

# Benton County Commission

April 03, 2023

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on April 3, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated March 27, 2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Motion/Vote - Executive Session

District 2 Commissioner Scott Harms made a motion to accept minutes of prior executive session Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

## Motion/Vote - Diesel Fuel Bid

District 1 Commissioner Larry Berry made a motion to accept the bid for Road District #1 from Warsaw Oil Company for diesel fuel at a cost of \$3.20 per gallon. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Other bids were received from Zollicker Oil Company at a cost of \$3.29 per gallon and from MFA Oil Company at a cost of \$3.39 per gallon; the County accepted the low bid price.

## Motion/Vote - Unleaded Fuel Bid

District 1 Commissioner Larry Berry made a motion to accept bid for Road District #1 for unleaded fuel bid from Warsaw Oil at a cost of \$2.62 per gallon. Zollickers bid \$2.955 per gallon and MFA Oil bid \$2.895 per gallon. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Other bids were received from Zollicker Oil Company at a cost of \$2.955 per gallon, and from MFA Oil Company at a cost of \$2.895 per gallon; the County accepted the low bid price.

## Motion/Vote - Radio Tower Installation

District 1 Commissioner Larry Berry made a motion to accept the bid from Radio Communications Specialists for the installation of a radio tower for improved radio reception for the southern portion of Benton County. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

## Executive Session

District 2 Commissioner Scott Harms made a motion to go into Executive Session at 9:30 a.m. to discuss R.S.Mo.610.021 Hiring, firing, disciplining or promoting a particular employee. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

## Reconvene From Executive Session

District 2 Commissioner Scott Harms made a motion to close Executive Session and reconvene at 10.00

a.m. in Open Session. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

### **Cold Mix Asphalt Bids**

The bid opening was held for the delivery of 7,500 tons of cold mix asphalt for Benton County Road Districts 1 and 2. Two bids were received. O'Laughlin Inc. bid \$69.95 per ton at the Tightwad quarry and \$74.55 per ton if delivered to both the District #1 shed and the District #2 shed at Lincoln. Vance Brothers bid \$68.50 per ton at the Tightwad quarry and \$78.75 per ton at Road Districts #1 and #2.

### **Motion/Vote - Cold Mix Asphalt**

District 1 Commissioner Larry Berry made a motion to accept the bid of O'Laughlin, Inc. for the delivery of up to 7,500 tons of cold mix asphalt for Benton County Road Districts #1 and #2. Per this bid, pick up of asphalt at the Tightwad Quarry is priced at \$69.95 per ton. If delivered to the District #1 shed or the District #2 Lincoln shed, the bid is \$74.55 per ton. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

### **Weaver Church Avenue**

The Commissioners had received a request to permanently close Weaver Church Avenue. After meeting with local residents and visiting with other interested parties, the Commissioners determined that this road should not be permanently closed. As an alternative, the Commissioners directed that signage be installed noting the condition of the road and that it may be impassable due to weather conditions. A follow-up email will be placed with Missouri Department of Conservation and U.S. Army Corps of Engineers representatives, along with a follow-up telephone call to local residents.

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial; the County Clerk submitted bills for approval and payment.

### **David Malecki**

David Malecki is present at today's meeting.

### **Janelle Mullen**

Janelle Mullen attended the meeting from 9:20 a.m. until 10:00 a.m.

### **Executive Session**

District 2 Commissioner Scott Harms made a motion to go into Executive Session at 11:28 a.m. to discuss R.S.Mo.610.021 Hiring, firing, disciplining or promoting a particular employee. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

### **Reconvene From Executive Session**

District 2 Commissioner Scott Harms made a motion to close Executive Session and reconvene at 12:03 p.m. in Open Session. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 4/10/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

**Signatures**



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Presiding Commissioner/Steve Daleske

# **Benton County Commission**

**April 10, 2023**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on April 10, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 4/3/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Approval of Prior Executive Session Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior executive session minutes dated 4/3/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Proclamation - National Public Safety Telecommunicator's Week**

E-911 Director Jessica Mayfield was present as Commissioners signed the Proclamation, in recognition of National Public Safety Telecommunicator's Week, April 9 through April 15, 2023. Commissioners recognize the vital role of dispatchers and are grateful for their service to the residents of Benton County.

## **Benton County Food Pantry**

Commissioners discussed the request for funds that was received from the Benton County Food Pantry. District 1 Commissioner Larry Berry made the motion to approve funds to this organization in the amount of \$10,000 to be used for the purchase of food for the Food Pantry. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Roof of Brady Building Annex**

Commissioners discussed constructions options pertaining to the roof replacement project on the Brady Building Annex.

