

Benton County Commission

October 02, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 2, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 9/25/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Nuckolls Agencies

Nuckolls Agencies representative Tyler Rensch met with Commissioner to discuss insurance benefits offered by his company, Globe Life Insurance.

Proposed Poultry Barn Construction

Commissioners discussed the receipt of another certified letter describing the intent to construct eight (8) poultry barns in the northwest portion of Benton County. These barns will be located in Section 27, Township 43, Range 23. Information indicates that the property owners in the immediate area have also been notified of this proposed development.

Letters of Support - S. 2137/HR 5159

Commissioners signed letters of support for S. 2137/HR 5159, to be sent to Senate and House Representatives, recommending that they support this legislation which would protect funding received by the Benton County Health Department.

Benefits Administration, Inc.

Benefits Administration, Inc. representative Tom Varner met with Commissioners to provide benefit information for his company.

Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report. The County Clerk submitted monthly budget reports for each department; bills were presented for approval and payment.

Community Building Solutions

Community Building Solutions representative Tyler Garst met with Commissioners to follow up on his May 15, 2023 visit; discussion at that time included possible upgrade of windows and/or lighting throughout the Courthouse. Commissioners are not pursuing any changes at this time.

Prescription Drug Monitoring Program

District 2 Commissioner Scott Harms made the motion to renew the ordinance for the Prescription Drug Monitoring Program, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). This ordinance was initially adopted in 2017.

Fuel Bids

District 1 Commissioner Larry Berry made the motion to approve the bid for diesel fuel for Road District #1 from Zollicker Oil Company at a cost of \$3.94 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Warsaw Oil Company at a cost of \$4.145 per gallon; the County accepted the low bid price.

District 1 Commissioner Larry Berry made the motion to approve the bid for unleaded gasoline for Road District #1 from Zollicker Oil Company at a cost of \$3.27 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Warsaw Oil Company at a cost of \$3.345 per gallon; the County accepted the low bid price.

Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 10/10/2023. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

Signatures


Steve Daleske, Presiding Commissioner

Benton County Commission

October 10, 2023

Convene

District 1 Commissioner Larry Berry called the meeting of the Benton County Commission to order at 9:00 a.m. on October 10, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Absent.

Appointment of Acting Presiding Commissioner

County Clerk Susan Porterfield appointed District 1 Commissioner Larry Berry as Acting Presiding Commissioner for today's meeting.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 10/2/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes) and Scott Harms (Yes).

David Malecki

David Malecki is present at today's meeting.

Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

Globe Life Insurance

A Globe Life Insurance representative met with Commissioners to discuss supplemental insurance benefits offered by his company.

Benton County Economic Development

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her monthly report of economic development efforts throughout the County.

Presiding Commissioner Now Present

Presiding Commissioner Steve Daleske is present at 11:10 a.m.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 10/16/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

Signatures



Presiding Commissioner Steve Daleske

October 10, 2023

Benton County Commission

October 16, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:30 a.m. on October 16, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 10/10/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Mike Keith Insurance

A telephone conference call was conducted with Mike Keith Insurance representative Jeanie Cunningham, to discuss information pertaining to employee health insurance benefits. Ms. Cunningham indicated that an increase in premiums is anticipated but gave no cost figures at this time. A meeting was scheduled for next week for further discussion.

Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report, noting that sales tax revenues have decreased for the months of June, July, and August. The County Clerk submitted bills for approval and payment and reported that budget worksheets have been prepared and are ready for distribution to officials, to begin the budget process for 2024.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 10/23/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 11:56 a.m.

Signatures



Steve Daleske, Presiding Commissioner

Benton County Commission

October 23, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 23, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 10/16/23. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Mike Keith Insurance, Inc.

