioners to submit the 2022 insurance renewal rates for employee health and supplemental insurances.

## Road Vacation - Ozark North Shore Unit 1

Attorney Jim Kjar met with Commissioners for further discussion of the road vacation of certain land in Ozark North Shore, Unit 1. Douglas and Annette Ray were also present. This Petition for Vacation had been originally brought to the Commission on October 4, 2021, and concerns from other property owners were noted at that time, stating that their water and dock access would be blocked by such vacation. This proposed Petition for Vacation is described as follows: From the Northerly corner of Lot 13, Block 11 of Unit 1, Ozark North Shore to the southernmost corner of Lot 1, Block 12, Unit 1, Ozark North Shore to the Southwest Corner of Lot 5, Block 12, Unit 1, Ozark North Shore to 22 feet south of the Northeast corner of Lot 11, Block 13, Unit 1, Ozark North Shore, to the point of beginning. Commissioners have discussed this vacation with the County's legal counsel, and proposed a revision to this vacation due to opposition that was expressed. The proposed revision is described as follows: From the Northwest Corner of Lot 7, Block 12, Unit 1, Ozark North Shore, thence westerly along the line extending as a westerly extension of the Northwest line of Lot 7, Block 12 of Unit 1, Ozark North Shore, to the easterly line of Lot 13, Block 11, Unit 1, Ozark North Shores, thence South to 22 feet south of the Northeast corner of Lot 11, Block 11, Unit 1, Ozark North Shore, thence to the Southwest Corner of Lot 5, Block 12, Unit 1, Ozark North Shore, thence northwesterly to the point of beginning. This proposed revision would allow adjacent property owners access to the lake as previously discussed. Upon discussion of this revision, District 2 Commissioner Scott Harms made the motion to allow the revised vacation, District 1 Commissioner Larry Berry seconded the motion. Roll call vote was taken: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Road Vacation - Lakeview Heights

Attorney Jim Kjar met with Commissioners to discuss the road vacation of certain property described as follows: The 10' alleyway between Lots 278 and 279 of Lakeview Heights Subdivision. This Petition for Vacation had previously been heard on October 4, 2021. Commissioners have contacted legal counsel for guidance in this matter; no opposition has been expressed pertaining to this road vacation. District 2 Commissioner Scott Harms made the motion to approve this vacation as presented, District 1 Commissioner Larry Berry seconded the motion. Roll call vote was taken: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Treasurer and County Clerk Reports

The Treasurer gave his weekly financial report; the County Clerk submitted bills for approval and payment.

## **E-911**

E-911 Director Jessica Mayfield met with Commissioners to discuss the progress of radio communication upgrades for the 911 Center. These upgrades will benefit communication efforts for all County emergency services.

## **Resolution for Retention Pay for Employees**

Commissioners discussed the adoption of a resolution that would allow for retention pay for County employees who have continued to work during the COVID pandemic. Other elected officials have discussed this resolution with Commissioners, and all agree that such a payment is in order. Presiding Commissioner Steve Daleske made the motion to approve the Resolution that was presented, in order to develop a criteria under The American Rescue Plan Act, to allocate a payment to employees who have continued to work during the COVID pandemic which began in January 2020. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/1/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:15 p.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner



# **Benton County Commission**

## **November 01, 2021**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 1, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 10/25/2021. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Fuel Bid**

District 1 Commissioner Larry Berry made the motion to accept the bid for diesel fuel for Road District #1 from Warsaw Oil Company at a cost of \$2.925 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Zollicker Oil Company at a cost of \$2.945 per gallon; the County accepted the low bid price.

### **Fuel Bid**

District 1 Commissioner Larry Berry made the motion to accept the bid for unleaded gasoline for Road District #1 from Warsaw Oil Company at a cost of \$2.67 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Zollicker Oil Company at a cost of \$2.775 per gallon; the County accepted the low bid price.

