

# Benton County Commission

January 02, 2024

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on January 2, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/29/2023. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## David Malecki

David Malecki is present at today's meeting.

## County Clerk Report

County Clerk Susan Porterfield reported that year-end reports for fiscal year 2023 have been completed, and the final 2023 budget amendment has been submitted to the State Auditor's Office; month-end budget reports for 2023 were submitted for each department.

## Prescription Drug Monitoring Program

Benton County Health Department representative Barry Pabst met with Commissioners to present a renewal agreement for the Prescription Drug Monitoring Program; this agreement renews the existing contract that is currently in place with the State of Missouri/Department of Public Health.

## 2024 Salary Resolution

Commissioners discussed the salary resolution for 2024, noting that some updates are necessary. Beginning 1-1-2024, employees who come to Benton County with prior experience will be rewarded at their anniversary date to the next applicable pay level; this increase will apply to the employee's rate of pay only and will have no bearing on sick and vacation hours.

## 2024 Budget Preparation

Commissioners continued preparation of the 2024 budget today, reviewing requested revenues and expenditures for each department.

## Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 1/5/2024. Larry Berry

seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).  
Meeting adjourned at 3:30 p.m.

**Signatures**

  
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Steve Daleske, Presiding Commissioner

# Benton County Commission

January 05, 2024

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on January 5, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 1/2/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## David Malecki

David Malecki is present at today's meeting.

## 2024 Budget Preparation

Preparation of the 2024 budget continued today.


## Sheriff Budget

Sheriff Eric Knox met with Commissioners to continue discussion of his 2024 budget requests pertaining to the Inmate Prisoner Detainee Security Fund. The agreement of expenditures from this fund has been reached, for a total of \$192,250. Sheriff's salary was also discussed. Major Dean Noll, Lieutenant Kelly Lowe, Jail Administrator John Snyder, Joy Burkhart, Treasurer Rick Renno, and County Clerk Susan Porterfield were also present.

## Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 1/8/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:06 p.m.

## Signatures

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**January 08, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:15 a.m. on January 8, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 1/5/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Windsor Review**

Windsor Review representative K. E. Ragland was present at today's meeting.

## **Robert Kearns**

Robert Kearns met with Commissioners to discuss the possibility of adopting an International Building Code (IBC) for the County. Presiding Commissioner Daleske stated that criteria for the adoption of a plan has been researched. Commissioners agree that the theory has merit; however, implementation of such a plan is very costly. Further research will be conducted in this matter.

## **Gary Batson and Ricky Hinkley**

Gary Batson and Ricky Hinkley met with Commissioners to discuss road conditions in the southern portion of the County; they also discussed the closed Hastain Bridge.

## **2024 Final Budget Hearing**

The final budget hearing was held for the 2024 budget. District 2 Commissioner Scott Harms made the motion to approve the 2024 budget as presented; District 1 Commissioner Larry Berry seconded the motion. Roll call vote was taken: Steve Daleske (Yes), Larry Berry (Yes), and Scott Harms (Yes).

## **Windsor Review**

Windsor Review representative K. E. Ragland has exited the meeting.

## **Fuel Bids**

District 1 Commissioner Larry Berry made the motion to accept the bid from Zollicker Oil Company for unleaded gasoline at a cost of \$2.425 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Warsaw Oil Company at a cost of \$2.445 per gallon; the County accepted the low bid price.

District 1 Commissioner Larry Berry made the motion to accept the bid from Zollicker Oil Company for diesel fuel at a cost of \$3.065 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Warsaw Oil Company at a cost of \$3.31 per gallon; the County accepted the low bid price.

### **County Clerk Report**

The County Clerk submitted bills for approval and payment.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 1/16/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:10 p.m.

### **Signatures**



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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

## **January 16, 2024**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on January 16, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 1/8/2024; District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **Gary Batson**

Gary Batson is present at today's meeting.

### **Community National Bank Signature Agreement**

The County Clerk presented an agreement between the County and Community National Bank and Trust, to specify depository agreements and to designate authority to sign checks and make decisions for specific accounts. Commissioners signed the agreements as submitted.