Mike Keith Insurance, Inc. representatives Jeanie Cunningham and Janette Pogue met with Commissioners to present the 2024 insurance renewal rates for employee health and supplemental insurances. Medical insurance premiums have increased by approximately 7.9%. District 2 Commissioner Scott Harms made the motion to approve renewal for medical insurance with Blue Cross and Blue Shield Insurance, with the County responsible for additional costs in the base plan premium and no additional cost to employees who elect the base plan. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Juvenile Division

Juvenile Officer Jesse Wood met with Commissioners to discuss the need for security cards in order to access the Courthouse facility. Discussion was also given to the purchase or use of a transport vehicle for the Juvenile Division; it was noted that it is not always possible for the sheriff's office to serve in this capacity.

Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment, further noting that a budget amendment will be held on November 6.

District Valuations

County Clerk Susan Porterfield presented district valuation totals for 2024 and reported that the annual Form 11A has been submitted to the Missouri State Tax Commission as required, and districts have been notified of their assessed valuations.

Equipment Purchase

District 2 Commissioner Scott Harms made the motion to accept the bid from Crown Power and Equipment for the purchase of a Kubota mower and additional attachments in the amount of \$20,513.04, to be utilized at the Courthouse facility. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 10/30/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

Signatures



Steve Daleske, Presiding Commissioner

Benton County Commission

October 30, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 30, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to accept prior minutes dated 10/23/23, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Gary Batson

Gary Batson met with Commissioners to discuss the tax collection process.

Drug and Alcohol Testing Program

County Clerk Susan Porterfield submitted the annual contract agreement for the random drug and alcohol testing program. District 2 Commissioner Scott Harms made the motion to renew the contract with Midwest Collection Specialists, Inc., at an annual cost of \$800, for drug and alcohol testing to be October 1, 2023 through September 30, 2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Prosecuting Attorney

Commissioners discussed the need to hire a full-time prosecuting attorney, due to the increased caseload currently being handled by that department. A telephone conference call was conducted with Prosecuting Attorney Rod Richardson, to notify him of Commission intent. A meeting with the prosecuting attorney will be conducted next week for further discussion.

Fuel Bids

District 1 Commissioner Larry Berry made the motion to approve the bid for unleaded gasoline for Road District #1 from Warsaw Oil Company at a cost of \$2.925 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Zollicker Oil Company at a cost of \$2.945 per gallon; the County accepted the low bid price.

District 1 Commissioner Larry Berry made the motion to approve the bid for diesel fuel for Road District #1 from Zollicker Oil Company at a cost of \$4.085 per gallon, District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Warsaw Oil Company at a cost of \$4.145 per gallon; the County accepted the low bid price.

Friends of the Benton County Sheriff

Representatives from the Friends of the Benton County Sheriff Tom Gee and Bill Reece met with Commissioners to outline the MILO Range Advanced Training System. This is a simulated pistol range/traffic stop training program, and fundraising efforts are currently underway by this group for the purchase of this system. Initial cost is \$24,995.

Juvenile Division

Juvenile Division/Chief Juvenile Officer Anthony Evans met with Commissioners to discuss the need for a transport vehicle for use by that department.

Fuel Bid

District 2 Commissioner Scott Harms made the motion to approve the bid for diesel fuel for Road District #2 from Warsaw Oil Company at a cost of \$3.735 per gallon. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from MFA Oil Company at a cost of \$3.76 per gallon; the County accepted the low bid price.

County Government Day

A County Government Day has been schedule for November 15 for students from Warsaw High School; they will meet with county officials for an overview of duties of county offices.

Gary Batson

Gary Batson exited the meeting at approximately 11:30 a.m.

County Clerk Report

The County Clerk submitted bills for approval and payment.

Incident Policy

Commissioners discussed the adoption of a policy to accurately maintain a record of accidents/incidents as they occur. District 2 Commissioner Scott Harms made the motion to adopt the policy as presented, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/6/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 1:20 p.m.

Signatures



Steve Daleske, Presiding Commissioner

Benton County Commission

November 06, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 6, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 10/30/23. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Gary Batson/Ricky Hinkley

Gary Batson and Ricky Hinkley were present at today's meeting.

Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report. The County Clerk submitted monthly budget reports for each department; bills were presented for approval and payment.

Prosecuting Attorney

Prosecuting Attorney Rod Richardson met with Commissioners to discuss 2024 budget requests. An appointment will be scheduled for further discussion.

Viebrock Sales and Services, Inc.

Viebrock Sales and Services, Inc. representative Christian Farris met with Commissioners to provide information pertaining to products offered by his company.

Budget Amendment

County Clerk Susan Porterfield submitted information for the budget amendment. This budget amendment was necessary due to unexpected revenues and expenses. District 2 Commissioner Scott Harms made the motion to approve the budget amendment as submitted, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Gary Batson/Ricky Hinkley

Mr. Batson and Mr. Hinkley exited the meeting at 11:24 a.m.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/13/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

Signatures



Steve Daleske
Presiding Commissioner

Benton County Commission

November 13, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 13, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/6/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

2023 Salary Commission

The 2023 Salary Commission convened at 9 a.m. in the Commission Office pursuant to RSMo 50.333. Those in attendance were: Presiding Commissioner Steve Daleske, North Associate Commissioner Scott Harms, South Associate Commissioner Larry Berry, Sheriff Eric Knox, Prosecuting Attorney Rod Richardson, Assessor Jim Hansen, Collector David Broderson, Recorder Carla Brown, Treasurer Rick Renno, Public Administrator Lori Schroder, Coroner Weston Miller, County Clerk Susan Porterfield, David Malecki, Kathy Sullins, Gary Batson, and Ricky Hinkley.

Gary Batson/Ricky Hinkley

Gary Batson and Ricky Hinkley were present at today's meeting.

Treasurer/County Clerk/Collector Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment. The Collector presented his report of collections and distributions for the month of October.

Senator Eric Schmitt

District Director Tucker Jobs and Field Representative Michael Ussery met with Commissioners on behalf of Senator Eric Schmitt to inquire about current events within the County and to provide information pertaining to upcoming legislation.

Benton County Economic Development Director

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her monthly report of economic efforts within the County.

Gary Batson/Ricky Hinkley

Gary Batson and Ricky Hinkley exited the meeting at 11:25 a.m.

2024 Budget Preparation

Commissioners began preparation of the 2024 budget today.

County Clerk Budget

County Clerk Susan Porterfield presented her 2024 budget requests; this included budgets for the county clerk, election's division, HAVA Grant fund, and Election Services fund.

Treasurer's Budget

County Clerk Susan Porterfield presented the treasurer's budget information on behalf of Treasurer Rick Renno.

Courthouse Budgets

Commissioners discussed 2024 budgets for the county commission, custodian, courthouse facility, and Benton County Soil and Water District.

E-911 Budget

E-911 Director Jessica Mayfield met with Commissioners to present her 2024 budget requests for that department.

Road Budgets

Hearings for the Benton County Road District budgets were postponed until Friday, November 17, at 9:30 a.m.

Holiday Pay

Commissioners discussed holiday pay for employees who utilize a 24-hour schedule. It was determined that, effective immediately, employees can request pay-out of accrued holiday hours at any time prior to the end of the quarter; any hours not used during the quarter will be paid out at the end of that quarter.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/17/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 3:50 p.m.

Signatures



Steve Daleske
Presiding Commissioner

Benton County Commission

November 17, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 17, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/13/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

2024 Budget Preparation

Commissioners continued preparation of the 2024 budget today; meetings continued with elected officials.

Public Administrator Budget

Public Administrator Lori Schroder met with Commissioners to present her 2024 budget requests.

Road Budgets

District 1 Commissioner Larry Berry and District 2 Commissioner Scott Harms presented information for their 2024 budget requests.