### **2021 Salary Commission**

The 2021 Benton County Salary Commission met today in the Commission Room, pursuant to RSMo 50.333. Those in attendance were: Presiding Commissioner Steve Daleske, North Associate Commissioner Scott Harms, South Associate Commissioner Larry Berry, County Clerk Susan Porterfield, Assessor Jim Hansen, Coroner Weston Miller, Prosecuting Attorney Karen Woodley, Treasurer Rick Renno, Recorder Carla Brown, Collector David Brodersen, and Public Administrator Lori Dunkin.

### **Treasurer and County Clerk Reports**

The Treasurer gave his weekly financial report. The County Clerk presented monthly budget reports for each department; bills were submitted for approval and payment.

### **Officials**

Officials met with Commissioners to discuss employee salaries and benefits for 2022. Those officials in attendance were County Clerk Susan Porterfield, Assessor Jim Hansen, Recorder Carla Brown, Collector David Brodersen, and Treasurer Rick Renno.

### **New Year's Day**

Commissioners discussed the New Year's Day holiday, noting that January 1 is on a Saturday. Typically, when a holiday falls on Saturday, the holiday is observed on Friday. With this holiday being the last day of the year, and

the final day to pay property taxes, Commissioners and other officials have determined that the Courthouse will remain open on Friday, December 31. The Courthouse will be closed on Monday January 3, 2022, in observance of the holiday.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/8/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:20 p.m.

### **Signatures**



Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**November 08, 2021**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 8, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 11/1/2021. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Rambow Road Bridge**

The preconstruction conference for the Rambow Road Bridge, BRO-B008(15), was held today. Those in attendance with Commissioners were Matthew Hesse and Mike Rambow, Ionia Special Road District Commissioners; Jeremy Basinger and Jason Dewald, McClure Engineering Company; Josh Dugan, MoDOT; Roger Dietz, Widel, Inc.; and County Clerk Susan Porterfield. Engineer's estimate for this project is \$431,066.00; construction bid for this project has been awarded to Widel, Inc. Estimated completion date is April 15, 2022.

## **Treasurer and County Clerk Reports**

Treasurer Rick Renno gave his weekly financial report; County Clerk Susan Porterfield submitted bills for approval and payment.

## **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to give her monthly report of economic development efforts within the County.

## **Collector Report**

Collector David Brodersen presented his report of tax distributions for the month of October.

## **Sheriff**


Sheriff Eric Knox met with Commissioners to present an update of current jail staff and procedures. Administrative Assistant Joy Burkart, Treasurer Rick Renno, and County Clerk Susan Porterfield were also present.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/15/2021. Larry Berry

seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).  
Meeting adjourned at 2:30 p.m.

**Signatures**



Steve Daleske, Presiding Commissioner

# Benton County Commission

November 15, 2021

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 15, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/8/2021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## David Malecki

David Malecki was present at today's meeting.

## Bid Openings - Furnace/HVAC Units

Bid openings were held for a furnace/heat pump unit for the Courthouse, and for 2 HVAC/air handler units for the E-911 Center. One bid for this each of these services was received. The bid for the Courthouse furnace unit was submitted by Lane's Quality Service in the amount of \$7,460. The bid for the HVAC/air handler units was submitted by Lane's Quality Service for a total of \$11,500. District 2 Commissioner Scott Harms made the motion to approve the bids from Lane's Quality Service for these units. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Budget Amendment

County Clerk Susan Porterfield submitted reports for the budget amendment, noting that the budget amendment was necessary due to unexpected revenues and expenses. District 2 Commissioner Scott Harms made the motion to accept the budget amendment as presented, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). County Treasurer Rick Renno was also present.

## 2022 Budget

Commissioners began budget hearings today for the 2022 budget cycle. Each official and department head will meet with Commissioners to discuss their 2022 budget requests.