## **Lane's Quality Service**

Lane's Quality Service representative Rob Lane met with Commissioners to discuss building maintenance issues.

## **Sick Leave Donation Policy**

Commissioners discussed the draft of the sick leave donation policy. This policy would allow employees to donate a portion of their sick leave to other employees who are in need, due to a serious health concern. District 2 Commissioner Scott Harms made the motion to adopt this policy as an addendum to the current sick leave

policy. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). This policy will be effective April 10, 2023.

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

### **Special Road Districts**

Commissioners met with members of the Special road districts in the County to discuss changes recently adopted by the Missouri Department of Transportation pertaining to bridge repair and replacement projects. Cole Camp Special Road District Board Members in attendance were Steve Heimsoth and Tom Craig. Brandon Special Road District Board Member Kevin Schweitzer was unable to attend but reached out to Commissioners by telephone.

### **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her monthly report of economic developments within the County.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 4/17/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

### **Signatures**



Steve Daleske  
Presiding Commissioner

# Benton County Commission

April 17, 2023

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on April 17, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 4/10/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## David Malecki

David Malecki is present at today's meeting.

## Letter of Support - CoMo Connect, Inc.

Commissioners signed a letter of support as requested by CoMo Connect, Inc., to be sent to the Missouri Department of Economic Development pertaining to a grant application that has been submitted. If this grant is awarded to CoMo Connect, it will enable that company to extend its fiber network, providing for faster, more reliable broadband service.

## Circuit Clerk

Circuit Clerk Shanda Schultz met with Commissioners to discuss security measures in the courtroom.

## Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## Pam Conner - Te-Ke-Ki Road

Homeowners in Turkey Creek Addition to Doc's Retreat, Unit 2, met with Commissioners to discuss road conditions on Te-Ke-Ki Road. Steve Conner acted as spokesman for the group, noting poor conditions and several potholes. Commissioner Berry stated that this road is on the schedule to receive overlay sometime this summer. Those in attendance with Mr. Conner were: Ann and Rick Kleinheksel, Marilyn Severson, Steve Krueger, Joe and Connie Fitzpatrick, Steven Dendy, Wayne Lair, David Button, and Sheila Krueger.

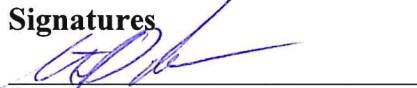
## Fuel Bid

District 2 Commissioner Scott Harms made the motion to approve the bid for Road District #2 for diesel fuel from Warsaw Oil Company at a cost of \$3.36 per gallon. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from MFA Oil Company at a cost of \$3.45 per gallon, plus tax; the County accepted the low bid price.

## **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 4/24/2023. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:05 p.m.

## **Signatures**



Steve Daleske  
Presiding Commissioner

# Benton County Commission

April 24, 2023

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on April 24, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Motion/Vote - Approval Of Prior Minutes

District 2 Commissioner Scott Harms made a motion to approve prior minutes dated 4/17/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

## David Malecki

David Malecki is present at today's meeting.

## Treasurer And County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## Historic Property Eligibility

In March 2023, Benton County submitted a request to the State Historic Preservation Office to consider the former Benton County Jail as a qualified building for historic preservation. On April 18, 2023, the County received notification that this building was not approved due to the changes or alterations to the property resulting in a loss of architectural integrity. Therefore, this building is ineligible for listing in the National Register. Commissioners will consider what action to take in the future regarding this building.

## Memorial Walkway Project

Commissioners met at the Memorial Walkway area at the Benton County Courthouse to discuss proposed changes to the Honor Bricks area. Also, some of the concrete sidewalks in the area need to be replaced in concert with the relocation of some of the Honor Bricks. A local contractor will be contacted and asked to meet with the Commissioners to discuss both of these projects.

## Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 5/1/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

## Signatures



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Presiding Commissioner/Steve Daleske



# Benton County Commission

May 01, 2023

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on May 1, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 4/24/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Christian QRF, LLC

Christian QRF, LLC owner/operator John Freiwald met with Commissioners to introduce himself and his company. This company will offer security, tactical security, and search and rescue services to local entities on a contracted basis.

## County Clerk Report

The County Clerk presented monthly budget reports for each department; bills were submitted for approval and payment.