### **2024 Plat Books and Maps**

The County Clerk noted receipt of the proof copy of the 2024 plat book; any necessary changes will be communicated to the company, and the book should be available by June 1 at a cost of \$30 per book and \$45 per wall map.

### **County Clerk Report**

The County Clerk submitted bills for approval and payment.

### **Windsor Review**

Windsor Review representative K. E. Ragland was scheduled to meet with Commissioners this morning, but he was unable to keep this appointment.

### **Gary Batson**

Gary Batson exited the meeting at 10 a.m.

### **Benton County Economic Development Director**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to discuss economic

development efforts throughout the County.

### **Executive Session**

At 10:05 a.m., District 2 Commissioner Scott Harms made the motion to enter Executive Session pursuant to RSMo 610.021, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Reconvene from Executive Session**

At 10:25 a.m., District 2 Commissioner Scott Harms made the motion to reconvene to regular session, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Benton County Health Department**

County Clerk Susan Porterfield presented the 2023 annual report and the proposed budget for 2024 on behalf of the Benton County Health Department.

### **Federal Lands Access Program (FLAP)**

Presiding Commissioner Steve Daleske reported that he has been in contact with U. S. Department of Transportation representative Jacinda Russell, pertaining to filing an application for a Federal Lands Access Program (FLAP) grant, which would aid in needed repairs on roads leading to government land. More information will be obtained before a final decision is reached.


### **Equipment Purchases**

The County discussed possible equipment acquisitions in 2024; further discussion will continue in this matter.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 1/22/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

### **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# Benton County Commission

## January 22, 2024

### Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on January 22, 2024 at the Board Room. Attendance: Larry Berry, Absent: Scott Harms, Present: Steve Daleske, Present.

### Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 1/16/2024. Presiding Commissioner Steve Daleske seconded the motion. The motion passed by vote: Scott Harms (Yes) and Steve Daleske (Yes).

### Approval of Prior Executive Session Minutes

District 2 Commissioner Scott Harms made the motion to approve prior executive session minutes dated 1/16/2024, Presiding Commissioner Steve Daleske seconded the motion. The motion passed by vote: Scott Harms (Yes) and Steve Daleske (Yes).

### Windsor Review

Windsor Review representative K. E. Ragland met with Commissioners to discuss the 2024 budget and projected revenues and expenses for the year.

### Commissioner Present

District 1 Commissioner Larry Berry is now present.

### County Clerk Report

Bills were presented for approval and payment.


### 2024 Salary Resolution

Commissioners reviewed the 2024 Salary Resolution, which outlines employees' rates of pay. District 2 Commissioner Scott Harms made the motion to approve the 2024 Salary Resolution as presented, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 1/29/2024. Steve Daleske seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 11 a.m.

### Signatures

  
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Steve Daleske, Presiding Commissioner



# **Benton County Commission**

**January 29, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on January 29, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 1/22/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Gary Batson/Ricky Hinkley/Chad Hammond**

Gary Batson, Ricky Hinkley, and Chad Hammond met with Commissioners to discuss road district revenues and expenses for 2022 and 2023 and projected revenues and expenses for 2024.

## **Kaysinger Basin Regional Planning Commission**

Kaysinger Basin Regional Planning Commission representative Dillon Harness met with Commissioners to discuss the update of the Hazard Mitigation Plan for Benton County. E-911/Emergency Management Director Jessica Mayfield was also present. District 2 Commissioner Scott Harms made the motion to sign the agreement for local match of the Plan, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **E-911/Emergency Management Director**

E-911/Emergency Management Director Jessica Mayfield met with Commissioners to discuss upcoming maintenance at the Dispatch Center. Discussion was also given to the State EMPG grant agreement.

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## **Assessment Maintenance Plan**

The County Clerk presented the 2024-2025 Assessment Maintenance Plan Agreement and Approval for Commissioners signatures, as required by Statute.

## **Depository Agreement**

The County Clerk presented the Depository Agreement for Commissioners' signatures, to be effective February 1, 2024, as submitted by Community National Bank.

## **Communication System**

A telephone conference call was conducted to Polk and Douglas Counties, for information pertaining to their sheriff's office radio communication systems.

## Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 2/5/2024. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:20 p.m.

## Signatures



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Steve Daleske  
Presiding Commissioner

# Benton County Commission

## February 05, 2024

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on February 5, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 1/29/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Recorder**

Recorder Carla Brown postponed her meeting with Commissioners.

### **Chief County Health Officer**

Commissioners discussed the reappointment of the Chief County Health Officer. District 2 Commissioner Scott Harms made the motion to reappoint Linda Viebrock as the Chief County Health Officer for Benton County. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Connecting Entrepreneurial Communities Conference Team**

Benton County Economic Development Director Jo Ann Lane reported that the 2023 Connecting Entrepreneurial Communities Conference Team was awarded the MU Extension Business and Communities Convenor Award.

### **Bid Opening - Financial Statement**

The bid opening was held for the 2023 County Financial Statement; no bids were received for this service. The County Clerk will reach out to local publications for telephone bids in this process.

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report. The County Clerk submitted monthly budget reports for each department; bills were presented for approval and payment.

### **Fuel Bids**

District 1 Commissioner Larry Berry made the motion to approve the bid for unleaded gasoline for Road District #1 from Warsaw Oil Company at a cost of \$2.325 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Zollicker Oil Company was contacted for bid information but did not respond.

District 1 Commissioner Larry Berry made the motion to approve the bid for diesel fuel for Road District #1 from Warsaw Oil Company at a cost of \$3.005 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Zollicker Oil Company was contact for bid information but did not respond.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 2/12/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

## **Signatures**



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Steve Daleske  
Presiding Commissioner

# Benton County Commission

## February 12, 2024

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on February 12, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 2/5/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **Gary Batson/Ricky Hinkley**

Gary Batson and Ricky Hinkley were present at today's meeting.

### **BRO Project Updates**

Presiding Commissioner Steve Daleske reported that recent correspondence from MODoT has been received pertaining to the BRO projects currently underway within the County. A new requirement of MODoT projects is a cultural resources survey/study; this study is being conducted on the Gray Avenue Bridge project by McClure Engineering. A Bridge Engineering Assistance Program (BEAP) study is being conducted on the Jackman Avenue Bridge project.

### **Gary Batson/Ricky Hinkley**

Gary Batson and Ricky Hinkley exited the meeting at 10 a.m.

### **Cyber Security**

A telephone conference call was conducted with Rachel Wolf of TectronIQ, and Christian DeLozier of Mike Keith Insurance, Inc., to discuss the level of cyber security liability insurance coverage that is necessary for the County. Further information will be obtained in this matter before a final decision is reached. Commissioners also discussed the feasibility of additional coverages for earthquake and pollution liability with Mr. DeLozier.

### **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to provide her monthly report of economic development efforts within the County.

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 2/20/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# Benton County Commission

February 20, 2024

## Convene

District 2 Commissioner Scott Harms called the meeting of the Benton County Commission to order at 9:00 a.m. on February 20, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Absent.

## Appointment of Acting Presiding Commissioner

County Clerk Susan Porterfield appointed District 2 Commissioner Scott Harms as Acting Presiding Commissioner of today's meeting.

## Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 2/12/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes) and Scott Harms (Yes).

## Fuel Bid

District 2 Commissioner Scott Harms made the motion to accept the bid from MFA Oil Company for diesel fuel for Road District #2 at a cost of \$3.325 per gallon. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Scott Harms (Yes) and Larry Berry (Yes). Other bid was received from Warsaw Oil Company at a cost of \$3.355 per gallon; the District accepted the low bid price.

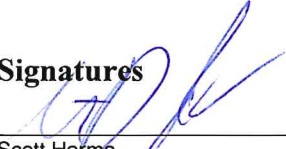
## Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## Adjournment

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 2/26/2024. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Absent) Meeting adjourned at 11:10 a.m.

## Signatures

  
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Scott Harms  
Acting Presiding Commissioner

# Benton County Commission

## February 26, 2024

### Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on February 26, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### Executive Session

At 9:02 a.m., District 2 Commissioner Scott Harms made the motion to enter executive session as authorized by RSMo 610.021. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

At 9:31 a.m., District 2 Commissioner Scott Harms made the motion to adjourn executive session and reconvene in regular session. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 2/20/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### David Malecki

David Malecki is present at today's meeting.