## Benton County Tourism

Benton County Tourism representatives Lynette Stokes and Rick Renno met with Commissioners to discuss budget requests on behalf of the Tourism Commission. Ms. Stokes gave a detailed report of efforts to promote tourism for Benton County during 2021.

## Collector Budget

Collector David Brodersen met with Commissioners to present his 2022 budget requests.

## **Treasurer Budget**

Treasurer Rick Renno met with Commissioners to present his 2022 budget requests.

## **Fuel Bid - Diesel Fuel**

District 2 Commissioner Scott Harms made the motion to accept the bid from Warsaw Oil Company for diesel fuel for Road District #2 at a cost of \$2.79 per gallon. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from MFA Oil Company at a cost of \$3.09 per gallon; the County accepted the low bid price.

## **Public Administrator Budget**

Public Administrator Lori Dunkin met with Commissioners to present her 2022 budget requests.

## **GeoComm, Inc.**

A telephone conference call was conducted with GeoComm, Inc. representative Stacen Gross. Those present with Commissioners were E-911 Director Jessica Mayfield, TAC Coordinator Susan James, Assessor Jim Hansen, Mapping Coordinator Marina Porter, County Clerk Susan Porterfield, and David Malecki. The purpose of this call was to discuss contract services with GeoComm, Inc., for mapping and addressing procedures, and to coordinate any necessary requirements between departments.

## **County Clerk Report**

The County Clerk submitted bills for approval and payment.

## **Emergency Management Budget**

Commissioners reviewed the budget request for the Emergency Management department; this was previously submitted by Emergency Management Director Mark Richerson.

## **Benton County Soil and Water District Budget**

Commissioners discussed the budget requests for the Benton County Soil and Water District, as submitted by Tina Dulaban.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/16/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 3 p.m.

## **Signatures**



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Steve Daleske, Presiding Commissioner

# **Benton County Commission**

## **November 16, 2021**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 16, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 11/15/2021. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **2022 Budget Preparation**

Meetings with officials and department heads continue today, as Commissioners prepare the 2022 budget.

### **Extension Council Budget**

MU Extension Council representative Amie Breshears met with Commissioners to present the 2022 budget requests for that department. Elaine Anderson, Ron Dent, and Tom Hare were also present.

### **Assessor Budget**

Assessor Jim Hansen met with the Commission to present his 2022 budget requests.

### **E-911 Budget**

E-911 Director Jessica Mayfield met with the Commission to present her 2022 budget requests.

### **Prosecuting Attorney Budget**

Prosecuting Attorney Karen Woodley met with Commissioners to present her 2022 budget requests. This included budgets for Prosecuting Attorney Training Fund and Administrative Handling Cost Fund.

### **Recorder Budget**

Recorder Carla Brown met with Commissioners to present her 2022 budget requests. This included the budget for the Recorder User Fund.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/29/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:36 p.m.

**Signatures**



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Steve Daleske  
Presiding Commissioner



# Benton County Commission

November 29, 2021

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 29, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/16/2021, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Sheriff

Sheriff Eric Knox and Captain Dean Noll met with Commissioners to discuss vehicles that are currently in the fleet for that Department, and equipment that is necessary for each vehicle.

## Benton County Food Pantry

Chuck Allcorn met with Commissioners on behalf of Benton County Food Pantry, to discuss disbursement of funds by the Benton County Senior Citizens Tax Service.

## Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.


## E-911

E-911 Director Jessica Mayfield met with Commissioners to discuss upgrades to the radios and communication center and renovations that are necessary at the 911 dispatch center in order to be compliant with COVID-19 protocols.

## Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/30/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:45 p.m.

## Signatures

  
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Steve Daleske, Presiding Commissioner

# Benton County Commission

## November 30, 2021

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 10:00 a.m. on November 30, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/29/2021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Dalekse (Yes).

### **American Rescue Plan Act Funds**

District 2 Commissioner Scott Harms made the motion to utilize American Rescue Plan Act funds to upgrade communication equipment, and to upgrade the facility to insure COVID-19 health and safety recommendations at the 911 center. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **2022 Budget Preparation**

Meetings continued with officials and department heads as Commissioners continued preparation of the 2022 budget.