## Fuel Bids

District 1 Commissioner Larry Berry made the motion to approve the bid for Road District #1 for diesel fuel from Warsaw Oil Company at a cost of \$3.45 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bids were received from Zollicker Oil Company at a cost of \$3.265 per gallon without delivery, and from MFA Oil Company at a cost of \$3.45 per gallon; the County accepted the bid most advantageous to the District.

District 1 Commissioner Larry Berry made the motion to approve the bid for Road District #1 for unleaded gasoline from Warsaw Oil Company at a cost of \$2.98 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bids were received from MFA Oil Company at a cost of \$2.985 per gallon, and from Zollicker Oil Company at a cost of \$3.045 per gallon; the County accepted the low bid price.

## David Malecki

David Malecki is now present at today's meeting.

## Treasurer's Report

The Treasurer presented his weekly financial report.

## TectronIQ

A telephone conference call was conducted with TectronIQ representative Rachel Wolf to discuss upgrades to the Courthouse security system.

### **Annex Building Roof Repair**

Commissioners discussed roof repair/replacement that is necessary at the Brady Building Annex; bids will be sought for this work.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 5/9/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 11:50 a.m.

### **Signatures**



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Steve Daleske  
Presiding Commissioner

# Benton County Commission

## May 09, 2023

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on May 9, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 5/1/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **Bridge Replacement Projects**

Commissioners discussed bridge replacement projects, noting that bridges on Gray Avenue and Jackman Avenue are currently underway. Condition of other bridges was also discussed and will be monitored for addition to the Federal projects list.

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

### **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her monthly report of economic development efforts within the County.

### **Executive Session**

At 11:42 a.m., District 2 Commissioner Scott Harms made the motion to enter Executive Session, pursuant to RSMo 610.021.3 Personnel matters, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

At 12 p.m., District 2 Commissioner Scott Harms made the motion to reconvene in regular session, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 5/15/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 1:30 p.m.

**Signatures**

  
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Steve Daleske, Presiding Commissioner

# Benton County Commission

May 15, 2023

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on May 15, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 5/9/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Approval of Prior Executive Session Minutes

District 2 Commissioner Scott Harms made the motion to approve prior executive session minutes dated 5/9/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Lakeside Avenue

Concerned citizens met with Commissioners to discuss cuts to an area of pavement by a property owner on Lakeside Avenue for electrical lines; they stated that these lines are not properly installed and pose a hazard to adjacent property owners and to emergency service vehicles. Pictures were presented of the area under discussion. Commissioners will research the issue for further information.

## Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## Community Building Solutions

Community Building Solutions representative Tyler Garst met with Commissioners to introduce services offered by his company.

## Audit Services

Commissioners discussed the necessity of a financial audit for fiscal year 2022 due to funding pertaining to the jail facility. District 2 Commissioner Scott Harms made the motion to advertise for bids for audit services for fiscal year 2022; District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 5/22/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:05 p.m.

**Signatures**



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Steve Daleske, Presiding Commissioner

# **Benton County Commission**

**May 22, 2023**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on May 22, 2023 at the Board Room. Attendance: Larry Berry, Absent: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 5/15/2023. Presiding Commissioner Steve Daleske seconded the motion. The motion passed by vote: Scott Harms (Yes) and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Prosecuting Attorney**

Prosecuting Attorney Rod Richardson met with Commissioners to discuss adoption of an ordinance for the addition of a fund whose proceeds may be expended for the purpose of law enforcement-related investigations. Sheriff Eric Knox, County Clerk Susan Porterfield, and Treasurer Rick Renno were also present. Prosecuting Attorney Richardson also stated that additional staff is necessary to the operations of his office, as work loads have increased significantly.

## **Fuel Bid**

District 2 Commissioner Scott Harms made the motion to approve the bid for diesel fuel for Road District #2 from Warsaw Oil Company at a cost of \$3.05 per gallon. Presiding Commissioner Steve Daleske seconded the motion. The motion passed by vote: Scott Harms (Yes) and Steve Daleske (Yes). Other bid was received from MFA Oil Company at a cost of \$3.22 per gallon; the County accepted the low bid price.

## **Bid Opening - Brady Building Annex Roof**

The bid opening was held for the Brady Building Annex roof repair/replacement. One bid was received for this work, from Rolling Perfection, LLC, in the amount of \$23,369.00. Commissioners will review the bid and make a decision next week.

## **Associate Commissioner Now Present**

District 1 Commissioner Larry Berry is now present.

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## **Janelle Mullen**

Janelle Mullen is now present at today's meeting.