### RAISE Planning Grant for Rock Island Trail

District 1 Commissioner Larry Berry made the motion to sign the letter of support at the request of Kaysinger Basin Regional Planning Commission, to aid in securing RAISE funding for a planning grant that will focus on the potential development of the Rock Island Trail and the USBR-51. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

### Adjournment

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 3/4/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

### Signatures

  
\_\_\_\_\_  
Steve Daleske, Presiding Commissioner



# Benton County Commission

March 04, 2024

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on March 4, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 2/26/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## Approval of Prior Executive Session Minutes

District 2 Commissioner Scott Harms made the motion to approve prior executive session minutes dated 2/26/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## David Malecki

David Malecki is present at today's meeting.

## Gary Batson

Gary Batson is present at today's meeting.

## Bid Opening - Cold Mix Asphalt

The bid opening was held for cold mix asphalt. The following bids were received: Higgins Asphalt Paving Co., Inc. - \$80.00 per ton; Superior Bowen - \$130 per ton standard mixture and \$145 per ton premium mixture; Leo O'Laughlin, Inc. - \$69.45 per ton with delivery to county sheds and \$65.14 per ton if delivered to Capital Materials Tightwad Quarry; and Vance Brothers - \$61.90 per ton if delivered to Capital Materials Tightwad Quarry and \$68.95 per ton if delivered to county sheds. Bids will be reviewed and a final decision reached at a later time.

## Bid Opening - Storage Building Removal

The bid opening was held for the removal of the storage building located at the Courthouse; no bids were received. Commissioners will seek other options for removal of this building.

## MoDOT Bridge Inspections

Missouri Department of Transportation representatives Laura Campbell and Matt Geiger met with Commissioners to report that bridge inspections have been completed; there are no major issues at this time.

## Collector

Collector David Brodersen met with Commission to discuss the upcoming meeting with the City of Warsaw pertaining to the possibility of adding special assessments to County tax bills.

### **Senior Citizens Services Board**

Commissioners discussed the vacancy that exists on the Senior Citizens Services Board that has been created due to the resignation of Rodney Meyer; the Board has recommended that Shawn Miller be appointed to fill this position. District 2 Commissioner Scott Harms made the motion to appoint Shawn Miller to the Senior Citizens Services Board, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **County Clerk**

County Clerk Susan Porterfield submitted monthly budget reports for each department; bills were presented for approval and payment.

### **Gary Batson**

Gary Batson has exited the meeting.

### **Fuel Bids**

District 1 Commissioner Larry Berry made the motion to accept the bid from Zollicker Oil Company for unleaded gasoline for Road District #1 at a cost of \$2.705 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Warsaw Oil Company at a cost of \$2.76 per gallon; the County accepted the low bid price.

District 1 Commissioner Larry Berry made the motion to accept the bid from Zollicker Oil Company for diesel fuel for Road District #1 at a cost of \$3.225 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Warsaw Oil Company at a cost of \$3.29 per gallon; the County accepted the low bid price.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 3/11/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 1:45 p.m.

### **Signatures**



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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

## **March 11, 2024**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on March 11, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 3/4/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki/Gary Batson/Ricky Hinkley**

David Malecki, Gary Batson, and Ricky Hinkley are present at today's meeting.

### **Bid - Cold Mix Asphalt**

Commissioners discussed the bids for cold mix asphalt that were received last week. District 2 Commissioner Scott Harms made the motion to accept the bid for cold mix from Vance Brothers at a cost of \$68.95 per ton, with delivery to county sheds. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). The County Clerk will notify the vendors of this decision.

### **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to provide her monthly report of economic development efforts within the County. Extensive research is being conducted to determine areas of the County that are still without broadband service.

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

### **Collector Report**

The Collector presented a report of annual surtax collections for 2023.

### **Gary Batson/Ricky Hinkley**

Gary Batson and Ricky Hinkley exited the meeting at 11:50 a.m.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 3/18/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12:10 p.m.