### **Sheriff Budget**

Sheriff Eric Knox, Captain Dean Noll, Captain Nick Murphy, and Administrative Assistant Joy Burkhart met with Commissioners today to present 2022 budget requests. This included budgets for Law Enforcement Training Fund, Sheriff Civil Fund, DARE Fund, Deputy Sheriff Supplemental Salary Fund, Sheriff Revolving Fund, Inmate Prisoner Security Fund, and Law Enforcement Sales Tax Fund.

### **Treasurer/County Clerk/David Malecki**

The Treasurer, County Clerk, and David Malecki were also present at today's meeting.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/6/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:20 p.m.

### **Signatures**

  
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Steve Daleske, Presiding Commissioner

# Benton County Commission

## December 06, 2021

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 6, 2021 at the Board Room. Attendance: Larry Berry, Present; Scott Harms, Present; Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/30/2021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Salary Commission**

Salary Commission reconvened this morning for further discussion of officials' salaries. Those in attendance were: Steve Daleske, Presiding Commissioner; Larry Berry and Scott Harms, Associate Commissioners; Weston Miller, Coroner; Jim Hansen, Assessor; Lori Dunkin, Public Administrator; Carla Brown, Recorder; Rick Renno, Treasurer; and Susan Porterfield, County Clerk.

### **Fuel Bid - Unleaded Gasoline**

District 1 Commissioner Larry Berry made the motion to approve the bid for Road District #1 for unleaded gasoline from Warsaw Oil Company at a cost of \$2.56 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Zollicker Oil Company at a cost of \$2.635 per gallon; the County accepted the low bid price.

### **Fuel Bid - Diesel Fuel**

District 1 Commissioner Larry Berry made the motion to approve the bid for diesel fuel for Road District #1 from Warsaw Oil Company at a cost of \$2.745 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Zollicker Oil Company at a cost of \$2.745 per gallon.

### **Mike Moon**

Mike Moon, candidate for State Senate, met with Commissioners to introduce himself and to discuss new and pending Statute litigation. Others in attendance were Diane Moon, Peggy Berry, Treasurer Rick Renno, and County Clerk Susan Porterfield.

### **Reno Dry USA**

Reno Dry USA representatives Don Brown and Michael Clancy met with Commissioners to introduce services offered by their company.

### **County Clerk Report**

County Clerk Susan Porterfield submitted monthly budget reports for each department; bills were presented for approval and payment.

## **2022 Budget Preparation**

Commissioners continued preparation of the 2022 budget today.

## **Circuit Clerk Budget**

Circuit Clerk Shanda Schultz met with Commissioners today to present her 2022 budget requests. This included budgets for Circuit Clerk Interest Fund, Law Library Fund, Circuit Clerk Garnishment Fee Fund, and Drug Court Fund. Associate Judge Mark Pilley was also present.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/13/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:45 p.m.

## **Signatures**



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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

## **December 13, 2021**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 13, 2021 at the Board Room. Attendance: Larry Berry, Present; Scott Harms, Present; Steve Daleske, Present.

### **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/06/2021. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Paul Venable**

Paul Venable, chairman of the Constitution Party of Missouri, met with Commissioners with questions pertaining to political committees and districts within the County.

### **Treasurer Report**

Treasurer Rick Renno met with Commissioner to present his weekly financial report.

### **Mike Keith Insurance, Inc.**

Mike Keith Insurance, Inc. representative Christian DeLozier met with Commissioners to present the 2022 property and liability insurances for the County. This included the schedule of property and premium breakdown for each type of coverage. District 2 Commissioner Scott Harms made the motion to accept the quote as presented, at a cost of \$239,047.00. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her monthly report of economic development efforts within the County.