Collector Budget

Collector David Brodersen met with Commissioners to present his 2024 budget requests; this included the budget for the Collector's Tax Maintenance Fund.

Coroner Budget

County Clerk Susan Porterfield presented the 2024 budget requests for Coroner Weston Miller.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/27/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 11:30 a.m.

Signatures



Steve Daleske, Presiding Commissioner

November 17, 2023

Benton County Commission

November 27, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 27, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 11/17/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

2024 Budget Preparation

Commissioners continued to meet with officials today in preparation of the 2024 budget; the County Clerk and County Treasurer were also present.

Coroner Budget

County Coroner Weston Miller met with Commissioners to discuss his 2024 budget requests.

Prosecuting Attorney Budget

Prosecuting Attorney Rod Richardson met with Commissioners to present his 2024 budget requests; this included budgets for the prosecuting attorney training and administrative handling costs funds.

Assessor - Online Personal Property Filing

Assessor Jim Hansen met with Commissioners to present a quote from Ulrich Software Inc., for costs to implement online filing for personal property assessments; initial cost is \$15,500. Further information will be gathered before a final decision is reached.

Recorder Budget

Recorder Carla Brown met with Commissioners to present her 2024 budget requests; this included the budget for the Recorder User fund.

Bid Opening - Bank Depository Agreement

The bid opening was held for the bank depository agreement. Bids were received from Hawthorn Bank, Community National Bank, and Equity Bank. Those in attendance with Commissioners were County Treasurer Rick Renno, County Clerk Susan Porterfield, Community National Bank representative Joe Reser, and Equity Bank representative Holly Eierman. Bids will be reviewed and a decision reached later today.

County Clerk Report

The County Clerk submitted bills for approval and payment.

Bank Depository Agreement

Commissioners discussed the bank information received pertaining to the depository agreement. District 2 Commissioner Scott Harms made the motion upon the recommendation of the treasurer, to accept the bid received from Community National Bank to serve as the central depository for Benton County for a 2-year period, with the option to extend the agreement for 1 additional year, commencing February 1, 2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Treasurer Report

The Treasurer presented his weekly financial report.

Fuel Bid

District 1 Commissioner Larry Berry made the motion to approve the bid from Warsaw Oil Company for diesel fuel for Road District #1 at a cost of \$3.395 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Zollicker Oil Company at a cost of \$3.535 per gallon; the County accepted the low bid price.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/28/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 3:30 p.m.

Signatures



Steve Daleske, Presiding Commissioner

Benton County Commission

November 28, 2023

Convene

District 2 Commissioner Scott Harms called the meeting of the Benton County Commission to order at 9:10 a.m. on November 28, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Absent.

Appointment of Acting Presiding Commissioner

County Clerk Susan Porterfield appointed District 2 Commissioner Scott Harms as Acting Presiding Commissioner for today's meeting.

Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 11/27/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes) and Scott Harms (Yes).

2024 Budget Preparation

Commissioners continued meeting today with officials and department heads, in preparation of the 2024 budget.

Benton County Economic Development

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her 2024 budget requests.

Assessor Budget

Assessor Jim Hansen met with Commissioners to present his 2024 budget requests.

Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 12/4/2023. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Absent) Meeting adjourned at 10:40 a.m.

Signatures



Scott Harms
Acting Presiding Commissioner

Benton County Commission

December 04, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 4, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/28/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Resolution for Allegiance Pay for Employees

Commissioners discussed the adoption of a resolution that would allow for allegiance compensation for County employees who have continued to work during the continuing COVID pandemic. District 2 Commissioner Scott Harms made the motion to approve the Resolution as presented, in order to develop a criteria under the Local Assistance and Tribal Consistency Fund, to allocate payment to employees. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Mike Keith Insurance, Inc.