### **Lakeside Avenue**

Citizens met with Commissioners for further discussion of the area around Lakeside Avenue; discussion will continue in this matter before any action is taken.

### **Executive Session**

At 11:10 a.m., District 2 Commissioner Scott Harms made the motion to enter executive session pursuant to RSMo 620.021, discussion of protected information. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Reconvene from Executive Session**

At 11:33 a.m., District 2 Commissioner Scott Harms made the motion to reconvene in regular session, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 5/30/2023. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:10 p.m.

A handwritten signature in blue ink, appearing to be 'L. Berry', is written across the page.



# Benton County Commission

## May 30, 2023

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on May 30, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 5/22/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Approval of Prior Executive Session Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior executive session minutes dated 5/22/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **County Clerk Report**

County Clerk Susan Porterfield noted that she has completed the annual inspection of polling precincts as required by RSMo 51.121 and presented her report of findings; a copy of this report will also be submitted to the chairman of each county committee. Bills were submitted for approval and payment.

### **Kaysinger Basin Regional Planning Commission**

District 2 Commissioner Scott Harms made the motion to renew membership in Kaysinger Basin Regional Planning Commission and Economic Development District, and to re-appoint Presiding Commissioner Steve Daleske to serve as County representative on this Board. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Brady Annex Building Roof**

Commissioners discussed the bid for roof repair/replacement that was received from Rolling Perfection, LLC. District 2 Commissioner Scott Harms made the motion to accept the bid as submitted, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Benton County Law Enforcement Restitution Fund**

Commissioners discussed the adoption of an ordinance for creation and procedures of a Law Enforcement Restitution Fund. Adoption of this ordinance has been requested by the sheriff and prosecuting attorney. District 2 Commissioner Scott Harms made the motion to adopt the ordinance to create the Benton County Law Enforcement Restitution Fund as requested by Sheriff Eric Knox and Prosecuting Attorney Rod Richardson. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott

Harms (Yes), and Steve Daleske (Yes).

### **Fuel Bids**

District 1 Commissioner Larry Berry made the motion to approve the bid for diesel fuel for Road District #1 from Warsaw Oil Company at a cost of \$3.05 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Zollicker Oil Company at a cost of \$3.225 per gallon; the County accepted the low bid price.

District 1 Commissioner Larry Berry made the motion to approve the bid for unleaded gasoline for Road District #1 from Warsaw Oil Company at a cost of \$3.04 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Zollicker Oil Company at a cost of \$3.005 per gallon; the County accepted the bid most advantageous to the District.

### **Guidelines for Utilities on County Road Right-Of-Way**

As a result of a resident inquiry pertaining to installation of electric lines under a County road, Commissioners have formalized a written application to specify guidelines for the management of utility installation on or under county road right-of-ways.

### **Bid Opening - Twin Axle Dump Truck**

The bid opening was held for the purchase of a used twin-axle dump truck for Road District #2. One bid was received, from Keith Mellen, for a 2017 Peterbilt 348 Dump Truck for \$162,000.00. District 2 Commissioner Scott Harms made the motion to purchase this truck, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **McClure Engineering**

McClure Engineering representative Aaron McVicker met with Commissioners to review specifications pertaining to current bridge projects within the County.

### **Commissioners Absent**

At 10:50 a.m., Commissioners are absent from the Courthouse Office in order to visit the bridge sites with Mr. McVicker.

### **Commissioners Now Present**

Commissioners returned to the Courthouse Office at 1:45 p.m.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 6/5/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 1:50 p.m.

### **Signatures**



Steve Daleske  
Presiding Commissioner

# Benton County Commission

June 05, 2023

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on June 5, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 5/30/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## David Malecki

David Malecki is present at today's meeting.

## Prosecuting Attorney

Prosecuting Attorney Rod Richardson met with Commissioners to discuss the need to renovate current office space in order to accommodate his staff. He also reiterated his need for an additional assistance prosecutor.

## Sheriff

Sheriff Eric Knox and Major Dean Noll met with Commissioners to discuss the need for the County to enroll in LAGERS for county employees' retirement, and formally requested investigation into this option. Presiding Commissioner Daleske stated that review of LAGERS is underway, noting that, from information already received, this will be a costly venture for the County. It was further noted that LAGERS retirement would be in addition to the County Employees' Retirement Fund (CERF) that is currently in place. The recent accident involving a sheriff's vehicle was also discussed; Major Noll indicated that this vehicle will likely be totalled by insurance due to the damage sustained.