### **Holidays to be Observed in 2022**

Commissioners discussed the holiday schedule for 2022; there will be no change from the 2021 schedule.

### **Collector Report**

Collector David Brodersen met with Commissioners to present his monthly tax distribution report for the month of November.

### **County Clerk Report**

County Clerk Susan Porterfield submitted bills for approval and payment.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/14/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 1:40 p.m.

## **Signatures**



Steve Daleske  
Presiding Commissioner

# Benton County Commission

## December 14, 2021

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 10:00 a.m. on December 14, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/13/2021, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **2022 Budget Preparation**

Budget preparation for the 2022 fiscal year continued today.

### **David Malecki**

David Malecki was present at today's meeting.

### **Coroner Budget**

Coroner Weston Miller met with Commissioners to present his 2022 budget requests.

### **Road Budgets**

Associated Commissioners presented budget requests for Road Districts 1 and 2.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/20/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:40 p.m.

### **Signatures**



Steve Daleske, Presiding Commissioner

# Benton County Commission

## December 20, 2021

### Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 20, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/14/2021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### Treasurer and County Clerk Reports

The Treasurer gave his weekly financial report; the County Clerk submitted bills for approval and payment.

### Road Vacation - Pomme Estates

Attorney Jim Kjar met with Commissioners to present a petition for a road vacation described as a 50' Road and Utility Easement referred to as "Walnut Drive" located in Pomme Estates Subdivision. Further discussion will be given to this matter on Monday, December 27, 2021, at 9:30 a.m.

### Recorder

Recorder Carla Brown met with Commissioners for further discussion of her 2022 budget.

### Commissioners Absent

Commissioners left the Courthouse Office at 11:35 a.m. to visit the proposed road vacation site.

### Commissioners are Present

Commissioners returned to the Courthouse Office at 12:00 p.m.

### Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/27/2021. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:30 p.m.

### Signatures

  
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Steve Daleske, Presiding Commissioner



# **Benton County Commission**

## **December 27, 2021**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 27, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/20/2021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **2022 Budget Preparation**

Commissioners continued preparation of the 2022 budget, reviewing projected revenues and expenses.

### **Road Vacation - Pomme Estates**

Commissioners discussed the road vacation in Pomme Estates described as a 50' Road and Utility Easement referred to as "Walnut Drive" located in Pomme Estates Subdivision. No objection was heard pertaining to this vacation. District 2 Commissioner Scott Harms made the motion to approve the vacation as submitted, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Budget Amendment**

County Clerk Susan Porterfield submitted the final budget amendment for 2021. District 2 Commissioner Scott Harms made the motion to accept the budget amendment as presented, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). The budget amendment was necessary due to unexpected revenues and expenses.

### **Bid Opening - Depository Agreement**

The Depository Agreement bid opening was held. Bids were received from Equity Bank and Hawthorn Bank. Those present for the bid opening were the County Commissioners, Treasurer Rick Renno, County Clerk Susan Porterfield, and David Malecki. The Treasurer will review these bids and make a recommendation to the Commissioners.

### **County Clerk Report**

County Clerk Susan Porterfield submitted bills for approval and payment.

### **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 12/30/2021. Scott Harms

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seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).  
Meeting adjourned at 2:30 p.m.

**Signatures**



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Steve Daleske  
Presiding Commissioner

# Benton County Commission

## December 30, 2021

### Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 10:00 a.m. on December 30, 2021 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/27/2021. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### David Malecki

David Malecki was present at today's meeting.

### 2022 Budget Preparation

Commissioners continued preparation of the 2022 budget today, reviewing projected revenues and expenses for each department.


### Sheriff Budget

Sheriff Eric Knox met with Commissioners to review his 2022 budget requests. Captain Dean Noll, Administrative Assistant Joy Burkhart, County Clerk Susan Porterfield, and Treasurer Rick Renno were also present.

### Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 1/4/2022. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:30 p.m.

### Signatures



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Steve Daleske  
Presiding Commissioner