Mike Keith Insurance, Inc. representative Christian DeLozier met with Commissioners to present the 2024 property and liability insurance proposal, noting an increase in premium of 7.4% from 2023. A schedule of property and premium breakdown was included for each type of coverage. District 2 Commissioner Scott Harms made the motion to renew the annual property and liability insurance coverage with Mike Keith Insurance, Inc., at an annual cost of \$314,725, which includes the premium for terrorism insurance. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

TectronIQ

TectronIQ representative Rachel Wolf met with Commissioners to discuss IT contracts and computer maintenance for fiscal year 2024.

Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report. The County Clerk submitted monthly budget reports for each department; bills were presented for approval and payment.

Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 12/11/2023. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

Meeting adjourned at 1:40 p.m.

Signatures



Steve Daleske
Presiding Commissioner

Benton County Commission

December 11, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 11, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/4/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Jackman Avenue Bridge

Commissioners discussed the preliminary drawing from McClure Engineering on the possible realignment of the Jackman Avenue bridge.

Laptops for Sheriff's Vehicles

Commissioners discussed the possible purchase of new laptops for sheriff's vehicles, noting that it is time for an upgrade as the normal function/life of these laptops is approximately 6 years. Further discussion will be given to this matter before a final decision is reached.

Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report, noting that end-of-year sales tax revenues show zero growth and use tax shows a slight increase, in comparison to this time last year. The County Clerk submitted bills for approval and payment.

2024 Budget Preparation

Commissioners continued preparation of the 2024 budget.

Extension Council Budget

Extension Council representatives Amie Breshears and Leslie Dickerson met with Commissioners to present the 2024 budget requests for the Extension Office. An annual activity report was also presented.

Benton County Economic Development

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her monthly report of economic development efforts throughout the County.

Commissioners Absent From the Courthouse Office

At 1:20 p.m., Commissioners took a short recess to go to the Detention Center, to assess the damage of the overhead door with the contractor.

Commissioners Return to Session

Commissioners returned to the Courthouse Office at 1:45 p.m..

Budget Preparation

Commissioners discussed budgets for various funds, being Adult Abuse Fund, Capital Improvement Fund, CART Investments Fund, General Investments Fund, American Rescue Plan Act Fund, and Local Assistance and Tribal Consistency Fund.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/12/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:30 p.m.

Signatures



Steve Daleske
Presiding Commissioner

Benton County Commission

December 12, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 12, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/11/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

2024 Budget Preparation

Commissioners continued meetings today with officials and department heads in preparation of the 2024 budget.

Benton County Tourism

Benton County Tourism representatives Lynette Stokes and Rick Renno met with Commissioners to present the 2024 budget requests for that entity. Tourism efforts encompass Cole Camp, Lincoln, Warsaw, and Truman Lake activities.

Major Noll

Major Dean Noll met with Commissioners to discuss the contract currently in place for tasers that are used by deputies and detention officers. Discussion was also given to additional equipment purchases and year-end expenses.

E-911

E-911 Director Jessica Mayfield met with Commissioners to discuss her 2024 budget requests.

2024 Budget

Commissioners continued discussion of projected revenues and expenses in preparation of the 2024 budget.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/15/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:30 p.m.

Signatures



Steve Daleské, Presiding Commissioner

Benton County Commission

December 15, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 15, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/12/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

2024 Budget Preparation

Commissioners continued preparation of the 2024 budget today.

Sheriff Budget

Sheriff Eric Knox met with Commissioners to present his 2024 budget requests. Also in attendance were Major Dean Noll, Lieutenant Kelly Lowe, Jail Administrator John Snyder, Brenda Giese, and Joy Burkhart. Budgets were also presented for Law Enforcement, Sheriff Civil, DARE, Deputy Sheriff Supplemental Salary, Sheriff Revolving, Inmate Prisoner Security, and Law Enforcement Sales Tax funds.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/18/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

Signatures



Steve Daleske
Presiding Commissioner

Benton County Commission

December 18, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 18, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/15/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Fuel Bid

District 2 Commissioner Scott Harms made the motion to accept the bid for diesel fuel for Road District #2 from Warsaw Oil Company at a cost of \$3.31 per gallon. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from MFA Oil Company at a cost of \$3.41 per gallon; the County accepted the low bid price.