**Signatures**



Steve Daleske, Presiding Commissioner

# Benton County Commission

March 18, 2024

## Convene

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on March 18, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## Approval of Prior Minutes

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 3/11/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## David Malecki/Gary Batson/Ricky Hinkley

David Malecki, Gary Batson, and Ricky Hinkley were present at today's meeting.

## Road Vacation - Lover's Leap Addition to Blue Branch

Attorney Hurley Mahan met with Commissioners to present a petition for vacation of property owned by Lisa Stevens Thorne, Trustee of the Lisa Scheller Trust, located within the boundaries of Lover's Leap Addition to Blue Branch Subdivision. Lisa Thorne and Jim Thorne were also present. Pictures and documentation were presented by Mr. Mahan; Commissioners will review the information presented and visit the property site before a final decision is made.

## Eric Wilson

Eric Wilson, Andrew Beeman, Robert Close, Kelly Close, and Mark E. Harms met with Commissioners to discuss the new confined animal operation that is being planned, to be located west of Ionia. Presiding Commissioner Daleske explained that, since the County is an agri-ready county, restrictions cannot be imposed that are more stringent than State regulations. Commissioners advised the group that there is no legal avenue to help nor stop the barn development. Presiding Commissioner Daleske will forward contact information of the Department Natural Resources for their further contact.

## Treasurer and County Clerk Reports

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## Collector/Warsaw City

Collector David Brodersen and Warsaw City officials Jessica Kendall, Kathy King, Brad Blankenship, and City Attorney Cale Haddock met with Commissioners to discuss implementation of a new City Property Tax Collection Agreement, specifically collection of special assessments. The City will adopt an ordinance that will give the Collector the authority to collect these special assessments on real estate property. This new agreement will take effect September 1, 2024, in order to allow for implementation of software updates.

## Auditors

Representatives of Missouri State Auditor Scott Fitzpatrick met with Commissioners to introduce themselves and to indicate that they will be present in the County to conduct the annual audit as required by law. The audit will

be conducted for fiscal year 2023.

**Gary Batson/Ricky Hinkley**

Gary Batson and Ricky Hinkley exited the meeting at 11:30 a.m.

**Deputy Storm Walker**

Deputy Storm Walker met with Commissioners to discuss a grant application from the Department of Health and Senior Services. Policies and procedures that are currently in place will be reviewed before the grant application is signed.

**Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 3/25/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:15 p.m.

**Signatures**



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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**March 25, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on March 25, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 3/18/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki/Gary Batson/Ricky Hinkley**

David Malecki, Gary Batson, and Ricky Hinkley are present at today's meeting.

## **Executive Session**

At 9:06 a.m., District 2 Commissioner Scott Harms made the motion to enter executive session pursuant to RSMo 610.021 - discussion of protected information. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

At 9:12 a.m., District 2 Commissioner Scott Harms made the motion to adjourn executive session and reconvene in regular session, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Captain John Snyder**

Captain John Snyder met with Commissioners to discuss the Department of Health and Senior Services grant application; this is a Federal grant that is being offered to aid in combatting communicable diseases in detention facilities. Clarification was necessary for some items requested in the grant; current policies and procedures at the Detention Center were reviewed.

## **ArcaSearch**

A zoom meeting was scheduled with David Frank, representative of ArcaSearch; the zoom meeting was attempted but inoperable. A telephone conferene call was then conducted, wherein Mr. Frank explained the benefits of digital preservation of county commission minute books.

## **Collector's Year-End Settlement**

Collector David Brodersen met with Commissioners to present his year-end settlement report for fiscal year 2023. This report has been verified by the County Clerk, as required by law.

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

### **Gary Batson/Ricky Hinkley**

Gary Batson and Ricky Hinkley exited the meeting at 11:50 a.m.

### **Summerill Law Firm**

A telephone conference call was conducted with Summerill Law Firm representative Michele Sharpe, to discuss the draft documents that have been proposed for the United States Marshals Service contract for federal prisoners in the Benton County Detention Center for fiscal year 2024 through 2026.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 4/1/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:20 p.m.

### **Signatures**



Steve Daleske  
Presiding Commissioner