## Bid Opening - Canvass Service

The bid opening was held for services related to the 2023-2024 NVRA Canvass of Voters. One bid was received for this service in the amount of \$9,959.07, from E.J. Rice Company. Upon the recommendation of the County Clerk, District 2 Commissioner Scott Harms made the motion to approve the bid as submitted, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). County Clerk Susan Porterfield noted that this process is required in order to be in compliance with the biennial canvass of voters required by the National Voter Registration Act of 1993.

## County Clerk Report

County Clerk Susan Porterfield presented monthly budget reports for each department; bills were submitted for approval and payment.

## Commissioners Absent

Commissioners are absent at 10:50 a.m. to go to the Prosecuting Attorney's Office, to review office modification options.

### **Commissioners Now Present**

Commissioners returned to the Courthouse Office at 11:15 a.m.

### **Treasurer Report**

Treasurer Rick Renno presented his weekly financial report.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 6/12/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 11:40 a.m.

### **Signatures**



Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

## **June 12, 2023**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on June 12, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 6/5/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

### **Bid Opening - Audit Services**

The bid opening was held for audit services for the County; no bids were received for this work. Commissioners will extend the deadline for completion of the audit, and contact will be made with vendors; the County is required to complete an audit each year in order to comply with requirements of Certificates of Participation for the jail project.

### **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to provide her monthly report of economic development efforts within the County.

### **Assistant Prosecuting Attorney**

Commissioners discussed information received from Prosecuting Attorney Rod Richardson, wherein he requested that the part-time assistant prosecuting attorney be made a full-time position. Commissioners agree that this request is feasible due to the workload currently underway in the prosecutor's office. District 2 Commissioner Scott Harms made the motion to make the position of the assistant prosecuting attorney a full-time position. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 6/20/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

**Signatures**



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Steve Daleske, Presiding Commissioner

# **Benton County Commission**

**June 20, 2023**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on June 20, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 6/12/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## **Globe Life Insurance**

Amanda with Globe Life Insurance met with Commissioners to introduce herself and the benefit package her company offers; she will return in September with further information.

## **Additional Internet**

Commissioners discussed the need for additional internet back-up at the Sheriff's Office, which could be necessary in the event that the current system becomes disabled. TectronIQ will be contracted for this service, at an additional \$84 per month.

## **Budget Amendment**

County Clerk Susan Porterfield presented information for the county budget amendment; Treasurer Rick Renno was also present. District 2 Commissioner Scott Harms made the motion to approve the budget amendment as submitted, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). This amendment was necessary due to unexpected revenues and expenses.

## **RenoDry USA**

RenoDry USA representatives Don Brown and Michael Clancy met with Commissioners to discuss the project assessments that have been completed at the Courthouse and the old jail, and to present estimates for installation of dehydration units for these facilities. Further consideration will be given to this purchase before a final decision is reached.

## **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 6/26/2023. Scott Harms

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June 20, 2023

seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).  
Meeting adjourned at 1:05 p.m.

**Signatures**

  
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Steve Daleske  
Presiding Commissioner



# Benton County Commission

June 26, 2023

## Convene

District 2 Commissioner Scott Harms called the meeting of the Benton County Commission to order at 9:00 a.m. on June 26, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Absent.

## Appointment of Acting Presiding Commissioner

County Clerk Susan Porterfield appointed District 2 Commissioner Scott Harms as Acting Presiding Commissioner for today's meeting.

## Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 6/20/2023; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes) and Scott Harms (Yes).

## Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## Commissioners Absent

Commissioners left the Courthouse Office to attend the ribbon cutting of the new Dairy Queen.

## Commissioners Now Present

Commissioners returned to the Courthouse Office at 9:45 a.m.

## World War 1 Red Cross Banner/Benton County Museum

Benton County Museum representatives Marsha Eaton, LeRoy Whitaker, Phyllis Smith, Rick Bibb, Jeff Polly, and Carla Brown were present to receive a World War 1 Red Cross banner. A Benton County history book stated that this banner was made by local ladies, and was originally presented to the County at a World War 1 Rally held on the Courthouse steps in July of 1917. Blue stars on the banner represented county citizens that were in World War 1, and gold stars represented those killed in action. Commissioners have agreed to allow the Museum to display this banner at their location.

## Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 7/3/2023. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Absent) Meeting adjourned at 11:05 a.m.

## Signatures

  
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Scott Harms, Acting Presiding Commissioner