Mileage Reimbursement Rate

Commissioners discussed the County's mileage reimbursement rate, noting that the current rate of \$0.42 per mile was set in 2010, and an adjustment is in order. District 2 Commissioner Scott Harms made the motion to adjust the rate of mileage reimbursement to \$0.55 per mile, effective January 1, 2024, noting that this is still below the State rate of \$0.655. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

2024 Budget Preparation

Commissioners continued preparation of the 2024 budget today, discussing revenues and expenses for each fund.

Bid Opening - Trailer Purchase

The bid opening was held for the gooseneck trailer for Road District #2. Bids were received from Tolliver's Tire and Automotive in the amount of \$22,820; Truck Country, LLC in the amount of \$23,979, and from Trailer Trendz LLC in the amount of \$22,500. District 2 Commissioner Scott Harms made the motion to accept the bid from Trailer Trendz LLC as presented, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Commissioners Absent

Commissioners left the Courthouse Office at 10:20 a.m., to attend a meeting with Sheriff Eric Knox and Jail Administrator John Snyder at the Detention Center.

Commissioners Present

Commissioners returned to the Courthouse Office at 11:45 a.m.

Tip Top Hills

Residents of Tip Top Hills Subdivision met with Commissioners, requesting information pertaining to road right-of-ways.

Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 12/26/2023. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 3:50 p.m.

Signatures



Steve Daleske
Presiding Commissioner

Benton County Commission

December 26, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 26, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/18/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

2024 Budget Preparation

Commissioners continued preparation of the 2024 budget today, reviewing revenues and expenses of each fund.

Prosecuting Attorney Budget

Prosecuting Attorney Rod Richardson was scheduled to meet with Commissioners at 12 p.m. but telephoned the office and was available at 9:15. Commissioners discussed his 2024 budget requests at this time.

Circuit Clerk Budget

Circuit Clerk Shanda Schultz met with Commissioners to review her 2024 budget requests, as submitted by 27th Judicial Circuit Presiding Judge Brandon Baker.

Commissioners Absent

Commissioners are absent from the Courthouse Office at 11 a.m.

Commissioners Present

Commissioners are present and reconvened at 1 p.m.

E-911 Budget

Commissioners met with E-911 Director Jessica Mayfield, to review her 2024 budget requests.

County Clerk Report

The County Clerk submitted bills for approval and payment.

Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 12/28/2023. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:30 p.m.

Signatures



Steve Daleske
Presiding Commissioner

Benton County Commission

December 28, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 28, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/26/2023, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

2024 Budget Preparation

Commissioners continued preparation of the 2024 budget today.

Sheriff

Sheriff Eric Knox met with Commissioners to review his 2024 budget requests; present with the Sheriff were Major Dean Noll, Lieutenant Kelly Lowe, Jail Administrator John Snyder, Assistant Jail Administrator Nikki Oaks, Brenda Giese, and Joy Burkhart. Treasurer Rick Renno and County Clerk Susan Porterfield were also present.

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/29/2023. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:55 p.m.

Signatures



Steve Daleske, Presiding Commissioner

Benton County Commission

December 29, 2023

Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 29, 2023 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/28/2023. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

David Malecki

David Malecki is present at today's meeting.

Gary Batson

Gary Batson met with Commissioners to inquire about road and bridge projects such as Hastain Bridge and Forthview Road.


Budget Amendment

County Clerk Susan Porterfield submitted information for the final 2023 budget amendment; the budget amendment was necessary due to unforeseen revenues and expenses. Each budget line item was reviewed; District 2 Commissioner Scott Harms made the motion to approve the budget amendment as presented, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 1/2/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 11 a.m.

Signatures



Steve Daleske
Presiding Commissioner